

COUNCIL MEETING AGENDA

Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, January 16, 2024 at 6:00 p.m.



COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
 - Please clearly state your name.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal obscenities or threats will be tolerated.
 - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the “Introduction of Measures and Proposals by City Council”.
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwy.gov

****Please silence cell phones during the City Council meeting.****

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AGENDA

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF COUNCIL MEETING MINUTES

A. Consent

1. Consideration of **Minutes of the December 19, 2023 Regular Council Meeting**, as Published in the Casper Star-Tribune on January 13, 2024.
2. Consideration of the **Minutes of the December 19, 2023 Executive Session**.
3. Consideration of **Minutes of the January 2, 2024 Regular Council Meeting**, as Published in the Casper Star-Tribune on January 13, 2024.

4. CONSIDERATION OF BILLS AND CLAIMS

5. COMMUNICATIONS

A. From Persons Present

6. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish February 6, 2024 as the Public Hearing Date for:
 - a. Adoption of Fiscal Year **2024 Budget Amendment No. 2**.
 - b. Consideration of an **Ordinance Approving a Zone Change** of Multiple Properties located North of **East 12th Street, between South Conwell and South Lowell Streets**.
 - c. Consideration of an **Annexation and Zoning Request** for **0.51 acres**, more or less, described as **Lot 5, "Bryan Subdivision."**
2. Establishing March 5, 2024 as the Public Hearing Date for:
 - a. Consideration of a **Resolution Certifying the Annexation** of **0.51 acres**, more or less, described as **Lot 5, "Bryan Subdivision,"** complies with **W.S §15-1-402**.

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7. CANCEL & RE-ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Canceling the January 16, 2024 Public Hearing, and Re-Establish February 6, 2024 as the Public Hearing Date for:
 - a. Consideration of an **Assessment Roll for Local Assessment District No. 160 – Chinook Trail Improvements.**
 - b. **Transfer of Ownership Interest for Retail Liquor License No. 15,** Wyoming Liquor, LLC, dba **Wyoming Discount Liquor,** Located at 4330 East 2nd Street.
 - c. Approving the **Transfer of Ownership Interest for Retail Liquor License No. 22,** Wyoming Spirits, Inc, dba **2nd Street Liquor & Wine,** Located at 939 East 2nd Street Ste 300,400, & 500.

8. PUBLIC HEARINGS

A. Minute Action

1. Approving the **Transfer of Ownership Interest & Name Change for Retail Liquor License No. 10,** from Armor’s Restaurant, Inc., dba Silver Fox Steakhouse located at 3422 Energy Lane, to **Silver Fox Restaurant and Lounge,** dba Silver Fox Restaurant and Lounge, Located at 3422 South Energy Lane.
2. Approving the **Transfer of Ownership Interest for Retail Liquor License No. 7,** One Two Nine Hospitality, LLC, dba **C85 The Branding Iron,** Located at 129 West 2nd Street.
3. **Approving the Transfer of Ownership Interest for Retail Liquor License No. 29,** Double C Hospitalities, LLC, dba **C85 Galles Liquor Mart,** Located at 748 East Yellowstone Highway.

9. SECOND READING ORDINANCE

- A. Amending Chapter 13.03 of the Casper Municipal Code Regarding **Utility Billing and Collection.**

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10. RESOLUTIONS

A. Consent

1. Authorizing a Memorandum of Understanding between **Natrona County Weed and Pest Control District** and the City of Casper for the Control of State Designated and County Declared **Noxious Weeds and Pests** and City of Casper **Mosquito Abatement Program**.
2. Authorizing a Contract for Professional Services with **R&R Environmental, Inc.**, in the amount of \$110,110.00 for the **Design and Construction Services** for the **Casper Business Center Asbestos Abatement**, Project No. 23-023.
3. Authorizing **Change Order No. 1** with **Crown Construction, LLC**, in the amount of \$35,500.00, for the **Paradise Valley Pool Gutter Replacement**, Project No. 22-047.
4. Authorizing **Amendment No. 3** to the Contract for Professional Services with **HDR Engineering, Inc.**, for the **Paradise Valley to Robertson Road Trail**, Project No. 19-074.
5. Authorizing the **Release of Local Assessment District Lien Regarding 2955 Coulter Drive**, Casper, Wyoming.
6. Rescinding and Replacing **Resolution No. 23-212** and Authorizing a Contract with **Central Wyoming Senior Services, Inc.** for Use of **1% #17 Sales Tax Special Projects Funds**.
7. Authorizing a **Revocable License Agreement** for **Snow Removal Services** with **Rustic Pines Owner's Association, Inc.**

11. MINUTE ACTION

A. Consent

1. Authorizing the Reappointment of Board Member **James DeGolia** to the **Amoco Reuse Agreement Joint Powers Board**.
2. Authorizing the Appointment of Board Member **William Nunn** to the **Amoco Reuse Agreement Joint Powers Board**.
3. Authorizing the Appointment of Board Member **Thomas Smoll** to the **Amoco Reuse Agreement Joint Powers Board**.

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4. Authorizing the Appointment of Board Member **Roberts Hopkins** to the **Amoco Reuse Agreement Joint Powers Board**.

12. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

13. ADJOURN INTO EXECUTIVE SESSION: PERSONNEL & LITIGATION

14. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings

6:00 p.m. Tuesday, February 6, 2024 – The Lyric

6:00 p.m. Tuesday, February 20, 2024 – The Lyric

Work Sessions

4:30 p.m. Tuesday, January 23, 2024 – The Lyric

4:30 p.m. Tuesday, February 13, 2024 – The Lyric

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

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COUNCIL PROCEEDINGS
 Regular Council Meeting - The Lyric
 December 19, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 19, 2023. Present: Councilors Gamroth, Bond, Haskins, Pollock, Jensen, Cathey, Sutherland, Vice Mayor Engebretsen, and Mayor Pacheco.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3.A. CONSENT MINUTE ACTION

Moved by Councilor Cathey, seconded by Councilor Pollock to, by consent minute action, approve the minutes of the:

1. November 28, 2023 Special Council Meeting, as published in the Casper Star Tribune on December 7, 2023;
2. November 28, 2023 Executive Session;
3. December 5, 2023 Regular Council Meeting, as published in the Casper Star Tribune on December 16, 2023; and
4. December 5, 2023 Executive Session.

Motion passed.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Bond, seconded by Councilor Gamroth to, by minute action, approve payment of the December 19, 2023, general bills and claims, as audited by City Manager Napier. Motion passed.

<u>General Bills & Claims 12/19/23</u>		
307Shrdng	Services	300.00
6HGroup	Goods	780.70
ASveda	Reimb	90.00
AbsltSftwr	Services	14,817.66
AdvncdNtwrkMngmnt	Services	210.79
Airgas	Goods	1,498.81
AirInnvtns	Services	335.00
AllncElctrc	Services	4,235.00
AllTrees	Services	11,800.00
Alsco	Services	2,223.94
Almtch	Services	552.37
AMBI	Services	4,435.34
AmrTech	Services	16,848.00
AmrenEqpmnt	Goods	973.25
Asbsts&TchnclSvcs	Services	12,600.00
AT&T	Services	10,598.28

AtlntcElctrc	Services	1,485.06
Atlas	Goods	2,476.69
Atmtn&Elctrnecs	Services	2,554.30
AxonEntrprs	Goods	373.86
BDanysh	Reimb	100.00
BdgrMtr	Services	162.87
BgrnEllngsn	Goods	534.46
BslnEngnrng	Services	6,798.32
BlkHillsEnrgy	Utilities	8,221.06
BlkmnPrpn	Goods	2,040.78
BlueRdgSrvcsMT	Services	1,060.00
CarahsftTchnlgy	Services	5,810.49
CStewart	Reimb	1,339.37
Calea	Services	4,595.00
CsprBldngSystms	Services	649,728.35
CsprStrTrb	Services	941.90
CsprTire	Services	3,795.00
CsprVtrnry	Services	135.90
CWRWS	Goods	7,477.00
CntryLnk	Utilities	16,046.15
ChpmnVldz&Lnsng	Services	2,000.00
CtznsForCvcAdtrm	Services	1,000.00
CtyCspr	Services	542,710.54
CivilEngnrng	Services	4,860.00
CMITeco	Services	567,575.46
CommTech	Services	11,639.00
CmprsnLeasng	Services	341.00
CnsnsCldSltns	Services	189.90
CoreMain	Goods	4,407.00
CowboySplyHse	Goods	1,486.02
CPU	Goods	334.00
DBerg	Reimb	114.16
DDavidson	Reimb	138.59
DHuffman	Reimb	150.00
DKpnr	Services	2,325.08
Dvs&Cannon	Services	4,695.00
DckrAuto	Services	771.08

DooleyOil	Goods	4,983.41
ESpector	Reimb	150.00
EdgEngrng	Services	407.00
EnrgyLabs	Services	2,347.00
EngrngDsgn	Services	542.50
FIB	Investments	15,627.99
ForterraPipe&Precast	Goods	194.25
FoxstrOpco	Goods	2,546.50
Galls	Goods	66.60
GeosyntcCnsltnts	Services	684.04
GHPhippsWyo	Services	370,169.62
GloblSpctrm	Services	74,166.67
Grngr	Goods	75.10
GrrrMotr	Services	2,464.48
GSGArchtr	Services	10,668.46
Hach	Goods	290.75
HrvrdDrugGrp	Goods	1,900.28
Hollnd&Hart	Services	750.00
Homax	Goods	108,130.04
HonnenEquip	Goods	213,220.59
HrznCble	Services	440.52
HydroOptmztn	Services	2,126.00
ImpctPlstes	Goods	1,820.94
Instltn&Svc	Services	7,362.50
ITCElctrel	Services	80,436.00
JSponsler	Reimb	150.00
JStevens	Reimb	150.00
JWarne	Reimb	485.80
JFHDstrbtng	Goods	787.48
JungBrosEngnrs	Services	1,292.92
MDovala	Reimb	269.97
KHaymond	Reimb	85.03
KJohnston	Reimb	150.00
KMcPheeters	Reimb	168.95
KennyElctrc	Services	148.50
Kinsco	Goods	2,328.00
KnfRvr	Goods/Services	519,900.80

KnghtEqpmnt	Services	2,941.88
KncklDrgrTctics	Services	4,780.00
LNCrts&Sons	Goods	4,357.03
LawsnPrdcts	Services	900.00
LtzsAplnc	Goods	3,435.90
Lisa'sSpcNSpn	Services	420.00
MMarker	Refund	450.00
MADTrnsprtn	Services	700.00
MlgrdCnstrctn	Services	35,424.55
MidwstLbrtrs	Services	400.00
MLAuto	Services	635.00
MotorlaSltns	Services	21,730.02
MtnStsPipe	Goods	12,660.00
MtnWstTech	Services	607.69
NCSO	Services	15,000.00
Norco	Goods	1,256.43
NPT	Services	173.37
NWstContr	Goods	299.00
NWstLinings&Geotxtl	Services	72,812.60
OffcShop	Services	45.63
OneCall	Services	783.75
OvrHeadDr	Services	118.75
PeakRscue	Goods	4,800.00
Pepsi	Goods	1,926.36
PstlPros	Services	11,303.32
Pro-KoteEngnrng	Goods	4,306.76
ProTecAuto	Services	2,755.22
PrfsnlClng	Services	1,395.00
ProfrcMrktng	Goods	48,998.90
RGurney	Reimb	150.00
RftlsFinancialCnsltnts	Services	1,126.25
RailRdMgmt	Services	7,560.67
RckyMtnAirSltns	Goods	1,687.90
RckyMtnPwr	Utilities	162,901.11
RootrSwr	Services	331.65
SBoyle	Reimb	287.95
SRyden	Reimb	149.61

ShrwnWlms	Goods	87.20
SkylineRnchs	Services	397.30
Smrsh	Services	2,212.90
SftDr	Services	38.90
SmthPsych	Services	900.00
StOfWyo	Services	5,071.67
StrIngInfosystms	Services	925.74
StotzEqmmt	Goods	31,400.00
TWilliams	Reimb	150.00
T-Mbl	Services	1,434.26
ThreeTrlsAssmnt	Services	34,386.00
TopOffc	Goods	423.51
TrnsUnionRsk	Services	1.60
TriStTrk&Eqmmt	Services	1,530.94
Unifrms2Gear	Goods	7,347.99
UpslpMedia	Services	1,500.00
UrgntCareOfCspr	Services	6,796.00
VailIntrs	Services	9,949.38
VrznWrsl	Services	1,980.62
VoiancLanguageSrvc	Services	25.00
Wamco	Services	380.00
WstOilFrncs	Services	265.00
WlbrnSlvn	Services	3,900.00
WstrnStatesFirePrtctn	Services	290.00
WstrnWyoLock	Goods	75.00
WstLndPrk	Services	2,340.90
WH	Services	157.50
WndrvrEnvrnmntlSltns	Services	8,053.18
WLEA	Services	3,052.75
WWCEngnrng	Services	886.50
WyoAsscOfWtrSystms	Dues	950.00
WyoDOT	Services	188.15
Wyo1stAid	Goods	644.12
WyoMchnry	Services	81,210.41
WyoStGolf	Services	630.00
WyoSteel&Recyclng	Services	2,485.00
Xerox	Goods	198.61

Z&MEntrprs
Total

Goods

12,825.00
4,024,904.65

5. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Ross Schriftman, regarding the One Cent tax utility bill inserts.

6.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Haskins, seconded by Councilor Pollock, to, by minute action:

1. Establish January 2, 2023, as the public hearing date for:
 - a. An ordinance amending Chapter 13.03 of the Casper Municipal Code regarding utility billing and collection;
 - b. New Restaurant Liquor License No. 52 for Frida’s Mexican Restaurant of Casper, LLC, dba Frida’s House Mexican Food, located at 611 West Collins Drive; and,
 - c. Transfer of ownership interest for Retail Liquor License No. 13 for 307 Enterprises, LLC, dba The Range at 5150, located at 455 Thelma Drive; and,
2. Establish February 20, 2023, as the public hearing date for consideration of:
 - a. The annual renewal of all City of Casper Liquor Licenses for licensing period April 1, 2024 through March 31, 2025.

Councilor Pollock abstained from Items 6.A.1.b., 6.A.1.c. and 6.A.2.a. Motion passed.

7. PUBLIC HEARING – MINUTE ACTION

Mayor Pacheco opened the public hearing for the consideration of the transfer of location of Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated December 12, 2023; Casper Star-Tribune Proof of Publication, published on December 14th & 19th, 2023; an affidavit of website publication, dated December 12, 2023; and a liquor license application filed November 13, 2023. City Manager Napier gave a brief report.

Speaking in favor of the transfer was: Holden Kai, owner of Bull Horn Brewing. There were no citizens to speak against the item. The public hearing was closed.

Moved by Councilor Haskins, seconded by Vice Mayor Engebretsen to, by consent minute action approve the transfer of Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC, dba Bull Horn Brewing, located at 2027 East Yellowstone Unit B, to Bull Horn Brewing, LLC, dba Bull Horn Brewing, located at 355 West Yellowstone Hwy. Councilor Pollock abstained from voting on the item. Motion passed unanimously.

8. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 24-23
AN ORDINANCE AMENDING CHAPTER 2.64 OF THE CASPER
MUNICIPAL CODE REGARDING THE REMOVAL OR CENSOR OF
PUBLIC OFFICIALS.

Vice Mayor Engebretsen presented the foregoing ordinance for approval on second reading. Seconded by Councilor Haskins. There was no public comment, discussion, or amendments for the ordinance. Motion passed unanimously.

9.A. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 21-23
AN ORDINANCE APPROVING A ZONE CHANGE OF LOTS 59 AND 60, "LONGVIEW ADDITION NO. 2" AND LOT 9A OF THE "LOT 91 & LOT 9B, LUKER ADDITION" FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS).

Councilor Pollock presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Haskins. Speaking on the ordinance were: Jay Darling, resident living near the development, and Brent Lillian, on behalf of the developer. Councilor Jensen asked if the traffic issues discussed by Mr. Darling would be included in the traffic study, and City Manager Napier responded that the traffic study required by the developer will include impacts that the specific development will have on traffic and may not include every intersection in the neighborhood. He also discussed how the City has committed to including a neighborhood meeting as part of the traffic study so this specific development will include more involvement from the neighborhood and the City's Engineering Division. Mayor Pacheco asked staff to explain why the zone change is advantageous, and City Manager Napier explained that the proposed zone change will restrict the types of businesses that can be on that land. Currently almost any type of business could occupy that land. Motion passed unanimously.

City Manager Napier asked if Council would be interested in staff doing a traffic analysis at the Thelma intersection, as a separate issue from this proposed ordinance and development. Council gave their thumbs up to staff looking into that traffic issue as well.

9.B. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 22-23
AN ORDINANCE AMENDING CHAPTER 15.12 OF THE CASPER MUNICIPAL CODE, BOARD OF EXAMINERS AND APPEALS, AND CONTRACTOR LICENSING.

Councilor Cathey presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Bond. Speaking on the ordinance were: Ross Schriftman and Amber Freestone, both discussing concerns related to the handyman license. Justin Scott, Chief Building Official, answered Council's questions and discussed that the "handyman license" is actually a Class 4 Contractors License and is meant to allow individuals an entry level step into the higher-level contractors' licenses. He also explained the examination process for the licenses and stated that a license is not required unless a permit is required, in which case the contractor pulling the permit would need to be licensed. City Attorney Nelson stated that the additional license does not open the City up to any additional liability. He also discussed the process if someone was to do unpermitted work or the penalization path that is reinforced by this ordinance if a contractor was to receive complaints and is found to have violated regulations. Councilor Sutherland discussed looking into options to provide contractor license testing in other languages besides English. Councilor Bond discussed that the testing is focused more on familiarity with City codes as opposed to competency with the job itself. There were no amendments. Motion passed unanimously.

9.C. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 23-23

AN ORDINANCE APPROVING A PLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE LOWER BROTHERS ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Councilor Bond presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Cathey. There was no public comment, Council discussion or amendments. Motion passed unanimously.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-278

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY, WYOMING REGARDING THE FY2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AND THE DISTRIBUTION AND EXPENDITURE OF THE GRANT FUNDS.

RESOLUTION NO. 23-279

A RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND 307 SHREDDING LLC, FOR THE SECURE DESTRUCTION OF CONFIDENTIAL DOCUMENTS AND RECORDS.

RESOLUTION NO. 23-280

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE LEASE AGREEMENT WITH CASPER MOUNTAIN SKI PATROL FOR THE LEASE OF THE SKI PATROL BUILDING.

RESOLUTION NO. 23-281

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE LIEN STATEMENTS AND/OR LIEN RELEASES UP TO THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00).

RESOLUTION NO. 23-282

A RESOLUTION AUTHORIZING THE RELEASE OF LOCAL ASSESSMENT DISTRICT LIEN REGARDING 4200 COATES ROAD, CASPER, WYOMING.

RESOLUTION NO. 23-283

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN IMAGE TREND, LLC, AND THE CITY OF CASPER IN THE AMOUNT OF \$27,570 TO PROCURE A RECORDS MANAGEMENT SYSTEM.

RESOLUTION NO. 23-284

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE

CITY OF CASPER AND ALL TRAFFIC DATA SERVICES, LLC, FOR TRAFFIC COUNTS.

RESOLUTION NO. 23-285

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE CASPER HISTORIC PRESERVATION COMMISSION ANNUAL REPORT.

RESOLUTION NO. 23-286

A RESOLUTION ADOPTING AND SETTING FORTH RATES FOR WHOLESALE WATER SERVICE, RETAIL WATER SERVICE, AND SEWER SERVICE FOR THE CITY OF CASPER, WYOMING, AND RESCINDING 21-178.

RESOLUTION NO. 23-287

A RESOLUTION ESTABLISHING RATES FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, RECYCLING, AND DISPOSAL AT THE CASPER REGIONAL SOLID WASTE FACILITY, AND RESCINDING RESOLUTION NO. 21-179.

RESOLUTION NO. 23-288

A RESOLUTION APPROVING THE HIGHWAY SAFETY PROGRAM GRANT FFY2024 SUB-AWARD AGREEMENT BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY PROGRAM AND THE CASPER POLICE DEPARTMENT FOR THE PURCHASE OF IN CAR VIDEO CAMERA EQUIPMENT.

RESOLUTION NO. 23-289

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 6 TO THE AGREEMENT WITH CASPAR BUILDING SYSTEMS, INC., FOR THE CITY HALL PROJECT S.A.F.E. BUILDING REMODEL, PROJECT NO. 20-004.

RESOLUTION NO. 23-290

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER, WYOMING AND MOTOROLA SOLUTIONS, INC., FOR AN UPGRADE SOLUTION TO CRITICAL PUBLIC SAFETY EQUIPMENT.

RESOLUTION NO. 23-291

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING AND ROBERT J. HAND JR.

RESOLUTION NO. 23-292

A RESOLUTION AUTHORIZING CITY COUNCIL TO APPOINT KEITH ROBERT NACHBAR AS A PROVISIONAL JUDGE FOR THE CASPER MUNICIPAL COURT AND ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES.

Councilor Pollock presented the foregoing fifteen (15) consent resolutions for adoption. Seconded by Councilor Jensen. Councilor Cathey abstained from Item 10.A.3. (Resolution No. 23-280). Motion passed unanimously.

11. CONSENT MINUTE ACTION

Councilor Pollock made a motion to postpone Item 11.A.11 until the Amoco Reuse Joint Powers Board completes all of their interviews and able to make a complete recommendation for appointments. Seconded by Councilor Gamroth. Motion passed unanimously.

Moved by Councilor Pollock, seconded by Councilor Gamroth to, by consent minute action:

1. Authorize the Purchase of One (1) New 53ft Box Van Trailer in the Total Amount of \$56,575.35, for Use by the Solid Waste Facility;
2. Authorize the Purchase of One (1) New Turf Utility Vehicle in the Total Amount of \$49,100.00, for Use by Highland Cemetery;
3. Authorize the Purchase of Two (2) New Utility All-Terrain Vehicles in the Total Amount of \$65,300.00, for Use by the Weed and Pest Division of the Parks, Recreation, and Public Facilities Department and the Waste Water Treatment Plant of the Public Services Department;
4. Authorize the Purchase of Two (2) New Half-Ton Crew Cab 4x4 Pickup Trucks with 8' Beds in the Total Amount of \$75,770.00, for Use by the Waste Water Collections of the Public Services Department;
5. Authorize the Purchase of One (1) New One-Ton Crew Cab 4x4 Pickup Truck with 8' Bed in the Total Amount of \$53,272.00, for Use by the Weed and Pest Division of the Parks, Recreation, and Public Facilities Department;
6. Authorize the Purchase of One (1) New Half-Ton Extended Cab 4x4 Pickup Trucks with 6' Bed in the Total Amount of \$42,659.00, for Use by the Water Distribution Division of the Public Services Department;
7. Authorize the Purchase of One (1) New Three-Quarter Ton Extended Cab 4x4 Pickup Truck with 8' Bed in the Total Amount of \$43,975.00, for Use by the Water Distribution Division of the Public Services Department;
8. Authorize the Purchase of One (1) New One-Ton Crew Cab Pickup Truck with 8ft Bed and Tommy Lift Gate, in the Total Amount of \$60,336.00, for Use by the Special Waste Division of the Public Services Department;
9. Reappoint Randall W. Hein and John Lang to the Casper Historic Preservation Commission for Three (3) Year Terms, Expiring December 31, 2026;
10. Appoint Mark Pepper to the Economic Development Joint Powers Board for Three (3) Years, Expiring December 31, 2026;
12. Appoint Charles Moore to the Hall of Justice Joint Powers Board and Natrona County Joint Powers Board for Three (3) Year Terms, Expiring December 31, 2026; and,
13. Reappoint Mike McIntosh and Appointing Ann Ruble and Andrew Beamer to the Casper Planning & Zoning Commission for Three-Year Terms Expiring December 31, 2026.

Motion passed unanimously.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Mayor Pacheco discussed public education for the non-discrimination ordinance.

13. ADJOURN INTO EXECUTIVE SESSION

At 7:14 p.m., it was moved by Councilor Pollock, seconded by Councilor Sutherland, to adjourn into executive session to discuss matters related to personnel and litigation. Motion passed unanimously.

At 8:00 p.m., it was moved by Councilor Gamroth, seconded by Councilor Bond, to adjourn the executive session. Motion passed.

14. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Bond to adjourn the regular Council meeting. Seconded by Vice Mayor Engebretsen. Motion passed unanimously. The meeting was adjourned at 8:00 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Ray Pacheco
Mayor

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
January 2, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 19, 2023. Present: Councilors Gamroth, Haskins, Pollock, Cathey, Vice Mayor Engebretsen, and Mayor Pacheco. Councilor Bond attended the meeting virtually.

Moved by Councilor Cathey seconded by Councilor Haskins to, by minute action, excuse the absence of Councilors Jensen and Sutherland. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Haskins to, by minute action, approve payment of the January 2, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

General Bills & Claims 01/04/24

6HGroup	Goods	1,047.60
71Const	Goods	178.50
AAALndscpng	Services	542.38
AdvncdNtwrkMngmnt	Services	86,367.27
Airgas	Goods	283.53
AHusted	Reimb	226.77
Alsco	Services	1,032.37
AltdVtrnry	Services	1,716.50
AMBI	Services	27.52
AmrTech	Services	2,168.36
AmrcnTitle	Goods	125.00
AT&T	Services	34,802.82
Atlas	Goods	4,190.66
AtlasPrem	Services	15.00
BrgmEllngsn	Goods	255.64
BlkHillsEnrgy	Utilities	42,422.75
BlcktWndw	Services	300.00
BlkmnPrpn	Goods	3,052.50
BrntagPac	Goods	37,148.69
BrbcksRfrgrtn	Services	2,060.95
CptlBusnsSystem	Services	61.80
CsprNCHHealth	Services	47,916.67

CsprMtnSkiPtrl	Goods	108.00
CsprStrTrb	Services	4,301.62
CsprTire	Services	2,121.00
CWRWS	Goods	340,492.66
CntryLnk	Utilities	2,533.31
ChemAqua	Services	1,605.00
ChldDvCntr	Services	37,256.25
CtznsForCvcAdtrm	Services	1,000.00
CtyCspr	Services	51,022.32
CivilEngnrng	Services	450.00
CLuse	Reimb	600.00
CMITeco	Services	2,060.12
CocaCola	Services	17.50
ClctnCntr	Services	957.16
CommTech	Services	55.00
CoreMain	Goods	3,228.60
CPU	Goods	7,622.64
CrimeScnInfo	Services	122.00
CSCnsltng	Services	2,251.00
DPCIndstrs	Goods	7,539.33
DynmcCntrls	Services	431.00
EcnmcDvlpmnt	Services	111,534.25
EdgEngnrng	Services	1,488.00
EmrgncyMdcl	Services	600.00
EnrgyLabs	Services	2,494.00
FIB	Investments	54.00
ForterraPipe&Precast	Goods	17,115.00
Galls	Goods	585.45
GloblSpctrm	Services	9,500.00
GrrrMotr	Services	9,486.99
HDSply	Goods	767.65
Hollnd&Hart	Services	15,612.50
Homax	Goods	72,297.29
HrznCble	Services	216.99
IcnPlm	Services	5,542.69
IndstrlScrn	Goods	200.00
JFHDstrbtng	Goods	2,178.09

JJETrailer	Goods	28,480.00
MHuss	Reimb	951.49
KnfRvr	Goods/Services	1,411.50
KONE	Services	500.79
KubwtrRes	Goods	8,300.00
Lionheart Enterprises	Goods	35,000.00
Long Building Technology	Services	204.25
MlgrdCnstrctn	Services	140,205.00
MillsPD	Services	1,249.50
MLAuto	Services	244.00
MonsnJntrlSrvc	Services	225.00
MtnAlrmFire&Scrty	Services	5,064.07
MVIX	Goods	1,737.00
Napa	Goods	117,986.58
NtlSctyofPrf Eng	Services	1,734.20
NCSO	Services	1,249.50
NclysnArtMuseum	Services	25,727.00
Norco	Goods	713.24
NrthPrkTrnsp	Services	183.95
NWstContr	Goods	46.56
OvrHeadDr	Services	4,876.14
PstlPros	Services	8,821.61
PrvsIndstrs	Goods	1,846.01
Raftelis	Services	6,150.00
RpblicPrkng	Services	202.00
RvrOaksComm	Services	895.00
RckyMtnAirSltns	Goods	4,541.48
RckyMtnPwr	Utilities	120,000.13
RootrSwr	Services	710.80
Sawyer	Services	150.97
SlfHelpCntr	Services	2,390.91
SixRobbbs	Goods	188.92
StntcCnsltng	Services	5,256.01
StOfWyo	Services	56,836.06
StatelineNo7	Services	300.00
StotzEqmnt	Goods	65,300.00
SummitElctrc	Services	683.00

TheWash	Services	22.16
ThomsnReutrs	Goods	1,029.15
TopOffc	Goods	212.13
TwOfBarNunn	Goods	31.17
TriStTrk&Eqmnt	Services	14,042.90
TWEntrprs	Services	3,379.14
Unifrms2Gear	Goods	2,824.10
VDiaz	Reimb	150.00
VrznWrsls	Services	815.06
Vogel	Services	6,083.00
Warrior	Goods	47,250.00
WearPrts	Goods	101.43
Weidner	Goods	78,073.00
WLCEngrng	Services	60,887.47
WSP	Services	214.00
WyoLowVltge	Goods	715.00
WyoMchnry	Services	1,590.71
WyoWtrQuality&Pollutn	Services	60.00
WyoSteel&Recylng	Services	836.93
YthCrisisCntr	Funding	4,774.86
Z&MEntrprs	Goods	17,701.12
Total		1,872,546.69

4. ELECTION OF MAYOR FOR 2024

Moved by Councilor Pollock, seconded by Councilor Haskins, to, by minute action, elect Stephen Cathey as Mayor of the City Council for Casper, Wyoming, for calendar year 2024. Councilor Cathey abstained from voting. Motion passed.

5. ELECTION FOR VICE MAYOR FOR 2024

Moved by Mayor-Elect Cathey, seconded by Councilor Pollock, to, by minute action, elect Lisa Engebretsen as Vice Mayor of the City Council for Casper, Wyoming, for calendar year 2024. Vice Mayor Engebretsen abstained from voting. Motion passed.

6. CITY CLERK ISSUES OATH

City Clerk Amanda Ainsworth issued the oath of office to newly-appointed Mayor Cathey and Vice Mayor Engebretsen.

7. BRIEF RECESS – COUNCIL SEATING RESET

City Council took a brief recess to sign oaths and reseal into their new assigned seats.

8. COMMENTS BY NEWLY-ELECTED LEADERSHIP

Mayor Cathey thanked everyone for their support and introduced his family and friends in attendance. Vice Mayor Engebretsen also thanked Council for their support. Councilor Pacheco commented on his most recent interim term as Mayor.

9. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens to speak to Council.

10.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Pacheco, seconded by Councilor Gamroth, to, by minute action:

1. Establish January 16, 2024, as the public hearing date for:
 - a. Transfer of Ownership Interest & Name Change for Retail Liquor License No. 10 from Armor’s Restaurant, Inc., dba Silver Fox Steakhouse, located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, dba Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane;
 - b. Transfer of Ownership Interest for Retail Liquor License No. 15, Wyoming Liquor LLC, dba Wyoming Discount Liquor, located at 4330 East 2nd Street;
 - c. Transfer of Ownership Interest for Retail Liquor License No. 22, Wyoming Spirits, Inc., dba 2nd Street Liquor & Wine, located at 939 East 2nd Street Ste 300, 400, & 500;
 - d. Transfer of Ownership Interest for Retail Liquor License No. 7, One Two Nine Hospitality, LLC, dba C85 The Branding Iron, located at 129 West 2nd Street; and,
 - e. Transfer of Ownership Interest for Retail Liquor License No. 29, Double C Hospitalities, LLC, dba C85 Galles Liquor Mart, located at 748 East Yellowstone Hwy.

Councilor Pollock abstained from all of the establish public hearing items. Motion passed.

11.A.1. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance amending Chapter 13.03 of the Casper Municipal Code regarding utility billing and collection.

Acting City Attorney Trembath entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated December 21, 2023; and a Casper Star-Tribune Ad Proof for Publication on December 26, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor of the item. Speaking in opposition to item was: Keith Goodenough. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 01-24
AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER
MUNICIPAL CODE REGARDING UTILITY BILLING AND
COLLECTION.

Vice Mayor Engebretsen presented the foregoing ordinance for approval on first reading. Seconded by Councilor Gamroth. Vice Mayor Engebretsen discussed her point of view on the ordinance as a landlord and property manager and concerns she has about the increased responsibility the ordinance places on property managers. Councilor Gamroth asked for more

feedback from the community on this issue so he could make a more informed decision. City Manager Napier explained that the current process has led to the water enterprise writing off hundreds of thousands of dollars in debt, which is then absorbed by the rate payers. Brandy Coyle, Accounts Receivable Supervisor, discussed why the debt and write offs have fluctuated year to year, including Covid and software changes. She also explained that staff had decided that an unpaid final bill would not prevent a new tenant from getting water the first time, but if another tenant moves in and the old bill has not been paid, then the City will enforce the ordinance. Mayor Cathey and Councilors Pacheco and Haskins stated that passing this ordinance helps the City be responsible to the water enterprise subsidy, and keeps landlords and property owners responsible so that the government and tax payers are not shouldering that debt. There were no amendments. Motion passed unanimously.

11.B.1. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of new Restaurant Liquor License No. 52 for Frida’s Mexican Restaurant.

Acting City Attorney Trembath entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated December 20, 2023; a liquor license application filed November 29, 2023; an affidavit of website publication, dated December 20, 2023; and a Casper Star-Tribune Proof of Publication, published on December 21 & 30, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or in opposition to the item. The public hearing was closed.

Moved by Vice Mayor Engebretsen, seconded by Councilor Pacheco to, by consent minute action approve new Restaurant Liquor License No. 52 for Frida’s Mexican Restaurant of Casper, LLC, dba Frida’s House Mexican Food, located at 611 West Collins Drive. Councilor Pollock abstained from voting on the item. Motion passed.

11.B.2. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the transfer of ownership interest for Retail Liquor License No. 13 for 307 Enterprises LLC.

Acting City Attorney Trembath entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated December 20, 2023; a liquor license application filed December 7, 2023; an affidavit of website publication, dated December 20, 2023; and a Casper Star-Tribune Proof of Publication, published on December 21 & 30, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or in opposition to the item. The public hearing was closed.

Moved by Councilor Haskins seconded by Vice Mayor Engebretsen to, by consent minute action approve the transfer of Retail Liquor License No. 13 for 307 Enterprises, LLC, dba The Range at 5150, located at 455 Thelma Drive. Councilor Pollock abstained from voting on the item. Motion passed.

12. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 24-23
AN ORDINANCE AMENDING CHAPTER 2.64 OF THE CASPER
MUNICIPAL CODE REGARDING THE REMOVAL OR CENSOR OF
PUBLIC OFFICIALS.

Councilor Pacheco presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Pollock. There was no public comment. Councilor Pacheco stated he is in support of the ordinance because the Council needs a mechanism to remove Councilors from leadership positions. There were no amendments. Motion passed unanimously.

13. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-1
A RESOLUTION PROVIDING FOR THE NAMING OF LEGAL
DEPOSITORIES AND INVESTMENT FIRMS FOR 2024.

RESOLUTION NO. 24-2
A RESOLUTION RESCINDING RESOLUTION 23-291 WHICH
AUTHORIZED AMENDMENT NO. 1 TO THE EMPLOYMENT
AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING AND
ROBERT J. HAND JR.

RESOLUTION NO. 24-3
A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE
EMPLOYMENT AGREEMENT BETWEEN THE CITY OF CASPER
AND ROBERT J. HAND JR.

RESOLUTION NO. 24-4
A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE
CONTRACT FOR PROFESSIONAL SERVICE BETWEEN THE CITY
OF CASPER AND KEITH ROBERT NACHBAR.

Councilor Pollock presented the foregoing four (4) consent resolutions for adoption. Seconded by Councilor Haskins. Councilor Engebretsen was not present for the voting of the consent resolutions. Motion passed. Councilor Engebretsen returned to the meeting room.

14.A. CONSENT MINUTE ACTION

Moved by Councilor Pacheco, seconded by Councilor Pollock to, by consent minute action:

1. acknowledge the receipt of financial disclosure information from City officials with public fund investment responsibility for calendar year 2024;
2. designate the Casper Star-Tribune as the City's official newspaper for the calendar year 2024; and,
3. approve the transfer of ownership interest for Microbrewery Liquor License No. 7, Oil City Beer Company, LLC, dba Oil City Beer Company, located at 4155 Legion Lane, Units 3, 4, 5,6 and 7.

Councilor Pollock abstained from voting on Item 14.A.3. Motion passed.

15. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Gamroth discussed the City's requirement to publish in the Casper Star-Tribune and reiterated support for the Wyoming Association of Municipalities to lobby against this requirement in State statute, noting that it is costly to tax payers and is not the best mechanism to inform the public and aid in transparency.

16. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Haskins. Motion passed unanimously. The meeting was adjourned at 7:10 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

City of Casper - Bills and Claims for January 16, 2024

(PC) 0970 CED

(PC) 0970 CED	Buildings & Structures Fund	Lights for exterior of Service Center - CED	\$120.18
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<i>(PC) 0970 CED - Total For Buildings & Structures Fund</i>			\$120.18
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(PC) 0970 CED - ALL DEPARTMENTS			\$120.18
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2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Parks - Parks Maint.	Strong box for backflow preventer on Walsh	\$830.57
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2530 - CPS DSTRBTRS	Parks - Parks Maint.	Parts to relocate mainline at Ford Wyoming	\$794.70
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<i>2530 - CPS DSTRBTRS - Total For Parks - Parks Maint.</i>			\$1,625.27
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2530 - CPS DSTRBTRS - ALL DEPARTMENTS			\$1,625.27
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307 SHREDDING LLC

307 SHREDDING LLC	Police Administration	Shredding service	\$156.00
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<i>307 SHREDDING LLC - Total For Police Administration</i>			\$156.00
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307 SHREDDING LLC - ALL DEPARTMENTS			\$156.00
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4TE DEWITT WATER SYS

4TE DEWITT WATER SYS	Balefill - Disposal & Landfill	OSMOSIS SERVICE WATER FILTERS FOR FACIL	\$441.45
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<i>4TE DEWITT WATER SYS - Total For Balefill - Disposal & Landfill</i>			\$441.45
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4TE DEWITT WATER SYS - ALL DEPARTMENTS			\$441.45
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6 STAR PROPERTIES

6 STAR PROPERTIES	Water Revenue and Transfer		\$41.70
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<i>6 STAR PROPERTIES - Total For Water Revenue and Transfers</i>			\$41.70
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6 STAR PROPERTIES - ALL DEPARTMENTS			\$41.70
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6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog Food	\$576.40
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6H GROUP LLC	Metro Animal Shelter	Dog & Puppy Food	\$475.40
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<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$1,051.80</i>
6H GROUP LLC	Police Administration	Dog food	\$173.40
<i>6H GROUP LLC - Total For Police Administration</i>			<i>\$173.40</i>
6H GROUP LLC - ALL DEPARTMENTS			\$1,225.20

71 CONSTRUCTION

71 CONSTRUCTION	Water Revenue and Transfer		\$16.36
<i>71 CONSTRUCTION - Total For Water Revenue and Transfers</i>			<i>\$16.36</i>
71 CONSTRUCTION - ALL DEPARTMENTS			\$16.36

71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	\$327.25
71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	\$388.50
71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	\$196.00
71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	\$187.25
71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	\$446.25
<i>71 CONSTRUCTION, INC - Total For Streets</i>			<i>\$1,545.25</i>
71 CONSTRUCTION, INC - ALL DEPARTMENTS			\$1,545.25

A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Balefill - Disposal & Landfill	Postage / Mailing Service	\$71.48
<i>A.M.B.I. & SHIPPING, - Total For Balefill - Disposal & Landfill</i>			<i>\$71.48</i>
A.M.B.I. & SHIPPING,	City Manager	Postage / Mailing Service	\$1.46
<i>A.M.B.I. & SHIPPING, - Total For City Manager</i>			<i>\$1.46</i>
A.M.B.I. & SHIPPING,	Customer Service	Mail Sweep - December 2023	\$114.00
A.M.B.I. & SHIPPING,	Customer Service	Postage / Mailing Service	\$507.14
<i>A.M.B.I. & SHIPPING, - Total For Customer Service</i>			<i>\$621.14</i>
A.M.B.I. & SHIPPING,	Engineering	Postage / Mailing Service	\$12.94
<i>A.M.B.I. & SHIPPING, - Total For Engineering</i>			<i>\$12.94</i>
A.M.B.I. & SHIPPING,	Fire-EMS Administration	Postage / Mailing Service	\$116.31
<i>A.M.B.I. & SHIPPING, - Total For Fire-EMS Administration</i>			<i>\$116.31</i>
A.M.B.I. & SHIPPING,	Hogadon - Operations	Postage	\$20.46
<i>A.M.B.I. & SHIPPING, - Total For Hogadon - Operations</i>			<i>\$20.46</i>

A.M.B.I. & SHIPPING,	Human Resources	Postage / Mailing Service	\$11.30
<i>A.M.B.I. & SHIPPING, - Total For Human Resources</i>			\$11.30
A.M.B.I. & SHIPPING,	Police Administration	Postage / Mailing Service	\$577.89
<i>A.M.B.I. & SHIPPING, - Total For Police Administration</i>			\$577.89
A.M.B.I. & SHIPPING,	Refuse - Residential	Postage / Mailing Service	\$237.99
<i>A.M.B.I. & SHIPPING, - Total For Refuse - Residential</i>			\$237.99
A.M.B.I. & SHIPPING,	Risk Management	Postage / Mailing Service	\$0.73
<i>A.M.B.I. & SHIPPING, - Total For Risk Management</i>			\$0.73
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			\$1,671.70

AAA LANDSCAPING

AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$1,005.00
<i>AAA LANDSCAPING - Total For Community Development</i>			\$1,005.00
AAA LANDSCAPING - ALL DEPARTMENTS			\$1,005.00

ACCENT PACKAGING INC

ACCENT PACKAGING INC	Refuse - Recycling	Tying Wire & Freight Charges for baling	\$2,932.67
<i>ACCENT PACKAGING INC - Total For Refuse - Recycling</i>			\$2,932.67
ACCENT PACKAGING INC - ALL DEPARTMENTS			\$2,932.67

ACE SANDBLASTING & C

ACE SANDBLASTING & C	Fire-EMS Operations	Sandblasting Service - antique hose reel	\$300.00
<i>ACE SANDBLASTING & C - Total For Fire-EMS Operations</i>			\$300.00
ACE SANDBLASTING & C - ALL DEPARTMENTS			\$300.00

ADVANCED NETWORK MAN

ADVANCED NETWORK MAN	Water Meters	Cisco MDM software for iPads	\$72.25
<i>ADVANCED NETWORK MAN - Total For Water Meters</i>			\$72.25
ADVANCED NETWORK MAN - ALL DEPARTMENTS			\$72.25

AIRGAS LLC -CENTRAL

AIRGAS LLC -CENTRAL	Sewer Wastewater Collection tools-cut off wheel		\$33.16
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AIRGAS LLC -CENTRAL - Total For Sewer Wastewater Collection \$33.16

AIRGAS LLC -CENTRAL - ALL DEPARTMENTS \$33.16

AIRGAS USA LLC

AIRGAS USA LLC Balefill - Baler Processing Propane for Forklifts \$124.63

AIRGAS USA LLC - Total For Balefill - Baler Processing \$124.63

AIRGAS USA LLC Balefill - Disposal & Landfill Cold Hazard Safety Supplies \$94.95

AIRGAS USA LLC - Total For Balefill - Disposal & Landfill \$94.95

AIRGAS USA LLC Balefill - Diversion & Special ABSORBENT PADS FOR S.W. PROCESS BLDG \$195.21

AIRGAS USA LLC - Total For Balefill - Diversion & Special \$195.21

AIRGAS USA LLC Refuse - Commercial Supplies for welding \$140.34

AIRGAS USA LLC - Total For Refuse - Commercial \$140.34

AIRGAS USA LLC - ALL DEPARTMENTS \$555.13

ALBERTSONS #0060

ALBERTSONS #0060 Hogadon - Operations candy canes for Santa \$10.50

ALBERTSONS #0060 - Total For Hogadon - Operations \$10.50

ALBERTSONS #0060 Human Resources CHILI SKATE NIGHT SUPPLIES \$40.41

ALBERTSONS #0060 - Total For Human Resources \$40.41

ALBERTSONS #0060 - ALL DEPARTMENTS \$50.91

ALL CREATURES VETERI

ALL CREATURES VETERI Metro Animal Shelter Veterinary Services \$129.90

ALL CREATURES VETERI - Total For Metro Animal Shelter \$129.90

ALL CREATURES VETERI - ALL DEPARTMENTS \$129.90

ALL TREES, LLC

ALL TREES, LLC Refuse - Residential Tree Trimming Service for Alley Access \$1,500.00

ALL TREES, LLC Refuse - Residential Tree Trimming Service for Alley Access \$500.00

ALL TREES, LLC Refuse - Residential Tree Trimming Service for Alley Access \$1,900.00

ALL TREES, LLC - Total For Refuse - Residential \$3,900.00

ALL TREES, LLC - ALL DEPARTMENTS \$3,900.00

ALLIANCE ELECTRIC LL

ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Installation Of Surge Protectors On Multiple	\$792.85
<i>ALLIANCE ELECTRIC LL - Total For Balefill - Disposal & Landfill</i>			<i>\$792.85</i>
ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Repair/Replace Lighting In Multiple Buildings	\$360.00
ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Installation Of Surge Protectors On Multiple	\$1,592.84
<i>ALLIANCE ELECTRIC LL - Total For Balefill - Diversion & Special</i>			<i>\$1,952.84</i>
ALLIANCE ELECTRIC LL	Refuse - Residential	Installation Of Surge Protectors On Multiple	\$428.57
ALLIANCE ELECTRIC LL	Refuse - Residential	Repair/Replace Lighting In Multiple Buildings	\$1,181.95
<i>ALLIANCE ELECTRIC LL - Total For Refuse - Residential</i>			<i>\$1,610.52</i>
ALLIANCE ELECTRIC LL - ALL DEPARTMENTS			\$4,356.21

ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$73.70
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$84.84
<i>ALSCO - Total For Balefill - Disposal & Landfill</i>			<i>\$271.68</i>
ALSCO	Fleet Maintenance Fund	Laundry Service	\$141.13
ALSCO	Fleet Maintenance Fund	Laundry Service	\$187.17
<i>ALSCO - Total For Fleet Maintenance Fund</i>			<i>\$328.30</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$71.88
ALSCO	Refuse - Residential	Professional Laundry Services	\$76.30
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$148.18</i>
ALSCO	Regional Water Operations	Professional Laundry Services	\$41.41
<i>ALSCO - Total For Regional Water Operations</i>			<i>\$41.41</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$79.83</i>
ALSCO	Streets	Professional Laundry Services	\$133.48
ALSCO	Streets	Professional Laundry Services	\$133.48
ALSCO	Streets	Professional Laundry Services	\$133.48
ALSCO	Streets	Professional Laundry Services	\$133.48
<i>ALSCO - Total For Streets</i>			<i>\$533.92</i>

ALSCO	WWTP Operations	Professional Laundry Services	\$153.78
ALSCO	WWTP Operations	Professional Laundry Services	\$172.02
<i>ALSCO - Total For WWTP Operations</i>			<i>\$325.80</i>
ALSCO - ALL DEPARTMENTS			\$1,729.12

AMAZON.COM TF8361S62

AMAZON.COM TF8361S62	Fire-EMS Operations	Station Supplies	\$89.16
<i>AMAZON.COM TF8361S62 - Total For Fire-EMS Operations</i>			<i>\$89.16</i>
AMAZON.COM TF8361S62 - ALL DEPARTMENTS			\$89.16

AMAZON.COM VG3BX8I03

AMAZON.COM VG3BX8I03	Fire-EMS Operations	Pallet Jack for Marathon Building	\$504.94
<i>AMAZON.COM VG3BX8I03 - Total For Fire-EMS Operations</i>			<i>\$504.94</i>
AMAZON.COM VG3BX8I03 - ALL DEPARTMENTS			\$504.94

AMERICAN TITLE AGENC

AMERICAN TITLE AGENC	Community Development	O & E Report	\$125.00
<i>AMERICAN TITLE AGENC - Total For Community Development</i>			<i>\$125.00</i>
AMERICAN TITLE AGENC - ALL DEPARTMENTS			\$125.00

AMERICAN WATER COLLE

AMERICAN WATER COLLE	WWTP Operations	Training course	\$299.99
<i>AMERICAN WATER COLLE - Total For WWTP Operations</i>			<i>\$299.99</i>
AMERICAN WATER COLLE - ALL DEPARTMENTS			\$299.99

AMPP

AMPP	Water Distribution	NACE MEMBERSHIP/ ETHICS COURSE FOR CP	\$179.00
<i>AMPP - Total For Water Distribution</i>			<i>\$179.00</i>
AMPP - ALL DEPARTMENTS			\$179.00

AMZN Mktp US

AMZN Mktp US	Balefill - Disposal & Landfill	EASEL PAD FOR TEAM GOAL SETTING MEETI	\$97.70
AMZN Mktp US	Balefill - Disposal & Landfill	DESK CALENDARS FOR OFFICES	\$172.83
<i>AMZN Mktp US - Total For Balefill - Disposal & Landfill</i>			<i>\$270.53</i>
AMZN Mktp US	Fire-EMS Administration	Electric Trailer Dolly for Marathon Building	\$1,699.99
<i>AMZN Mktp US - Total For Fire-EMS Administration</i>			<i>\$1,699.99</i>
AMZN Mktp US	Fire-EMS Operations	Spare tire wrench for Brush 6	\$35.27
<i>AMZN Mktp US - Total For Fire-EMS Operations</i>			<i>\$35.27</i>
AMZN Mktp US	Police Career Services	BOOK STORES uniform	\$55.84
AMZN Mktp US	Police Career Services	BOOK STORES Doraisamy new boots	\$132.25
AMZN Mktp US	Police Career Services	BOOK STORES Uniform shirt	\$84.99
<i>AMZN Mktp US - Total For Police Career Services</i>			<i>\$273.08</i>
AMZN Mktp US - ALL DEPARTMENTS			\$2,278.87

ANC NEWSPAPERS.COM

ANC NEWSPAPERS.COM	Ft. Caspar Museum	Archives subscriptions to Newspapers.com	\$29.95
<i>ANC NEWSPAPERS.COM - Total For Ft. Caspar Museum</i>			<i>\$29.95</i>
ANC NEWSPAPERS.COM - ALL DEPARTMENTS			\$29.95

ANDERSON CRPT CLEANI

ANDERSON CRPT CLEANI	Refuse Revenue and Transfer		\$128.89
<i>ANDERSON CRPT CLEANI - Total For Refuse Revenue and Transfers</i>			<i>\$128.89</i>
ANDERSON CRPT CLEANI - ALL DEPARTMENTS			\$128.89

APPLE COMPUTER, INC.

APPLE COMPUTER, INC.	Fire-EMS Administration	iCloud Storage	\$0.99
<i>APPLE COMPUTER, INC. - Total For Fire-EMS Administration</i>			<i>\$0.99</i>
APPLE COMPUTER, INC. - ALL DEPARTMENTS			\$0.99

ARELLANO, CHRISTINE

ARELLANO, CHRISTINE	Refuse Revenue and Transfer		\$336.48
<i>ARELLANO, CHRISTINE - Total For Refuse Revenue and Transfers</i>			<i>\$336.48</i>
ARELLANO, CHRISTINE - ALL DEPARTMENTS			\$336.48

AT & T CORP

AT & T CORP	Balefill - Disposal & Landfill	Acct #287325725737	\$200.20
<i>AT & T CORP - Total For Balefill - Disposal & Landfill</i>			<i>\$200.20</i>
AT & T CORP	Community Development	Acct #287298906028	\$433.44
<i>AT & T CORP - Total For Community Development</i>			<i>\$433.44</i>
AT & T CORP	Fire-EMS Administration	Acct #287292151247	\$689.28
<i>AT & T CORP - Total For Fire-EMS Administration</i>			<i>\$689.28</i>
AT & T CORP	Public Engagement	Acct #287317342545	\$40.04
<i>AT & T CORP - Total For Public Engagement</i>			<i>\$40.04</i>
AT & T CORP	Regional Water Operations	Acct#287311040412 - Srvce to Tablet- Com	\$40.04
<i>AT & T CORP - Total For Regional Water Operations</i>			<i>\$40.04</i>
AT & T CORP	Sewer Wastewater Collection	Acct #287295228508--remote device data	\$160.16
<i>AT & T CORP - Total For Sewer Wastewater Collection</i>			<i>\$160.16</i>
AT & T CORP	Streets	Acct #287294643026	\$200.20
<i>AT & T CORP - Total For Streets</i>			<i>\$200.20</i>
AT & T CORP	Water Distribution	Acct #287290345044	\$524.92
<i>AT & T CORP - Total For Water Distribution</i>			<i>\$524.92</i>
AT & T CORP	Water Meters	Acct #287290345044	\$235.84
<i>AT & T CORP - Total For Water Meters</i>			<i>\$235.84</i>
AT & T CORP - ALL DEPARTMENTS			\$2,524.12

ATLANTIC ELECTRIC, I

ATLANTIC ELECTRIC, I	Hogadon - Operations	Replacement Of Terminal Blocks - parts & la	\$1,544.06
<i>ATLANTIC ELECTRIC, I - Total For Hogadon - Operations</i>			<i>\$1,544.06</i>
ATLANTIC ELECTRIC, I	RWS - Booster Stations	Sun III Repeater Bldng. Proj. - Booster Prof. S	\$2,910.32
<i>ATLANTIC ELECTRIC, I - Total For RWS - Booster Stations</i>			<i>\$2,910.32</i>
ATLANTIC ELECTRIC, I	Traffic Control	Construction project - not bui	\$6,703.73
<i>ATLANTIC ELECTRIC, I - Total For Traffic Control</i>			<i>\$6,703.73</i>
ATLANTIC ELECTRIC, I - ALL DEPARTMENTS			\$11,158.11

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$5.68
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$197.17

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies lamp for office at scalehouse	\$85.75
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$63.22
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill</i>			<i>\$351.82</i>
ATLAS OFFICE PRODUCT	Buildings & Structures Fund	BAS Office Supplies - Atlas Office	\$48.99
<i>ATLAS OFFICE PRODUCT - Total For Buildings & Structures Fund</i>			<i>\$48.99</i>
ATLAS OFFICE PRODUCT	City Attorney	Office supplies	\$27.26
ATLAS OFFICE PRODUCT	City Attorney	Office supplies	\$15.06
ATLAS OFFICE PRODUCT	City Attorney	Office Supplies	\$232.98
<i>ATLAS OFFICE PRODUCT - Total For City Attorney</i>			<i>\$275.30</i>
ATLAS OFFICE PRODUCT	Community Development	Office supplies	\$5.46
ATLAS OFFICE PRODUCT	Community Development	Office supplies	\$28.72
<i>ATLAS OFFICE PRODUCT - Total For Community Development</i>			<i>\$34.18</i>
ATLAS OFFICE PRODUCT	Customer Service	OFFICE SUPPLIES	\$469.23
<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			<i>\$469.23</i>
ATLAS OFFICE PRODUCT	Engineering	PAPER	\$57.93
<i>ATLAS OFFICE PRODUCT - Total For Engineering</i>			<i>\$57.93</i>
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$12.15
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$24.71
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$329.90
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$8.03
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$14.59
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$147.30
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$19.63
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$10.45
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$787.68
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$546.70
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$12.56
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$54.46
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	\$212.39
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$2,180.55</i>
ATLAS OFFICE PRODUCT	Police Investigations	Office Supplies	\$247.56
<i>ATLAS OFFICE PRODUCT - Total For Police Investigations</i>			<i>\$247.56</i>
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies for COMB BLDG	\$545.98
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Residential</i>			<i>\$545.98</i>
ATLAS OFFICE PRODUCT	Regional Water Operations	Toilet Paper, Trash Bags, & Pens - Office Sup	\$195.00
<i>ATLAS OFFICE PRODUCT - Total For Regional Water Operations</i>			<i>\$195.00</i>

ATLAS OFFICE PRODUCT	Sewer Administration	OFFICE SUPPLIES	\$28.41
<i>ATLAS OFFICE PRODUCT - Total For Sewer Administration</i>			\$28.41
ATLAS OFFICE PRODUCT	Water Administration	OFFICE SUPPLIES	\$34.73
<i>ATLAS OFFICE PRODUCT - Total For Water Administration</i>			\$34.73
ATLAS OFFICE PRODUCT	WWTP Operations	Office supplies	\$18.65
ATLAS OFFICE PRODUCT	WWTP Operations	Clock	\$16.92
<i>ATLAS OFFICE PRODUCT - Total For WWTP Operations</i>			\$35.57
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			\$4,505.25

ATLAS REPRODUCTION

ATLAS REPRODUCTION	Community Development	Printing/Laminating Service - public notice p	\$30.00
<i>ATLAS REPRODUCTION - Total For Community Development</i>			\$30.00
ATLAS REPRODUCTION	Fire-EMS Administration	Copier Usage	\$66.61
<i>ATLAS REPRODUCTION - Total For Fire-EMS Administration</i>			\$66.61
ATLAS REPRODUCTION	Public Engagement	Printing / Laminating Service for Holiday Squ	\$16.72
<i>ATLAS REPRODUCTION - Total For Public Engagement</i>			\$16.72
ATLAS REPRODUCTION - ALL DEPARTMENTS			\$113.33

AUGUST INDUSTRIES

AUGUST INDUSTRIES	Fire-EMS Operations	High pressure fitting and air lines for sta. 2 br	\$1,295.06
<i>AUGUST INDUSTRIES - Total For Fire-EMS Operations</i>			\$1,295.06
AUGUST INDUSTRIES - ALL DEPARTMENTS			\$1,295.06

AWL PEARSON EDUCATIO

AWL PEARSON EDUCATIO	Fire-EMS Operations	EMT course textbooks	\$1,175.90
<i>AWL PEARSON EDUCATIO - Total For Fire-EMS Operations</i>			\$1,175.90
AWL PEARSON EDUCATIO - ALL DEPARTMENTS			\$1,175.90

AXON

AXON	Police Career Services	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLAS	\$495.00
<i>AXON - Total For Police Career Services</i>			\$495.00
AXON - ALL DEPARTMENTS			\$495.00

BADGER METER INC

BADGER METER INC	Water Meters	Cellular Service Unit - December 2023	\$161.98
<i>BADGER METER INC - Total For Water Meters</i>			<i>\$161.98</i>
BADGER METER INC - ALL DEPARTMENTS			\$161.98

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	Operational Supplies for Baler Maintenance	\$104.90
<i>BAILEYS ACE HDWE - Total For Balefill - Baler Processing</i>			<i>\$104.90</i>
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	\$5.25
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for Ice Arena - Baileys Ace	\$29.58
<i>BAILEYS ACE HDWE - Total For Buildings & Structures Fund</i>			<i>\$34.83</i>
BAILEYS ACE HDWE	Fire-EMS Operations	Thread seal tape	\$3.99
<i>BAILEYS ACE HDWE - Total For Fire-EMS Operations</i>			<i>\$3.99</i>
BAILEYS ACE HDWE	Parks - Parks Maint.	Fasteners	\$10.71
<i>BAILEYS ACE HDWE - Total For Parks - Parks Maint.</i>			<i>\$10.71</i>
BAILEYS ACE HDWE	Sewer Stormwater	storm lift station supplies	\$28.17
<i>BAILEYS ACE HDWE - Total For Sewer Stormwater</i>			<i>\$28.17</i>
BAILEYS ACE HDWE	Sewer Wastewater Collection 1st and Poplar repainting supplies		\$44.16
BAILEYS ACE HDWE	Sewer Wastewater Collection 1st and Poplar repainting supplies		\$65.96
<i>BAILEYS ACE HDWE - Total For Sewer Wastewater Collection</i>			<i>\$110.12</i>
BAILEYS ACE HDWE	Weed & Pest Fund	tool	\$37.57
<i>BAILEYS ACE HDWE - Total For Weed & Pest Fund</i>			<i>\$37.57</i>
BAILEYS ACE HDWE	WWTP Operations	Anti-Freeze	\$29.94
<i>BAILEYS ACE HDWE - Total For WWTP Operations</i>			<i>\$29.94</i>
BAILEYS ACE HDWE - ALL DEPARTMENTS			\$360.23

BAKER, SANDRA

BAKER, SANDRA	Refuse Revenue and Transfer		\$520.53
<i>BAKER, SANDRA - Total For Refuse Revenue and Transfers</i>			<i>\$520.53</i>
BAKER, SANDRA - ALL DEPARTMENTS			\$520.53

BAR-D SIGNS, INC.

BAR-D SIGNS, INC.	Balefill - Disposal & Landfill	Unique ID Stickers for Ldf Equipment	\$1,269.90
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BAR-D SIGNS, INC. - Total For Balefill - Disposal & Landfill \$1,269.90

BAR-D SIGNS, INC. - ALL DEPARTMENTS \$1,269.90

BARGREEN ELLINGSON

BARGREEN ELLINGSON Fire-EMS Operations Lysol Disinfectant Foam Cleaner \$59.85

BARGREEN ELLINGSON Fire-EMS Operations Paper Towels/Degreaser/Bathroom Cleaner/ \$240.62

BARGREEN ELLINGSON - Total For Fire-EMS Operations \$300.47

BARGREEN ELLINGSON - ALL DEPARTMENTS \$300.47

BARGREEN WYOMING

BARGREEN WYOMING Fire-EMS Operations Station Supplies \$32.63

BARGREEN WYOMING - Total For Fire-EMS Operations \$32.63

BARGREEN WYOMING - ALL DEPARTMENTS \$32.63

BEZZANT, CAROL

BEZZANT, CAROL Sewer Fund \$128.89

BEZZANT, CAROL - Total For Sewer Fund \$128.89

BEZZANT, CAROL - ALL DEPARTMENTS \$128.89

BIG WIND MEDIA, INC.

BIG WIND MEDIA, INC. Hogadon - Operations Hogadon Digital Campaign \$8,500.00

BIG WIND MEDIA, INC. - Total For Hogadon - Operations \$8,500.00

BIG WIND MEDIA, INC. - ALL DEPARTMENTS \$8,500.00

BLACK HILLS ENERGY

BLACK HILLS ENERGY Fire-EMS Administration Acct #1783 9430 41 \$2,210.94

BLACK HILLS ENERGY Fire-EMS Administration Acct #3267 4234 58 \$434.09

BLACK HILLS ENERGY - Total For Fire-EMS Administration \$2,645.03

BLACK HILLS ENERGY - ALL DEPARTMENTS \$2,645.03

BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	\$452.01
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg	\$205.10
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	\$512.25
<i>BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill</i>			<i>\$1,169.36</i>
BLAKEMAN PROPANE - ALL DEPARTMENTS			\$1,169.36

BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Fire-EMS Operations	Station Supplies	\$44.34
<i>BLOEDORN LUMBER CO - Total For Fire-EMS Operations</i>			<i>\$44.34</i>
BLOEDORN LUMBER CO - ALL DEPARTMENTS			\$44.34

BLUE RIDGE SERVICES

BLUE RIDGE SERVICES	Balefill - Disposal & Landfill	FIRE TRAINING	\$1,060.00
BLUE RIDGE SERVICES	Balefill - Disposal & Landfill	FIRE TRAINING	\$795.00
<i>BLUE RIDGE SERVICES - Total For Balefill - Disposal & Landfill</i>			<i>\$1,855.00</i>
BLUE RIDGE SERVICES - ALL DEPARTMENTS			\$1,855.00

BOLDT, BRANDI

BOLDT, BRANDI	Refuse Revenue and Transfer		\$128.89
<i>BOLDT, BRANDI - Total For Refuse Revenue and Transfers</i>			<i>\$128.89</i>
BOLDT, BRANDI - ALL DEPARTMENTS			\$128.89

BRENNTAG PACIFIC, IN

BRENNTAG PACIFIC, IN	WWTP Regional Interceptors	Ferrous Chloride Solution	\$19,405.09
BRENNTAG PACIFIC, IN	WWTP Regional Interceptors	Ferrous Chloride Solution	\$18,413.91
<i>BRENNTAG PACIFIC, IN - Total For WWTP Regional Interceptors</i>			<i>\$37,819.00</i>
BRENNTAG PACIFIC, IN - ALL DEPARTMENTS			\$37,819.00

BRENTON MANUFACTURING

BRENTON MANUFACTURING	Risk Management	Repair for claim 202400023	\$908.71
BRENTON MANUFACTURING	Risk Management	Repair for claim 202400101	\$1,493.64
<i>BRENTON MANUFACTURING - Total For Risk Management</i>			<i>\$2,402.35</i>

BRENTON MANUFACTURING - ALL DEPARTMENTS

\$2,402.35

BROWN, BECKY

BROWN, BECKY	Refuse Revenue and Transfer	\$154.66
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<i>BROWN, BECKY - Total For Refuse Revenue and Transfers</i>		<i>\$154.66</i>
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BROWN, BECKY	Water Revenue and Transfer	\$104.87
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<i>BROWN, BECKY - Total For Water Revenue and Transfers</i>		<i>\$104.87</i>
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BROWN, BECKY - ALL DEPARTMENTS

\$259.53

BUDGET RENT A CAR

BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR: Training	\$445.71
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<i>BUDGET RENT A CAR - Total For Police Career Services</i>			<i>\$445.71</i>
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BUDGET RENT A CAR - ALL DEPARTMENTS

\$445.71

CAMERON, VICTORIA

CAMERON, VICTORIA	Refuse Revenue and Transfer	\$128.89
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<i>CAMERON, VICTORIA - Total For Refuse Revenue and Transfers</i>		<i>\$128.89</i>
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CAMERON, VICTORIA - ALL DEPARTMENTS

\$128.89

CARLEN, CHRIS

CARLEN, CHRIS	Water Revenue and Transfer	\$92.24
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<i>CARLEN, CHRIS - Total For Water Revenue and Transfers</i>		<i>\$92.24</i>
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CARLEN, CHRIS - ALL DEPARTMENTS

\$92.24

CAROLINA SOFTWARE

CAROLINA SOFTWARE	Balefill - Disposal & Landfill	Software/Auto Email/QUARTERLY SOFTWARE	\$700.00
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<i>CAROLINA SOFTWARE - Total For Balefill - Disposal & Landfill</i>			<i>\$700.00</i>
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CAROLINA SOFTWARE - ALL DEPARTMENTS

\$700.00

CARTWRIGHT, MARY

CARTWRIGHT, MARY	Refuse Revenue and Transfer	\$123.23
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CARTWRIGHT, MARY - Total For Refuse Revenue and Transfers \$123.23

CARTWRIGHT, MARY - ALL DEPARTMENTS \$123.23

CASPAR BUILDING SYST

CASPAR BUILDING SYST Capital Projects Fund City Hall Project SAFE Remodel \$471,874.75

CASPAR BUILDING SYST - Total For Capital Projects Fund \$471,874.75

CASPAR BUILDING SYST - ALL DEPARTMENTS \$471,874.75

CASPER RECREATIONAL

CASPER RECREATIONAL Volleyball Umpire Services For Casper Open Volleyball \$3,700.00

CASPER RECREATIONAL - Total For Volleyball \$3,700.00

CASPER RECREATIONAL - ALL DEPARTMENTS \$3,700.00

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE, Balefill - Baler Processing Notice Of Final Payment To Contractor \$130.28

CASPER STAR-TRIBUNE, - Total For Balefill - Baler Processing \$130.28

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Notice Of Final Payment To Contractor \$150.44

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Notice Of Final Payment To Contractor \$133.16

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Notice Of Final Payment To Contractor \$130.28

CASPER STAR-TRIBUNE, - Total For Balefill - Disposal & Landfill \$413.88

CASPER STAR-TRIBUNE, Capital Projects Fund Notice Of Final Payment To Contractor \$153.32

CASPER STAR-TRIBUNE, Capital Projects Fund Notice Of Final Payment To Contractor \$156.20

CASPER STAR-TRIBUNE, Capital Projects Fund Notice Of Final Payment To Contractor \$228.12

CASPER STAR-TRIBUNE, Capital Projects Fund Notice Of Final Payment To Contractor \$219.48

CASPER STAR-TRIBUNE, Capital Projects Fund Notice Of Final Payment To Contractor \$130.28

CASPER STAR-TRIBUNE, Capital Projects Fund Notice Of Final Payment To Contractors \$223.80

CASPER STAR-TRIBUNE, - Total For Capital Projects Fund \$1,111.20

CASPER STAR-TRIBUNE, Community Development Regularly Scheduled Meeting Notice \$246.56

CASPER STAR-TRIBUNE, - Total For Community Development \$246.56

CASPER STAR-TRIBUNE, Regional Water Operations Regularly Scheduled Meeting Notice \$49.72

CASPER STAR-TRIBUNE, - Total For Regional Water Operations \$49.72

CASPER STAR-TRIBUNE, Water Distribution Notice Of Final Payment To Contractor \$75.22

CASPER STAR-TRIBUNE, Water Distribution Notice Of Final Payment To Contractor \$75.22

CASPER STAR-TRIBUNE, - Total For Water Distribution \$150.44

CASPER STAR-TRIBUNE, - ALL DEPARTMENTS \$2,102.08

CASPER TIRE

CASPER TIRE Fleet Maintenance Fund 230085 Tires & Day Service Call \$1,385.00

CASPER TIRE Fleet Maintenance Fund 230079 Flat Repair \$20.00

CASPER TIRE Fleet Maintenance Fund 230091 Tires \$1,310.00

CASPER TIRE - Total For Fleet Maintenance Fund \$2,715.00

CASPER TIRE Refuse - Residential Flat Repair TRK#2302 RESIDENT SL 2020 \$45.00

CASPER TIRE Refuse - Residential Flat Repair TRK#2275 RESIDENT SL 2015 \$45.00

CASPER TIRE - Total For Refuse - Residential \$90.00

CASPER TIRE - ALL DEPARTMENTS \$2,805.00

CASPER WINNELSON CO

CASPER WINNELSON CO Buildings & Structures Fund Plumbing repair supplies for Solid Waste - Wi \$32.70

CASPER WINNELSON CO Buildings & Structures Fund Plumbing repair supplies for Ice Arena - Win \$42.76

CASPER WINNELSON CO Buildings & Structures Fund Plumbing repair supplies for Ice Arena - Win \$65.07

CASPER WINNELSON CO Buildings & Structures Fund Plumbing repair supplies for Ice Arena - Win \$166.75

CASPER WINNELSON CO Buildings & Structures Fund Plumbing repair supplies for Ice Arena - Win \$157.91

CASPER WINNELSON CO - Total For Buildings & Structures Fund \$465.19

CASPER WINNELSON CO WWTP Operations Fittings \$223.46

CASPER WINNELSON CO WWTP Operations Chemical for toilet \$59.91

CASPER WINNELSON CO WWTP Operations Plumbing fittings \$155.91

CASPER WINNELSON CO - Total For WWTP Operations \$439.28

CASPER WINNELSON CO - ALL DEPARTMENTS \$904.47

CASPER/NATRONA COUNT

CASPER/NATRONA COUNT Police Career Services AUTOMOBILE PARKING LOTS AND GARAGES; \$36.00

CASPER/NATRONA COUNT - Total For Police Career Services \$36.00

CASPER/NATRONA COUNT - ALL DEPARTMENTS \$36.00

CC APTA CAREER CENT

CC APTA CAREER CENT Public Transit - Operations American Public Transportation Asso - Public \$350.00

CC APTA CAREER CENT - Total For Public Transit - Operations	\$350.00
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CC APTA CAREER CENT - ALL DEPARTMENTS	\$350.00
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CENTRAL TRUCK & DIES

CENTRAL TRUCK & DIES	Hogadon - Operations	Tool repalcement	\$106.17
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<i>CENTRAL TRUCK & DIES - Total For Hogadon - Operations</i>			<i>\$106.17</i>
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CENTRAL TRUCK & DIES	Water Distribution	BITS FOR CHIPPING HAMMER	\$87.15
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<i>CENTRAL TRUCK & DIES - Total For Water Distribution</i>			<i>\$87.15</i>
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CENTRAL TRUCK & DIES	WWTP Operations	Frame	\$202.11
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<i>CENTRAL TRUCK & DIES - Total For WWTP Operations</i>			<i>\$202.11</i>
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CENTRAL TRUCK & DIES - ALL DEPARTMENTS			\$395.43
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CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL	Water Administration	Regional Wholesale Water Revenue	\$320,670.26
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<i>CENTRAL WY. REGIONAL - Total For Water Administration</i>			<i>\$320,670.26</i>
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CENTRAL WY. REGIONAL	Water Revenue and Transfer	System Investment Charges - December 202	\$5,607.00
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<i>CENTRAL WY. REGIONAL - Total For Water Revenue and Transfers</i>			<i>\$5,607.00</i>
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CENTRAL WY. REGIONAL - ALL DEPARTMENTS			\$326,277.26
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CENTURYLINK

CENTURYLINK	Balefill - Disposal & Landfill	Acct #307-265-4035 606B	\$83.31
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<i>CENTURYLINK - Total For Balefill - Disposal & Landfill</i>			<i>\$83.31</i>
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CENTURYLINK	Buildings & Structures Fund	Acct #307-265-0955 140B	\$45.94
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<i>CENTURYLINK - Total For Buildings & Structures Fund</i>			<i>\$45.94</i>
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CENTURYLINK	Customer Service	Acct #307-235-8290 915B	\$49.84
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<i>CENTURYLINK - Total For Customer Service</i>			<i>\$49.84</i>
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CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-5104 106M	\$1,271.70
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CENTURYLINK	Fire-EMS Administration	Acct #307-432-1300 572B	\$499.61
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CENTURYLINK	Fire-EMS Administration	Acct #71332709	\$254.92
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<i>CENTURYLINK - Total For Fire-EMS Administration</i>			<i>\$2,026.23</i>
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CENTURYLINK	Ice Arena - Operations	Acct #307-235-7540 740B	\$49.84
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<i>CENTURYLINK - Total For Ice Arena - Operations</i>			<i>\$49.84</i>
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CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	\$30.41
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<i>CENTURYLINK - Total For Municipal Court</i>			<i>\$30.41</i>
CENTURYLINK	Public Safety Communication Acct #P-307-632-4759 643M		\$302.58
<i>CENTURYLINK - Total For Public Safety Communications</i>			<i>\$302.58</i>
CENTURYLINK	WWTP Regional Interceptors Acct #307-472-1129 839B		\$62.21
CENTURYLINK	WWTP Regional Interceptors Acct #P-307-234-3201 148M		\$1,336.11
<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			<i>\$1,398.32</i>
CENTURYLINK - ALL DEPARTMENTS			\$3,986.47

CERTIFIED BUSINESS S

CERTIFIED BUSINESS S	Ft. Caspar Museum	Collection Storage flat files	\$16,860.00
<i>CERTIFIED BUSINESS S - Total For Ft. Caspar Museum</i>			<i>\$16,860.00</i>
CERTIFIED BUSINESS S - ALL DEPARTMENTS			\$16,860.00

CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Golf - Operations	Cable for Golf Shop	\$119.95
<i>CHARTER COMMUNICATIO - Total For Golf - Operations</i>			<i>\$119.95</i>
CHARTER COMMUNICATIO - ALL DEPARTMENTS			\$119.95

CHILDREN'S ADVOCACY

CHILDREN'S ADVOCACY	Capital - One Cent 17	OC 17 Community Projects - Chi	\$16,000.00
<i>CHILDREN'S ADVOCACY - Total For Capital - One Cent 17</i>			<i>\$16,000.00</i>
CHILDREN'S ADVOCACY - ALL DEPARTMENTS			\$16,000.00

CHOMA, MARIDI A.

CHOMA, MARIDI A.	Water Revenue and Transfer		\$168.93
<i>CHOMA, MARIDI A. - Total For Water Revenue and Transfers</i>			<i>\$168.93</i>
CHOMA, MARIDI A. - ALL DEPARTMENTS			\$168.93

CHRIS WALKER

CHRIS WALKER	General Fund Revenue		\$50.00
<i>CHRIS WALKER - Total For General Fund Revenue</i>			<i>\$50.00</i>

CHRIS WALKER - ALL DEPARTMENTS

\$50.00

CITY OF CASPER

CITY OF CASPER	Buildings & Structures Fund	Alarm permits for 2024	\$200.00
<i>CITY OF CASPER - Total For Buildings & Structures Fund</i>			<i>\$200.00</i>
CITY OF CASPER	Hogadon - Operations	Garbage	\$20.00
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #121556	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			<i>\$40.00</i>
CITY OF CASPER	Metropolitan Planning Org	GIS - Interdepartmental Services	\$7,553.34
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			<i>\$7,553.34</i>
CITY OF CASPER	Parks - Parks Maint.	Public Garbage - Balefill Ticket #121737	\$164.25
<i>CITY OF CASPER - Total For Parks - Parks Maint.</i>			<i>\$164.25</i>
CITY OF CASPER	Public Transit - Operations	Fuel & Workorder Charges - November 2023	\$22,499.63
CITY OF CASPER	Public Transit - Operations	Fuel & Workorder Charges - November 2023	\$12,127.39
<i>CITY OF CASPER - Total For Public Transit - Operations</i>			<i>\$34,627.02</i>
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	\$6,757.15
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	\$5,332.65
CITY OF CASPER	Refuse - Residential	Monthly Balefill Pass Billing - November 202	\$47,260.00
CITY OF CASPER	Refuse - Residential	Monthly Balefill Pass Billing - December 202	\$47,960.00
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	\$5,933.60
CITY OF CASPER	Refuse - Residential	Garbage Baler	\$6,178.15
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	\$8,145.50
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	\$8,468.75
CITY OF CASPER	Refuse - Residential	Equipment Repair TRK#2289 RESIDENT SL 20	\$5,168.33
CITY OF CASPER	Refuse - Residential	Garbage Baler & Cardboard	\$819.00
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$6,048.35
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$7,636.13
CITY OF CASPER	Refuse - Residential	Garbage Baler/Recycle Cardboard	\$8,858.03
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	\$5,994.93
CITY OF CASPER	Refuse - Residential	Garbage Baler/Recycle Cardboard	\$607.75
CITY OF CASPER	Refuse - Residential	Garbage Baler, Street Sweep & Newspaper/C	\$9,962.00
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$5,891.05
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	\$5,987.70
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash, Newspaper/Card	\$6,360.48
<i>CITY OF CASPER - Total For Refuse - Residential</i>			<i>\$199,369.55</i>

CITY OF CASPER	Sewer Administration	201 Sewer RWWS	\$416,267.77
<i>CITY OF CASPER - Total For Sewer Administration</i>			<i>\$416,267.77</i>
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$104.50
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$96.80
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$230.25
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$92.95
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$89.10
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon & Appliance/Do	\$201.00
<i>CITY OF CASPER - Total For WWTP Operations</i>			<i>\$814.60</i>
CITY OF CASPER - ALL DEPARTMENTS			\$659,036.53

CMI TECO, INC.

CMI TECO, INC.	Balefill - Disposal & Landfill	Equipment Repair TRK#2287 LANDFILL ROLL	\$1,129.87
CMI TECO, INC.	Balefill - Disposal & Landfill	Equipment Repair TRK#2257 LANDFILL ROLL	\$1,604.31
<i>CMI TECO, INC. - Total For Balefill - Disposal & Landfill</i>			<i>\$2,734.18</i>
CMI TECO, INC.	Balefill - Diversion & Special	Equipment Repair TRK#2305 ROLLOFF TRUC	\$4,087.83
<i>CMI TECO, INC. - Total For Balefill - Diversion & Special</i>			<i>\$4,087.83</i>
CMI TECO, INC.	Refuse - Commercial	Arm Assembly & Wedge Shim TRK#2272 CO	\$7,204.26
CMI TECO, INC.	Refuse - Commercial	Socket Screws TRK#2288 COMMERCIAL FL 2	\$39.36
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			<i>\$7,243.62</i>
CMI TECO, INC.	Refuse - Recycling	Canopy Light TRK#2309 RECYCLE FL 2023	\$300.68
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2314 RECYCKE HAUL	\$4,445.80
<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			<i>\$4,746.48</i>
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2271 RESIDENT RL 20	\$3,381.20
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2286 RESIDENT SL 20	\$25,791.24
CMI TECO, INC.	Refuse - Residential	Return Of Filter Element/Original Inv. #5811	(\$317.40)
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2275 RESIDENT SL 20	\$4,808.76
CMI TECO, INC.	Refuse - Residential	3 Wire Alarm TRK#2313 RESIDENT SL 2023	\$138.70
CMI TECO, INC.	Refuse - Residential	Cushion TRK#2271 RESIDENT RL 2013	\$319.63
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2317 RESIDENT SL 20	\$2,372.68
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2274 RESIDENT SL 20	\$4,896.26
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2288 COM FL 2019	\$2,596.68
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2313 RESIDENT SL 20	\$858.00
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2318 RESIDENT SL 20	\$1,391.42
CMI TECO, INC.	Refuse - Residential	Tubes FOR TRUCK BARN	\$802.19

CMI TECO, INC. - Total For Refuse - Residential \$47,039.36

CMI TECO, INC. - ALL DEPARTMENTS \$65,851.47

CODE1SUPPLY.COM

CODE1SUPPLY.COM Hogadon - Operations LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI \$407.67

CODE1SUPPLY.COM - Total For Hogadon - Operations \$407.67

CODE1SUPPLY.COM - ALL DEPARTMENTS \$407.67

COMMUNICATION TECHNO

COMMUNICATION TECHNO Fleet Maintenance Fund 70981 Replaced Mini UHF Connector \$57.50

COMMUNICATION TECHNO - Total For Fleet Maintenance Fund \$57.50

COMMUNICATION TECHNO Police Administration Removal Of Auxillary Battery \$220.00

COMMUNICATION TECHNO Police Administration Diagnose and replace cradlepoint antenna \$110.00

COMMUNICATION TECHNO Police Administration Removal Of Auxillary Battery & Rewire Power \$110.00

COMMUNICATION TECHNO - Total For Police Administration \$440.00

COMMUNICATION TECHNO - ALL DEPARTMENTS \$497.50

CONVERGEONE

CONVERGEONE Information Services Veeam Backup Renewal \$14,347.20

CONVERGEONE Information Services Software/Hardware & Maintenance/Manage \$35,425.12

CONVERGEONE - Total For Information Services \$49,772.32

CONVERGEONE Sewer Wastewater Collection 3 iPads and Cases \$361.23

CONVERGEONE - Total For Sewer Wastewater Collection \$361.23

CONVERGEONE - ALL DEPARTMENTS \$50,133.55

COSS, MARY

COSS, MARY Sewer Fund \$128.89

COSS, MARY - Total For Sewer Fund \$128.89

COSS, MARY - ALL DEPARTMENTS \$128.89

COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE Buildings & Structures Fund Floor Cleaner \$134.60

<i>COWBOY SUPPLY HOUSE - Total For Buildings & Structures Fund</i>			<i>\$134.60</i>
COWBOY SUPPLY HOUSE	Hogadon - Operations	Floor cleaner Battery	\$1,240.00
<i>COWBOY SUPPLY HOUSE - Total For Hogadon - Operations</i>			<i>\$1,240.00</i>
COWBOY SUPPLY HOUSE - ALL DEPARTMENTS			\$1,374.60

CREATOPY

CREATOPY	Public Engagement	Dues and Subscriptions - Creatopy Monthly a	\$32.00
<i>CREATOPY - Total For Public Engagement</i>			<i>\$32.00</i>
CREATOPY - ALL DEPARTMENTS			\$32.00

CRESCENT ELECTRIC SU

CRESCENT ELECTRIC SU	Buildings & Structures Fund	Electrical repair supplies for Service Center -	\$32.73
<i>CRESCENT ELECTRIC SU - Total For Buildings & Structures Fund</i>			<i>\$32.73</i>
CRESCENT ELECTRIC SU - ALL DEPARTMENTS			\$32.73

CROWN CONSTRUCTION L

CROWN CONSTRUCTION L	Balefill	Contract Withholding: 23300094	\$13,094.38
<i>CROWN CONSTRUCTION L - Total For Balefill</i>			<i>\$13,094.38</i>
CROWN CONSTRUCTION L	Capital Projects Fund	PV Pool Gutter System Replacem	\$141,240.30
<i>CROWN CONSTRUCTION L - Total For Capital Projects Fund</i>			<i>\$141,240.30</i>
CROWN CONSTRUCTION L	Engineering	Contract Withholding: 23300068	\$8,746.65
<i>CROWN CONSTRUCTION L - Total For Engineering</i>			<i>\$8,746.65</i>
CROWN CONSTRUCTION L - ALL DEPARTMENTS			\$163,081.33

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Electrical Repair Supplies for Fire Station 3 -	\$91.00
<i>CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund</i>			<i>\$91.00</i>
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Conduit Coupling & Coding Tape	\$33.65
<i>CRUM ELECTRIC SUPPLY - Total For Hogadon - Operations</i>			<i>\$33.65</i>
CRUM ELECTRIC SUPPLY	RWS - Booster Stations	PHOTOCELL FOR PIONEER TANK	\$17.27
<i>CRUM ELECTRIC SUPPLY - Total For RWS - Booster Stations</i>			<i>\$17.27</i>
CRUM ELECTRIC SUPPLY	WWTP Operations	electrical parts	\$35.69
CRUM ELECTRIC SUPPLY	WWTP Operations	Lights	\$253.80

<i>CRUM ELECTRIC SUPPLY - Total For WWTP Operations</i>	\$289.49
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS	\$431.41

CUBBEDGE, DANIEL

CUBBEDGE, DANIEL	Water Revenue and Transfer	\$13.73
<i>CUBBEDGE, DANIEL - Total For Water Revenue and Transfers</i>		<i>\$13.73</i>
CUBBEDGE, DANIEL - ALL DEPARTMENTS		\$13.73

CUMMINS OSM

CUMMINS OSM	Fleet Maintenance Fund	CUMMINS INSITE SOFTWARE RENEWAL	\$720.00
<i>CUMMINS OSM - Total For Fleet Maintenance Fund</i>			<i>\$720.00</i>
CUMMINS OSM - ALL DEPARTMENTS			\$720.00

CURB LV TAXI YCS

CURB LV TAXI YCS	Police Investigations	TAXICABS/LIMOUSINES; Taxi ride to airport	\$39.71
<i>CURB LV TAXI YCS - Total For Police Investigations</i>			<i>\$39.71</i>
CURB LV TAXI YCS - ALL DEPARTMENTS			\$39.71

CURRY GARAGE DOOR CO

CURRY GARAGE DOOR CO	Balefill - Baler Processing	Garage Door Repair - labor & parts at baler	\$3,625.00
<i>CURRY GARAGE DOOR CO - Total For Balefill - Baler Processing</i>			<i>\$3,625.00</i>
CURRY GARAGE DOOR CO - ALL DEPARTMENTS			\$3,625.00

DAGGETT CONTROL COMP

DAGGETT CONTROL COMP	WWTP Operations	Water separator	\$514.42
<i>DAGGETT CONTROL COMP - Total For WWTP Operations</i>			<i>\$514.42</i>
DAGGETT CONTROL COMP - ALL DEPARTMENTS			\$514.42

DANA KEPNER COMPANY

DANA KEPNER COMPANY	RWS - Booster Stations	REGIONAL ARV PARTS- BOOSTER SUPPLIES	\$205.92
<i>DANA KEPNER COMPANY - Total For RWS - Booster Stations</i>			<i>\$205.92</i>

DANA KEPNER COMPANY - ALL DEPARTMENTS

\$205.92

DAVIS, L CHARLES

DAVIS, L CHARLES	Refuse Revenue and Transfer		\$58.62
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<i>DAVIS, L CHARLES - Total For Refuse Revenue and Transfers</i>			\$58.62
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DAVIS, L CHARLES - ALL DEPARTMENTS

\$58.62

DAYTON TRANSMISSION

DAYTON TRANSMISSION	Fleet Maintenance Fund	230088 Vehicle Repair	\$6,610.44
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<i>DAYTON TRANSMISSION - Total For Fleet Maintenance Fund</i>			\$6,610.44
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DAYTON TRANSMISSION - ALL DEPARTMENTS

\$6,610.44

DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Parks - Parks Maint.	Locating supplies and DBRY connectors	\$294.04
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<i>DBC IRRIGATION SUPPL - Total For Parks - Parks Maint.</i>			\$294.04
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DBC IRRIGATION SUPPL - ALL DEPARTMENTS

\$294.04

DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Fire-EMS Operations	Station Supplies	\$134.78
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<i>DECKER AUTO GLASS, I - Total For Fire-EMS Operations</i>			\$134.78
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DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO. 202400122/ 70773 Installation of	\$125.00
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DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO. 2023131/ 230084 Auto Glass Rep	\$218.16
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<i>DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund</i>			\$343.16
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DECKER AUTO GLASS, I	Refuse - Recycling	REPLACE WINDSHIELD TRK#2314 RECYCLE H	\$494.46
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<i>DECKER AUTO GLASS, I - Total For Refuse - Recycling</i>			\$494.46
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DECKER AUTO GLASS, I - ALL DEPARTMENTS

\$972.40

DECKER, JACQUELINE

DECKER, JACQUELINE	Water Revenue and Transfer		\$128.89
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<i>DECKER, JACQUELINE - Total For Water Revenue and Transfers</i>			\$128.89
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DECKER, JACQUELINE - ALL DEPARTMENTS

\$128.89

DELL MARKETING LP

DELL MARKETING LP	Information Services	COMPUTERS,COMPUTER PERIPHERAL EQUIP	\$17.94
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<i>DELL MARKETING LP - Total For Information Services</i>			\$17.94
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DELL MARKETING LP - ALL DEPARTMENTS			\$17.94
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DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	Air Filters for Fire Station 1 - Dennis Supply	\$64.32
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DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Aquatics Center - Den	\$30.28
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Air Filters for PM Service - Dennis Supply	\$1,041.11
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<i>DENNIS SUPPLY CO. - Total For Buildings & Structures Fund</i>			\$1,135.71
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DENNIS SUPPLY CO. - ALL DEPARTMENTS			\$1,135.71
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DENVER INDUSTRIAL PU

DENVER INDUSTRIAL PU	WWTP Operations	Hardware Kit	\$457.32
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DENVER INDUSTRIAL PU	WWTP Operations	Charged Wrong Customer	\$1,198.86
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<i>DENVER INDUSTRIAL PU - Total For WWTP Operations</i>			\$1,656.18
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DENVER INDUSTRIAL PU - ALL DEPARTMENTS			\$1,656.18
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DOLLAR TREE

DOLLAR TREE	Human Resources	Prizes, Table cloths, and other items for Chili	\$68.75
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<i>DOLLAR TREE - Total For Human Resources</i>			\$68.75
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DOLLAR TREE - ALL DEPARTMENTS			\$68.75
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DOMINO'S 6042

DOMINO'S 6042	Basketball	food for officials	\$39.00
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DOMINO'S 6042	Basketball	FAST FOOD RESTAURANTS	\$40.00
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<i>DOMINO'S 6042 - Total For Basketball</i>			\$79.00
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DOMINO'S 6042 - ALL DEPARTMENTS			\$79.00
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DONADO, LUCAS

DONADO, LUCAS	Refuse Revenue and Transfer		\$89.32
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<i>DONADO, LUCAS - Total For Refuse Revenue and Transfers</i>			\$89.32
DONADO, LUCAS	Water Revenue and Transfer		\$89.32
<i>DONADO, LUCAS - Total For Water Revenue and Transfers</i>			\$89.32
DONADO, LUCAS - ALL DEPARTMENTS			\$178.64

DOOLEY OIL, INC.

DOOLEY OIL, INC.	Hogadon - Operations	Dyed Biodiesel #2 & Dyed Diesel	\$4,180.42
<i>DOOLEY OIL, INC. - Total For Hogadon - Operations</i>			\$4,180.42
DOOLEY OIL, INC. - ALL DEPARTMENTS			\$4,180.42

DUSTBUSTERS ENTERPRISE

DUSTBUSTERS ENTERPRISE	Streets	Ice Kicker	\$35,823.78
DUSTBUSTERS ENTERPRISE	Streets	Ice Kicker	\$50,628.80
<i>DUSTBUSTERS ENTERPRISE - Total For Streets</i>			\$86,452.58
DUSTBUSTERS ENTERPRISE - ALL DEPARTMENTS			\$86,452.58

DYNAMIC CONTROLS INC

DYNAMIC CONTROLS INC	Regional Water Operations	Boiler & AHU Maint. - Maint. Agree./HVAC S	\$3,200.00
<i>DYNAMIC CONTROLS INC - Total For Regional Water Operations</i>			\$3,200.00
DYNAMIC CONTROLS INC - ALL DEPARTMENTS			\$3,200.00

EB 2024 RE-CERTIFICATION

EB 2024 RE-CERTIFICATION	Weed & Pest Fund	Registration for pesticide class for Blair Croo	\$135.23
<i>EB 2024 RE-CERTIFICATION - Total For Weed & Pest Fund</i>			\$135.23
EB 2024 RE-CERTIFICATION - ALL DEPARTMENTS			\$135.23

eBay O 16-10978-7633

eBay O 16-10978-7633	Fleet Maintenance Fund	83332 tow hooks	\$136.11
<i>eBay O 16-10978-7633 - Total For Fleet Maintenance Fund</i>			\$136.11
eBay O 16-10978-7633 - ALL DEPARTMENTS			\$136.11

eBay O 24-11011-7799

eBay O 24-11011-7799	Fleet Maintenance Fund	141500 GAS LIFT SHOCKS (PAIR)	\$36.74
<i>eBay O 24-11011-7799 - Total For Fleet Maintenance Fund</i>			<i>\$36.74</i>
eBay O 24-11011-7799 - ALL DEPARTMENTS			\$36.74

EDDY, HERBERT C

EDDY, HERBERT C	Refuse Revenue and Transfer		\$25.50
<i>EDDY, HERBERT C - Total For Refuse Revenue and Transfers</i>			<i>\$25.50</i>
EDDY, HERBERT C	Sewer Fund		\$12.03
<i>EDDY, HERBERT C - Total For Sewer Fund</i>			<i>\$12.03</i>
EDDY, HERBERT C	Water Revenue and Transfer		\$11.97
<i>EDDY, HERBERT C - Total For Water Revenue and Transfers</i>			<i>\$11.97</i>
EDDY, HERBERT C - ALL DEPARTMENTS			\$49.50

EDGE ENGINEERING GRO

EDGE ENGINEERING GRO	Balefill - Disposal & Landfill	Engineering Service for LDF	\$338.79
<i>EDGE ENGINEERING GRO - Total For Balefill - Disposal & Landfill</i>			<i>\$338.79</i>
EDGE ENGINEERING GRO - ALL DEPARTMENTS			\$338.79

ELDER, CHRISTOPHER

ELDER, CHRISTOPHER	Water Revenue and Transfer		\$14.77
<i>ELDER, CHRISTOPHER - Total For Water Revenue and Transfers</i>			<i>\$14.77</i>
ELDER, CHRISTOPHER - ALL DEPARTMENTS			\$14.77

ELMORE, RONALD

ELMORE, RONALD	Refuse Revenue and Transfer		\$172.33
<i>ELMORE, RONALD - Total For Refuse Revenue and Transfers</i>			<i>\$172.33</i>
ELMORE, RONALD - ALL DEPARTMENTS			\$172.33

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Baler Processing	Work Boot Reimbursement	\$150.00
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<i>EMPLOYEE REIMBURSEME - Total For Balefill - Baler Processing</i>			\$150.00
EMPLOYEE REIMBURSEME	Balefill - Diversion & Special	Work Clothing Reimbursement	\$68.94
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Diversion & Special</i>			\$68.94
EMPLOYEE REIMBURSEME	City Attorney	Notary Public Supplies Reimbursement	\$31.95
<i>EMPLOYEE REIMBURSEME - Total For City Attorney</i>			\$31.95
EMPLOYEE REIMBURSEME	Community Development	Reimbursement - Quarterly Rotary Dues	\$240.50
<i>EMPLOYEE REIMBURSEME - Total For Community Development</i>			\$240.50
EMPLOYEE REIMBURSEME	Fleet Maintenance Fund	Tool Allotment Reimbursement	\$125.57
<i>EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund</i>			\$125.57
EMPLOYEE REIMBURSEME	Public Transit - Operations	Reimbursement For Transit Office Supplies	\$188.39
EMPLOYEE REIMBURSEME	Public Transit - Operations	Reimbursement For Cleaning Supplies	\$67.70
<i>EMPLOYEE REIMBURSEME - Total For Public Transit - Operations</i>			\$256.09
EMPLOYEE REIMBURSEME	Refuse - Residential	Work Boot Reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Refuse - Residential</i>			\$150.00
EMPLOYEE REIMBURSEME	Water Distribution	Work Boot Reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			\$150.00
EMPLOYEE REIMBURSEME	WWTP Operations	Work Boot Reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For WWTP Operations</i>			\$150.00
EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			\$1,323.05

ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	Potable water testing	\$53.00
<i>ENERGY LABORATORIES - Total For Hogadon - Operations</i>			\$53.00
ENERGY LABORATORIES - ALL DEPARTMENTS			\$53.00

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores - Testing	\$339.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			\$339.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$528.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			\$528.00
ENERGY LABRATORIES I	WWTP Operations	Metals by ICP/ICPMS, Total Testing	\$53.00
<i>ENERGY LABRATORIES I - Total For WWTP Operations</i>			\$53.00
ENERGY LABRATORIES I - ALL DEPARTMENTS			\$920.00

ENERGY MANAGEMENT CO

ENERGY MANAGEMENT CO	Regional Water Operations	Troubleshoot PLC/Tech. Labor-Maint./Repair	\$150.00
<i>ENERGY MANAGEMENT CO - Total For Regional Water Operations</i>			<i>\$150.00</i>
ENERGY MANAGEMENT CO - ALL DEPARTMENTS			\$150.00

EUROFINS EATON ANALY

EUROFINS EATON ANALY	Water Tanks	LAB TESTING	\$525.00
<i>EUROFINS EATON ANALY - Total For Water Tanks</i>			<i>\$525.00</i>
EUROFINS EATON ANALY - ALL DEPARTMENTS			\$525.00

EVANS, LILY

EVANS, LILY	Refuse Revenue and Transfer		\$113.34
<i>EVANS, LILY - Total For Refuse Revenue and Transfers</i>			<i>\$113.34</i>
EVANS, LILY - ALL DEPARTMENTS			\$113.34

EVERWASH 215-618-880

EVERWASH 215-618-880	Fire-EMS Administration	Car Wash	\$34.95
EVERWASH 215-618-880	Fire-EMS Administration	Car Wash Subscription	\$26.21
EVERWASH 215-618-880	Fire-EMS Administration	Car Wash	\$26.21
<i>EVERWASH 215-618-880 - Total For Fire-EMS Administration</i>			<i>\$87.37</i>
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car Wash	\$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car Wash	\$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car Wash	\$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car Wash	\$26.21
<i>EVERWASH 215-618-880 - Total For Fire-EMS Prevent & Inspect</i>			<i>\$104.84</i>
EVERWASH 215-618-880 - ALL DEPARTMENTS			\$192.21

EXXON GOOD TO GO STO

EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$89.88
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$67.16
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$76.37
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$51.04

EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$89.33
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$47.62
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$52.25
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$54.86
<i>EXXON GOOD TO GO STO - Total For Fire-EMS Operations</i>			<i>\$528.51</i>
EXXON GOOD TO GO STO - ALL DEPARTMENTS			\$528.51

FACTORY DIRECT PIPEL

FACTORY DIRECT PIPEL	WWTP Operations	Gas/liquid separator	\$2,331.65
FACTORY DIRECT PIPEL	WWTP Operations	Steam trap	\$3,066.12
<i>FACTORY DIRECT PIPEL - Total For WWTP Operations</i>			<i>\$5,397.77</i>
FACTORY DIRECT PIPEL - ALL DEPARTMENTS			\$5,397.77

FANCHER, JENNIFER

FANCHER, JENNIFER	Refuse Revenue and Transfer		\$50.00
<i>FANCHER, JENNIFER - Total For Refuse Revenue and Transfers</i>			<i>\$50.00</i>
FANCHER, JENNIFER - ALL DEPARTMENTS			\$50.00

FEDEX OFFIC942000094

FEDEX OFFIC942000094	Community Development	QUICK-COPY AND REPRODUCTION SERVICES	\$38.19
<i>FEDEX OFFIC942000094 - Total For Community Development</i>			<i>\$38.19</i>
FEDEX OFFIC942000094 - ALL DEPARTMENTS			\$38.19

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Buildings & Structures Fund	BAS Shop Supplies - Ferguson	\$18.58
<i>FERGUSON ENTERPRISES - Total For Buildings & Structures Fund</i>			<i>\$18.58</i>
FERGUSON ENTERPRISES	Regional Water Operations	Ball Valve for Eyewash Stations - Safety Equi	\$22.73
<i>FERGUSON ENTERPRISES - Total For Regional Water Operations</i>			<i>\$22.73</i>
FERGUSON ENTERPRISES	Sewer Stormwater	storm line shear guards	\$1,300.00
<i>FERGUSON ENTERPRISES - Total For Sewer Stormwater</i>			<i>\$1,300.00</i>
FERGUSON ENTERPRISES - ALL DEPARTMENTS			\$1,341.31

FIRE PROTECTION PUB

FIRE PROTECTION PUB	Fire-EMS Training	Refund for training material	(\$58.00)
<i>FIRE PROTECTION PUB - Total For Fire-EMS Training</i>			<i>(\$58.00)</i>
FIRE PROTECTION PUB - ALL DEPARTMENTS			(\$58.00)

FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Balefill - Disposal & Landfill	Investment Fees - 11/16/23 to 12/15/23	\$605.95
<i>FIRST INTERSTATE BAN - Total For Balefill - Disposal & Landfill</i>			<i>\$605.95</i>
FIRST INTERSTATE BAN	Balefill - Diversion & Special	Tamper Resistant Bags for deposits	\$52.15
<i>FIRST INTERSTATE BAN - Total For Balefill - Diversion & Special</i>			<i>\$52.15</i>
FIRST INTERSTATE BAN	Direct Distribution	Investment Fees - 11/16/23 to 12/15/23	\$213.85
<i>FIRST INTERSTATE BAN - Total For Direct Distribution</i>			<i>\$213.85</i>
FIRST INTERSTATE BAN	General Fund Revenue	Investment Fees - 11/16/23 to 12/15/23	\$7,519.73
<i>FIRST INTERSTATE BAN - Total For General Fund Revenue</i>			<i>\$7,519.73</i>
FIRST INTERSTATE BAN	Health Insurance Fund	Investment Fees - 11/16/23 to 12/15/23	\$258.11
<i>FIRST INTERSTATE BAN - Total For Health Insurance Fund</i>			<i>\$258.11</i>
FIRST INTERSTATE BAN	Local Assessment District Fun	Investment Fees - 11/16/23 to 12/15/23	\$439.31
<i>FIRST INTERSTATE BAN - Total For Local Assessment District Fund</i>			<i>\$439.31</i>
FIRST INTERSTATE BAN	Metro Animal Shelter	Investment Fees - 11/16/23 to 12/15/23	\$70.27
<i>FIRST INTERSTATE BAN - Total For Metro Animal Shelter</i>			<i>\$70.27</i>
FIRST INTERSTATE BAN	Parking Fund	Investment Fees - 11/16/23 to 12/15/23	\$6.83
<i>FIRST INTERSTATE BAN - Total For Parking Fund</i>			<i>\$6.83</i>
FIRST INTERSTATE BAN	Perpetual Care Operations	Investment Fees - 11/16/23 to 12/15/23	\$2,413.45
<i>FIRST INTERSTATE BAN - Total For Perpetual Care Operations</i>			<i>\$2,413.45</i>
FIRST INTERSTATE BAN	Public Transit - Operations	Tamper Resistant Bags	\$208.60
<i>FIRST INTERSTATE BAN - Total For Public Transit - Operations</i>			<i>\$208.60</i>
FIRST INTERSTATE BAN	Refuse - Residential	Investment Fees - 11/16/23 to 12/15/23	\$361.37
<i>FIRST INTERSTATE BAN - Total For Refuse - Residential</i>			<i>\$361.37</i>
FIRST INTERSTATE BAN	Revolving Land Fund	Investment Fees - 11/16/23 to 12/15/23	\$62.12
<i>FIRST INTERSTATE BAN - Total For Revolving Land Fund</i>			<i>\$62.12</i>
FIRST INTERSTATE BAN	Sewer Administration	Investment Fees - 11/16/23 to 12/15/23	\$759.20
<i>FIRST INTERSTATE BAN - Total For Sewer Administration</i>			<i>\$759.20</i>
FIRST INTERSTATE BAN	Water Administration	Investment Fees - 11/16/23 to 12/15/23	\$2,015.92
<i>FIRST INTERSTATE BAN - Total For Water Administration</i>			<i>\$2,015.92</i>

FIRST INTERSTATE BAN	Weed & Pest Fund	Investment Fees - 11/16/23 to 12/15/23	\$70.64
<i>FIRST INTERSTATE BAN - Total For Weed & Pest Fund</i>			<i>\$70.64</i>
FIRST INTERSTATE BAN	WWTP Operations	Investment Fees - 11/16/23 to 12/15/23	\$1,059.90
<i>FIRST INTERSTATE BAN - Total For WWTP Operations</i>			<i>\$1,059.90</i>
FIRST INTERSTATE BAN - ALL DEPARTMENTS			\$16,117.40

FISHER SCIENTIFIC

FISHER SCIENTIFIC	WWTP Operations	Lab supplies	\$70.11
<i>FISHER SCIENTIFIC - Total For WWTP Operations</i>			<i>\$70.11</i>
FISHER SCIENTIFIC - ALL DEPARTMENTS			\$70.11

FLYWATER INC

FLYWATER INC	River Restoration	Miscellaneous Item	\$12,852.80
<i>FLYWATER INC - Total For River Restoration</i>			<i>\$12,852.80</i>
FLYWATER INC - ALL DEPARTMENTS			\$12,852.80

FOOTE, SHERRY

FOOTE, SHERRY	Refuse Revenue and Transfer		\$148.27
<i>FOOTE, SHERRY - Total For Refuse Revenue and Transfers</i>			<i>\$148.27</i>
FOOTE, SHERRY	Water Revenue and Transfer		\$65.55
<i>FOOTE, SHERRY - Total For Water Revenue and Transfers</i>			<i>\$65.55</i>
FOOTE, SHERRY - ALL DEPARTMENTS			\$213.82

FOXSTER OPCO, LLC

FOXSTER OPCO, LLC	Public Transit - CARES Act	TripMaster Base / Licenses / Fleet Fee / Etc	\$2,546.50
<i>FOXSTER OPCO, LLC - Total For Public Transit - CARES Act</i>			<i>\$2,546.50</i>
FOXSTER OPCO, LLC - ALL DEPARTMENTS			\$2,546.50

GALLS, INC.

GALLS, INC.	Police Career Services	Uniform Supplies	\$27.00
<i>GALLS, INC. - Total For Police Career Services</i>			<i>\$27.00</i>

GALLS, INC. - ALL DEPARTMENTS \$27.00

GARNIER, TIFFANY

GARNIER, TIFFANY Refuse Revenue and Transfer \$71.81

GARNIER, TIFFANY - Total For Refuse Revenue and Transfers \$71.81

GARNIER, TIFFANY - ALL DEPARTMENTS \$71.81

GEOTECH

GEOTECH Fire-EMS Operations Sensor, HCN, Belt clips, Wrist Strap for Gas \$966.30

GEOTECH - Total For Fire-EMS Operations \$966.30

GEOTECH - ALL DEPARTMENTS \$966.30

GH PHIPPS WYOMING LL

GH PHIPPS WYOMING LL Capital Projects Fund CFAC Natatorium Improvements \$211,613.31

GH PHIPPS WYOMING LL Capital Projects Fund Retainage - Contract #92400012 \$11,137.54

GH PHIPPS WYOMING LL - Total For Capital Projects Fund \$222,750.85

GH PHIPPS WYOMING LL - ALL DEPARTMENTS \$222,750.85

GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P. Ford Wyoming Center January Net Loss Funds \$74,166.67

GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center \$74,166.67

GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS \$74,166.67

GLOCK PROFESSIONAL I

GLOCK PROFESSIONAL I Police Career Services SPORTING GOODS STORES Morrison training (\$250.00)

GLOCK PROFESSIONAL I Police Career Services SPORTING GOODS STORES Graff training ref (\$250.00)

GLOCK PROFESSIONAL I - Total For Police Career Services (\$500.00)

GLOCK PROFESSIONAL I - ALL DEPARTMENTS (\$500.00)

GOLF SAFETY

GOLF SAFETY Weed & Pest Fund Safety streaming \$95.00

GOLF SAFETY - Total For Weed & Pest Fund \$95.00

GOLF SAFETY - ALL DEPARTMENTS \$95.00

GRAINGER, INC.

GRAINGER, INC. Buildings & Structures Fund Valve, Wafer, PVC Pipe, Lever Handle \$336.63
GRAINGER, INC. Buildings & Structures Fund Mixing Valve \$918.97

GRAINGER, INC. - Total For Buildings & Structures Fund \$1,255.60

GRAINGER, INC. Regional Water Operations Pitch V Belt Pulley for Ozone HVAC Motor - B \$221.20

GRAINGER, INC. Regional Water Operations Coupler for Air Handler - Building Supplies \$21.66

GRAINGER, INC. Regional Water Operations Pump for Oil Drums & Vents for Actiflo - Pu \$156.20

GRAINGER, INC. - Total For Regional Water Operations \$399.06

GRAINGER, INC. WWTP Operations Electrical parts \$81.64

GRAINGER, INC. WWTP Operations Electrical parts \$577.68

GRAINGER, INC. WWTP Operations Bulbs \$69.53

GRAINGER, INC. - Total For WWTP Operations \$728.85

GRAINGER, INC. - ALL DEPARTMENTS \$2,383.51

GRAMMARLY COALYFRFC

GRAMMARLY COALYFRFC Weed & Pest Fund membership renewal \$144.00

GRAMMARLY COALYFRFC - Total For Weed & Pest Fund \$144.00

GRAMMARLY COALYFRFC - ALL DEPARTMENTS \$144.00

GSG ARCHITECTURE

GSG ARCHITECTURE Capital Projects Fund Design and CA of CFAC Natatori \$2,656.98

GSG ARCHITECTURE - Total For Capital Projects Fund \$2,656.98

GSG ARCHITECTURE - ALL DEPARTMENTS \$2,656.98

GUNNERS METERS

GUNNERS METERS Water Meters 1-1/2" T-10 CHAMBER- METER REPAIR PART \$1,545.00

GUNNERS METERS - Total For Water Meters \$1,545.00

GUNNERS METERS - ALL DEPARTMENTS \$1,545.00

HABITAT FOR HUMANITY

HABITAT FOR HUMANITY	Sewer Fund		\$21.72
<i>HABITAT FOR HUMANITY - Total For Sewer Fund</i>			\$21.72
HABITAT FOR HUMANITY - ALL DEPARTMENTS			\$21.72

HACH CO., CORP.

HACH CO., CORP.	Water Tanks	MONOCHLOROMINE, TOTAL AMMONIA	\$667.22
HACH CO., CORP.	Water Tanks	CHEMKEY- OTHER MATERIALS & SUPPLIES	\$167.67
<i>HACH CO., CORP. - Total For Water Tanks</i>			\$834.89
HACH CO., CORP. - ALL DEPARTMENTS			\$834.89

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Capital - One Cent 17	Battery Storage boxes for new extrication to	\$167.44
<i>HARBOR FREIGHT TOOLS - Total For Capital - One Cent 17</i>			\$167.44
HARBOR FREIGHT TOOLS	Refuse - Residential	TRUCK BARN SUPPLIES	\$18.97
<i>HARBOR FREIGHT TOOLS - Total For Refuse - Residential</i>			\$18.97
HARBOR FREIGHT TOOLS	WWTP Operations	Casters	\$77.96
<i>HARBOR FREIGHT TOOLS - Total For WWTP Operations</i>			\$77.96
HARBOR FREIGHT TOOLS - ALL DEPARTMENTS			\$264.37

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Buildings & Structures Fund	Return of BAS Shop Supplies - CY Ace	(\$41.99)
HARDWARE PARTNERS LL	Buildings & Structures Fund	BAS Shop Supplies - CY Ace	\$56.27
<i>HARDWARE PARTNERS LL - Total For Buildings & Structures Fund</i>			\$14.28
HARDWARE PARTNERS LL	Fire-EMS Operations	Hardware for mounting tools on Rescue 1	\$8.84
HARDWARE PARTNERS LL	Fire-EMS Operations	Station Supplies	\$99.99
HARDWARE PARTNERS LL	Fire-EMS Operations	Station Supplies	\$13.49
<i>HARDWARE PARTNERS LL - Total For Fire-EMS Operations</i>			\$122.32
HARDWARE PARTNERS LL	Hogadon - Operations	ACE HARDWARE Shovels	\$260.56
HARDWARE PARTNERS LL	Hogadon - Operations	Foam insulation	\$11.18
HARDWARE PARTNERS LL	Hogadon - Operations	wall anchors	\$13.98
HARDWARE PARTNERS LL	Hogadon - Operations	HARDWARE STORES	\$5.59
<i>HARDWARE PARTNERS LL - Total For Hogadon - Operations</i>			\$291.31

HARDWARE PARTNERS LL	Parks - Urban Forestry	wedges Washington Park	\$44.94
<i>HARDWARE PARTNERS LL - Total For Parks - Urban Forestry</i>			<i>\$44.94</i>
HARDWARE PARTNERS LL	Refuse - Residential	WASHED BAY SUPPLIES AT TRUCK BARN	\$26.99
<i>HARDWARE PARTNERS LL - Total For Refuse - Residential</i>			<i>\$26.99</i>
HARDWARE PARTNERS LL	Weed & Pest Fund	safety Washington Park	\$35.97
<i>HARDWARE PARTNERS LL - Total For Weed & Pest Fund</i>			<i>\$35.97</i>
HARDWARE PARTNERS LL - ALL DEPARTMENTS			\$535.81

HE, FA

HE, FA	Refuse Revenue and Transfer		\$46.37
<i>HE, FA - Total For Refuse Revenue and Transfers</i>			<i>\$46.37</i>
HE, FA - ALL DEPARTMENTS			\$46.37

HEDLUND ELECTRIC

HEDLUND ELECTRIC	Balefill - Baler Processing	CHECK LUGS MAIN CONTROL PANEL	\$210.00
<i>HEDLUND ELECTRIC - Total For Balefill - Baler Processing</i>			<i>\$210.00</i>
HEDLUND ELECTRIC - ALL DEPARTMENTS			\$210.00

HELM-FORD DIAG SOFTW

HELM-FORD DIAG SOFTW	Fleet Maintenance Fund	FORD IDS SOFTWARE RENEWAL	\$761.25
<i>HELM-FORD DIAG SOFTW - Total For Fleet Maintenance Fund</i>			<i>\$761.25</i>
HELM-FORD DIAG SOFTW - ALL DEPARTMENTS			\$761.25

HENSLEY BATTERY CASP

HENSLEY BATTERY CASP	WWTP Regional Interceptors	Batteries	\$221.94
<i>HENSLEY BATTERY CASP - Total For WWTP Regional Interceptors</i>			<i>\$221.94</i>
HENSLEY BATTERY CASP - ALL DEPARTMENTS			\$221.94

HOBBY-LOBBY #0233

HOBBY-LOBBY #0233	Balefill - Diversion & Special	OFFICE SUPPLIES FOR SPECIAL WASTE	\$23.94
<i>HOBBY-LOBBY #0233 - Total For Balefill - Diversion & Special</i>			<i>\$23.94</i>

HOBBY-LOBBY #0233 - ALL DEPARTMENTS

\$23.94

HOLDREN, SHAWAN

HOLDREN, SHAWAN	Refuse Revenue and Transfer		\$47.23
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<i>HOLDREN, SHAWAN - Total For Refuse Revenue and Transfers</i>			\$47.23
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HOLDREN, SHAWAN - ALL DEPARTMENTS

\$47.23

HOLLAND & HART LLP

HOLLAND & HART LLP	Water Tanks	Renegotiation of Water Storage December S	\$1,656.00
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<i>HOLLAND & HART LLP - Total For Water Tanks</i>			\$1,656.00
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HOLLAND & HART LLP - ALL DEPARTMENTS

\$1,656.00

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	DIESEL FUEL PURCHASE FOR FY24 FOR BALEF	\$20,987.10
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<i>HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill</i>			\$20,987.10
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HOMAX OIL SALES, INC	Fleet Maintenance Fund	8004 gal Unleaded Fuel	\$16,811.84
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HOMAX OIL SALES, INC	Fleet Maintenance Fund	700 GAL Blue DEF	\$1,449.00
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<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			\$18,260.84
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HOMAX OIL SALES, INC	Regional Water Operations	Gas for 2 Pick Ups & the Explorer - Gas/Fuel	\$210.37
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<i>HOMAX OIL SALES, INC - Total For Regional Water Operations</i>			\$210.37
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HOMAX OIL SALES, INC	Water Distribution	Fuel	\$3,967.83
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<i>HOMAX OIL SALES, INC - Total For Water Distribution</i>			\$3,967.83
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HOMAX OIL SALES, INC	Water Meters	Fuel	\$743.94
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<i>HOMAX OIL SALES, INC - Total For Water Meters</i>			\$743.94
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HOMAX OIL SALES, INC - ALL DEPARTMENTS

\$44,170.08

HOMEDEPOT.COM

HOMEDEPOT.COM	Hogadon - Operations	HD snow blower Trailer	\$760.20
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<i>HOMEDEPOT.COM - Total For Hogadon - Operations</i>			\$760.20
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HOMEDEPOT.COM - ALL DEPARTMENTS

\$760.20

HOOL, SHELBY

HOOL, SHELBY	Water Revenue and Transfer		\$143.83
<i>HOOL, SHELBY - Total For Water Revenue and Transfers</i>			<i>\$143.83</i>
HOOL, SHELBY - ALL DEPARTMENTS			\$143.83

HOSE & RUBBER SUPPLY

HOSE & RUBBER SUPPLY	Balefill - Disposal & Landfill	Camlock, Grease Gun Coupler for Idf	\$331.12
HOSE & RUBBER SUPPLY	Balefill - Disposal & Landfill	Camlock adaptors FOR CATALYST	\$1,247.75
<i>HOSE & RUBBER SUPPLY - Total For Balefill - Disposal & Landfill</i>			<i>\$1,578.87</i>
HOSE & RUBBER SUPPLY - ALL DEPARTMENTS			\$1,578.87

HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	WWTP Operations	Belts	\$31.14
HOSE AND RUBBER SUPP	WWTP Operations	Belts	\$48.78
<i>HOSE AND RUBBER SUPP - Total For WWTP Operations</i>			<i>\$79.92</i>
HOSE AND RUBBER SUPP - ALL DEPARTMENTS			\$79.92

HOWARD SUPPLY COMPAN

HOWARD SUPPLY COMPAN	Balefill - Baler Processing	ALLOY FOR LIFTING PLATFORM TO BALER	\$47.56
<i>HOWARD SUPPLY COMPAN - Total For Balefill - Baler Processing</i>			<i>\$47.56</i>
HOWARD SUPPLY COMPAN - ALL DEPARTMENTS			\$47.56

HOWIES HOCKEY INC

HOWIES HOCKEY INC	Ice Arena - Classes	Winter Break Hockey Camp Prizes	\$54.25
<i>HOWIES HOCKEY INC - Total For Ice Arena - Classes</i>			<i>\$54.25</i>
HOWIES HOCKEY INC - ALL DEPARTMENTS			\$54.25

IDAHO SEWING FOR SPO

IDAHO SEWING FOR SPO	Hogadon - Operations	Postage	\$67.00
<i>IDAHO SEWING FOR SPO - Total For Hogadon - Operations</i>			<i>\$67.00</i>
IDAHO SEWING FOR SPO - ALL DEPARTMENTS			\$67.00

INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Soil Compaction Tests	\$916.90
<i>INBERG-MILLER ENGINE - Total For Water Distribution</i>			<i>\$916.90</i>
INBERG-MILLER ENGINE - ALL DEPARTMENTS			\$916.90

INDECO-KH

INDECO-KH	WWTP Regional Interceptors	Heaters	\$401.39
<i>INDECO-KH - Total For WWTP Regional Interceptors</i>			<i>\$401.39</i>
INDECO-KH - ALL DEPARTMENTS			\$401.39

INSTALLATION & SVC.

INSTALLATION & SVC.	Capital Projects Fund	Contract Withholding: 92400009	\$32,246.58
<i>INSTALLATION & SVC. - Total For Capital Projects Fund</i>			<i>\$32,246.58</i>
INSTALLATION & SVC.	Sewer Wastewater Collection	Ash between A and B - Bore Through Point R	\$5,455.00
<i>INSTALLATION & SVC. - Total For Sewer Wastewater Collection</i>			<i>\$5,455.00</i>
INSTALLATION & SVC. - ALL DEPARTMENTS			\$37,701.58

INT'L CODE COUNCIL I

INT'L CODE COUNCIL I	Community Development	MEMBERSHIP ORGANIZATIONS NOT ELSEW	\$69.00
<i>INT'L CODE COUNCIL I - Total For Community Development</i>			<i>\$69.00</i>
INT'L CODE COUNCIL I - ALL DEPARTMENTS			\$69.00

INTUIT, INC.

INTUIT, INC.	Information Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$790.00
INTUIT, INC.	Information Services	ELECTRICAL CONTRACTORS	\$25.00
<i>INTUIT, INC. - Total For Information Services</i>			<i>\$815.00</i>
INTUIT, INC.	Streets	New breaker for crack house	\$111.00
<i>INTUIT, INC. - Total For Streets</i>			<i>\$111.00</i>
INTUIT, INC.	WWTP Operations	Ethernet wiring for WWTP	\$370.00
<i>INTUIT, INC. - Total For WWTP Operations</i>			<i>\$370.00</i>
INTUIT, INC. - ALL DEPARTMENTS			\$1,296.00

JFH DISTRIBUTING

JFH DISTRIBUTING	WWTP Operations	Casing & Mechanical Seal Assembly	\$3,995.56
JFH DISTRIBUTING	WWTP Operations	Shaft Sleeve, O-ring and Cylinder Gasket	\$325.96
JFH DISTRIBUTING	WWTP Operations	Seal Assembly, Shaft Sleeve & Freight/Handli	\$401.64
JFH DISTRIBUTING	WWTP Operations	Seal Assembly and Shaft Sleeve	\$43.60
<i>JFH DISTRIBUTING - Total For WWTP Operations</i>			\$4,766.76
JFH DISTRIBUTING - ALL DEPARTMENTS			\$4,766.76

JONAS SOFTWARE USA

JONAS SOFTWARE USA	Golf - Operations		\$349.00
<i>JONAS SOFTWARE USA - Total For Golf - Operations</i>			\$349.00
JONAS SOFTWARE USA - ALL DEPARTMENTS			\$349.00

JUSTRITE SAFETY GROU

JUSTRITE SAFETY GROU	Balefill - Diversion & Special	aerosol can processing parts special waste bl	\$559.65
<i>JUSTRITE SAFETY GROU - Total For Balefill - Diversion & Special</i>			\$559.65
JUSTRITE SAFETY GROU - ALL DEPARTMENTS			\$559.65

KINSCO LLC

KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$365.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$140.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$1,864.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$340.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$661.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$582.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$363.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$1,374.50
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	\$810.49
<i>KINSCO LLC - Total For Direct Distribution - Fire</i>			\$6,499.99
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$140.00
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$20.00
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$94.00
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$80.00

KINSCO LLC	Fire-EMS Operations	Uniform Supplies	\$170.00
<i>KINSCO LLC - Total For Fire-EMS Operations</i>			<i>\$504.00</i>
KINSCO LLC - ALL DEPARTMENTS			\$7,003.99

KNIFE RIVER/JTL

KNIFE RIVER/JTL	Fleet Maintenance Fund	Flowable Fill & Fuel Surcharge	\$2,555.00
KNIFE RIVER/JTL	Fleet Maintenance Fund	Supplies	\$588.75
<i>KNIFE RIVER/JTL - Total For Fleet Maintenance Fund</i>			<i>\$3,143.75</i>
KNIFE RIVER/JTL - ALL DEPARTMENTS			\$3,143.75

KUBWATER RESOURCES,

KUBWATER RESOURCES,	WWTP Operations	Zetag	\$8,304.00
KUBWATER RESOURCES,	WWTP Operations	Zetag	\$8,300.00
<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			<i>\$16,604.00</i>
KUBWATER RESOURCES, - ALL DEPARTMENTS			\$16,604.00

L.N. CURTIS & SONS I

L.N. CURTIS & SONS I	Capital - One Cent 17	Hurst Extrication Tools	\$148,451.09
<i>L.N. CURTIS & SONS I - Total For Capital - One Cent 17</i>			<i>\$148,451.09</i>
L.N. CURTIS & SONS I	Capital Projects Fund	FY24 Replacement Bunkers	\$11,046.00
<i>L.N. CURTIS & SONS I - Total For Capital Projects Fund</i>			<i>\$11,046.00</i>
L.N. CURTIS & SONS I - ALL DEPARTMENTS			\$159,497.09

LAMB, KENNETH

LAMB, KENNETH	Water Revenue and Transfer		\$128.89
<i>LAMB, KENNETH - Total For Water Revenue and Transfers</i>			<i>\$128.89</i>
LAMB, KENNETH - ALL DEPARTMENTS			\$128.89

LAWSON PRODUCTS INC

LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly Rental	\$900.00
<i>LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund</i>			<i>\$900.00</i>

LAWSON PRODUCTS INC - ALL DEPARTMENTS \$900.00

LEON, NARCISO

LEON, NARCISO Refuse Revenue and Transfer \$128.89

LEON, NARCISO - Total For Refuse Revenue and Transfers \$128.89

LEON, NARCISO - ALL DEPARTMENTS \$128.89

LOENBRO INSTRUMENTAT

LOENBRO INSTRUMENTAT Balefill - Disposal & Landfill Insulated blankets for LDF \$3,460.00

LOENBRO INSTRUMENTAT - Total For Balefill - Disposal & Landfill \$3,460.00

LOENBRO INSTRUMENTAT - ALL DEPARTMENTS \$3,460.00

LOWER & CO PC

LOWER & CO PC Parking Fund Design - Downtown Parking Gara \$7,000.00

LOWER & CO PC - Total For Parking Fund \$7,000.00

LOWER & CO PC - ALL DEPARTMENTS \$7,000.00

MACDONALD, ROBERT

MACDONALD, ROBERT Refuse Revenue and Transfer \$60.12

MACDONALD, ROBERT - Total For Refuse Revenue and Transfers \$60.12

MACDONALD, ROBERT - ALL DEPARTMENTS \$60.12

MAESTAS, DANA M

MAESTAS, DANA M Water Revenue and Transfer \$54.88

MAESTAS, DANA M - Total For Water Revenue and Transfers \$54.88

MAESTAS, DANA M - ALL DEPARTMENTS \$54.88

MC JOB POST

MC JOB POST Police Career Services NACA Job Posting - Metro Animal Services M \$40.00

MC JOB POST - Total For Police Career Services \$40.00

MC JOB POST - ALL DEPARTMENTS \$40.00

MC ROOFING LLC

MC ROOFING LLC Fire-EMS Operations 2023 Drill Tower Roof Repairs \$6,158.90

MC ROOFING LLC - Total For Fire-EMS Operations \$6,158.90

MC ROOFING LLC - ALL DEPARTMENTS \$6,158.90

MED-TECH RESOURCE LL

MED-TECH RESOURCE LL Fire-EMS Operations Gear Bag for R1 \$266.20

MED-TECH RESOURCE LL - Total For Fire-EMS Operations \$266.20

MED-TECH RESOURCE LL - ALL DEPARTMENTS \$266.20

MENARDS CASPER WY

MENARDS CASPER WY Buildings & Structures Fund Carpentry supplies for Rec Center - Menards \$129.80

MENARDS CASPER WY Buildings & Structures Fund Plumbing repair supplies for CBC - Menards \$106.80

MENARDS CASPER WY Buildings & Structures Fund Carpentry supplies for Rec Center - Menards \$29.97

MENARDS CASPER WY Buildings & Structures Fund Repair supplies for Metro Animal Shelter and \$22.18

MENARDS CASPER WY - Total For Buildings & Structures Fund \$288.75

MENARDS CASPER WY Parks - Special Areas ladder \$64.88

MENARDS CASPER WY - Total For Parks - Special Areas \$64.88

MENARDS CASPER WY Regional Water Operations Faucet Replacement Kit for Office - Building \$59.00

MENARDS CASPER WY - Total For Regional Water Operations \$59.00

MENARDS CASPER WY Water Distribution POWER STRIPS \$15.70

MENARDS CASPER WY - Total For Water Distribution \$15.70

MENARDS CASPER WY Water Tanks LIGHTS FOR SUN 1 BOOSTER \$11.15

MENARDS CASPER WY - Total For Water Tanks \$11.15

MENARDS CASPER WY - ALL DEPARTMENTS \$439.48

MERBACK AWARDS COMPA

MERBACK AWARDS COMPA Community Development MISCELLANEOUS AND RETAIL STORES \$40.00

MERBACK AWARDS COMPA - Total For Community Development \$40.00

MERBACK AWARDS COMPA Direct Distribution - Fire Name tags for new hires \$69.87

MERBACK AWARDS COMPA - Total For Direct Distribution - Fire \$69.87

MERBACK AWARDS COMPA - ALL DEPARTMENTS

\$109.87

METTA TECHNOLOGIES I

METTA TECHNOLOGIES I	Engineering	Financial Security Return - Project #23-029	\$4,259.60
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<i>METTA TECHNOLOGIES I - Total For Engineering</i>			\$4,259.60
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METTA TECHNOLOGIES I - ALL DEPARTMENTS

\$4,259.60

MICHAELSFENCE&SUPPLY

MICHAELSFENCE&SUPPLY	WWTP Operations	Pressure sensor	\$116.00
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<i>MICHAELSFENCE&SUPPLY - Total For WWTP Operations</i>			\$116.00
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MICHAELSFENCE&SUPPLY - ALL DEPARTMENTS

\$116.00

MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$464.05
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MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$689.15
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MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$88.68
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<i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i>			\$1,241.88
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MIDLAND SCIENTIFIC - ALL DEPARTMENTS

\$1,241.88

ML AUTOMOTIVE

ML AUTOMOTIVE	Police Administration	Alignment	\$117.00
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<i>ML AUTOMOTIVE - Total For Police Administration</i>			\$117.00
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ML AUTOMOTIVE - ALL DEPARTMENTS

\$117.00

MODERN ELECTRIC CORP

MODERN ELECTRIC CORP	Balefill	Contract Withholding: 23300029	\$16,955.00
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<i>MODERN ELECTRIC CORP - Total For Balefill</i>			\$16,955.00
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MODERN ELECTRIC CORP - ALL DEPARTMENTS

\$16,955.00

Monson

Monson	Buildings & Structures Fund	Monthly Janitorial Service - December 2023	\$5,244.16
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Monson - Total For Buildings & Structures Fund \$5,244.16

Monson - ALL DEPARTMENTS \$5,244.16

MOTION AND FLOW CONT

MOTION AND FLOW CONT Balefill - Baler Processing Gauges For Filter System at baler \$695.06

MOTION AND FLOW CONT - Total For Balefill - Baler Processing \$695.06

MOTION AND FLOW CONT - ALL DEPARTMENTS \$695.06

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS Capital - One Cent 17 FY24 (14) Motorola Portable Radios \$6,567.40

MOTOROLA SOLUTIONS - Total For Capital - One Cent 17 \$6,567.40

MOTOROLA SOLUTIONS - ALL DEPARTMENTS \$6,567.40

MOUNTAIN ALARM FIRE

MOUNTAIN ALARM FIRE City Manager Panic Keys \$5.00

MOUNTAIN ALARM FIRE - Total For City Manager \$5.00

MOUNTAIN ALARM FIRE Fire-EMS Administration UL Fire Monitoring / Radio Use & Service \$183.00

MOUNTAIN ALARM FIRE Fire-EMS Administration UL Fire Monitoring / Radio Use & Service \$183.00

MOUNTAIN ALARM FIRE Fire-EMS Administration UL Fire Monitoring / Radio Use & Service \$183.00

MOUNTAIN ALARM FIRE Fire-EMS Administration UL Fire Monitoring / Radio Use & Service \$183.00

MOUNTAIN ALARM FIRE - Total For Fire-EMS Administration \$732.00

MOUNTAIN ALARM FIRE - ALL DEPARTMENTS \$737.00

MOUNTAIN STATE EMPLO

MOUNTAIN STATE EMPLO Customer Service Employers Council Training - Ann Porter \$265.00

MOUNTAIN STATE EMPLO - Total For Customer Service \$265.00

MOUNTAIN STATE EMPLO - ALL DEPARTMENTS \$265.00

MOUNTAIN STATES

MOUNTAIN STATES Metro Animal Control Printing Service - Metro barking dog log \$81.10

MOUNTAIN STATES Metro Animal Control Printing Service - Metro bite report \$243.30

MOUNTAIN STATES Metro Animal Control Printing Service - Metro 2 part forms \$636.80

MOUNTAIN STATES - Total For Metro Animal Control \$961.20

MOUNTAIN STATES - ALL DEPARTMENTS \$961.20

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO Casper Business Center Acct #20778 \$81.74

MOUNTAIN WEST TECHNO - Total For Casper Business Center \$81.74

MOUNTAIN WEST TECHNO Hogadon - Operations Guest Internet \$126.90

MOUNTAIN WEST TECHNO - Total For Hogadon - Operations \$126.90

MOUNTAIN WEST TECHNO Information Services Acct #13922 \$451.00

MOUNTAIN WEST TECHNO - Total For Information Services \$451.00

MOUNTAIN WEST TECHNO Miller St. Dormitory Acct #13502 \$50.95

MOUNTAIN WEST TECHNO - Total For Miller St. Dormitory \$50.95

MOUNTAIN WEST TECHNO - ALL DEPARTMENTS \$710.59

MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM Balefill - Disposal & Landfill REPLACEMENT WHEEL BARREL \$159.99

MURDOCH'S RANCH&HOME - Total For Balefill - Disposal & Landfill \$159.99

MURDOCH'S RANCH&HOME - ALL DEPARTMENTS \$159.99

MUSCARO, ASHLEY

MUSCARO, ASHLEY Refuse Revenue and Transfer \$86.64

MUSCARO, ASHLEY - Total For Refuse Revenue and Transfers \$86.64

MUSCARO, ASHLEY Water Revenue and Transfer \$31.45

MUSCARO, ASHLEY - Total For Water Revenue and Transfers \$31.45

MUSCARO, ASHLEY - ALL DEPARTMENTS \$118.09

MYRON, GEORGIA

MYRON, GEORGIA Refuse Revenue and Transfer \$128.89

MYRON, GEORGIA - Total For Refuse Revenue and Transfers \$128.89

MYRON, GEORGIA - ALL DEPARTMENTS \$128.89

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Sewer Wastewater Collection shop tool	\$13.13
NAPA AUTO PARTS CORP	Sewer Wastewater Collection tool for truck 660317	\$23.99
<i>NAPA AUTO PARTS CORP - Total For Sewer Wastewater Collection</i>		<i>\$37.12</i>
NAPA AUTO PARTS CORP	WWTP Regional Interceptors Clamp, filter	\$17.74
<i>NAPA AUTO PARTS CORP - Total For WWTP Regional Interceptors</i>		<i>\$17.74</i>
NAPA AUTO PARTS CORP - ALL DEPARTMENTS		\$54.86

NATIONAL GYM SUPPLY

NATIONAL GYM SUPPLY	Buildings & Structures Fund	Fitness equipment repair supplies for Rec Ce	\$133.21
<i>NATIONAL GYM SUPPLY - Total For Buildings & Structures Fund</i>			<i>\$133.21</i>
NATIONAL GYM SUPPLY - ALL DEPARTMENTS			\$133.21

NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Direct Distrib - Soc Com Svcs	Detention Center JPB - Sink Repairs	\$440.35
<i>NATRONA COUNTY OFFIC - Total For Direct Distrib - Soc Com Svcs</i>			<i>\$440.35</i>
NATRONA COUNTY OFFIC	Volleyball	Facility Use For Adult Volleyball Tournament	\$5,495.00
<i>NATRONA COUNTY OFFIC - Total For Volleyball</i>			<i>\$5,495.00</i>
NATRONA COUNTY OFFIC - ALL DEPARTMENTS			\$5,935.35

NFPA NATL FIRE PROTE

NFPA NATL FIRE PROTE	Fire-EMS Prevent & Inspect	Soft Cover of NFPA 13 Standard and NFPA 72	\$340.60
<i>NFPA NATL FIRE PROTE - Total For Fire-EMS Prevent & Inspect</i>			<i>\$340.60</i>
NFPA NATL FIRE PROTE - ALL DEPARTMENTS			\$340.60

NORCO, INC.

NORCO, INC.	Buildings & Structures Fund	Lodge Supplies	\$125.50
NORCO, INC.	Buildings & Structures Fund	Custodial Supplies for CBC - Norco	\$129.31
NORCO, INC.	Buildings & Structures Fund	Supplies	\$841.61
<i>NORCO, INC. - Total For Buildings & Structures Fund</i>			<i>\$1,096.42</i>
NORCO, INC.	Fire-EMS Operations	Hydro test of cascade cylinders for sta. 2 bre	\$336.00
<i>NORCO, INC. - Total For Fire-EMS Operations</i>			<i>\$336.00</i>
NORCO, INC.	Fleet Maintenance Fund	Cylinder Rental	\$176.39
<i>NORCO, INC. - Total For Fleet Maintenance Fund</i>			<i>\$176.39</i>

NORCO, INC.	Golf - Operations	Cylinder Rental	\$28.83
<i>NORCO, INC. - Total For Golf - Operations</i>			\$28.83
NORCO, INC.	Police Investigations	LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI	\$29.71
<i>NORCO, INC. - Total For Police Investigations</i>			\$29.71
NORCO, INC.	Refuse - Recycling	Cleaner/Degreaser FOR MRF	\$87.77
<i>NORCO, INC. - Total For Refuse - Recycling</i>			\$87.77
NORCO, INC.	Refuse - Residential	LED Penlight Flashlight FOR TRUCKS/ZONAR	\$114.15
<i>NORCO, INC. - Total For Refuse - Residential</i>			\$114.15
NORCO, INC.	Sewer Wastewater Collection shop supplies		\$126.25
<i>NORCO, INC. - Total For Sewer Wastewater Collection</i>			\$126.25
NORCO, INC.	Water Distribution	BATTERY PACK FOR AIR MONITER	\$129.72
<i>NORCO, INC. - Total For Water Distribution</i>			\$129.72
NORCO, INC.	WWTP Operations	Gloves	\$195.90
NORCO, INC.	WWTP Operations	Gas	\$65.32
NORCO, INC.	WWTP Operations	Batteries	\$38.29
NORCO, INC.	WWTP Operations	Magnifying lens	\$8.06
NORCO, INC.	WWTP Operations	Grinding wheels	\$50.11
<i>NORCO, INC. - Total For WWTP Operations</i>			\$357.68
NORCO, INC. - ALL DEPARTMENTS			\$2,482.92

NORTH PARK TRANSPORA

NORTH PARK TRANSPORA	WWTP Operations	Freight Charges	\$541.79
<i>NORTH PARK TRANSPORA - Total For WWTP Operations</i>			\$541.79
NORTH PARK TRANSPORA - ALL DEPARTMENTS			\$541.79

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	LANDFILL OPS SUPPLY - BATTERIES/MULTI T	\$1,113.18
<i>NORTHWEST CONTRACTOR - Total For Balefill - Disposal & Landfill</i>			\$1,113.18
NORTHWEST CONTRACTOR	Fleet Maintenance Fund	BONDING AGENT FOR CONCRETE JOB FOR LI	\$36.56
<i>NORTHWEST CONTRACTOR - Total For Fleet Maintenance Fund</i>			\$36.56
NORTHWEST CONTRACTOR - ALL DEPARTMENTS			\$1,149.74

NVA CASPER VETERINAR

NVA CASPER VETERINAR	Police Administration	Veterinary Services	\$105.50
<i>NVA CASPER VETERINAR - Total For Police Administration</i>			<i>\$105.50</i>
NVA CASPER VETERINAR - ALL DEPARTMENTS			\$105.50

ODP BUS SOL LLC

ODP BUS SOL LLC	Health Insurance Fund	1 black toner	\$27.95
<i>ODP BUS SOL LLC - Total For Health Insurance Fund</i>			<i>\$27.95</i>
ODP BUS SOL LLC	Human Resources	1 black toner	\$27.95
<i>ODP BUS SOL LLC - Total For Human Resources</i>			<i>\$27.95</i>
ODP BUS SOL LLC	Risk Management	1 black toner	\$27.95
<i>ODP BUS SOL LLC - Total For Risk Management</i>			<i>\$27.95</i>
ODP BUS SOL LLC - ALL DEPARTMENTS			\$83.85

OFFICE SHOP INC

OFFICE SHOP INC	Fire-EMS Administration	Copier Usage	\$42.95
<i>OFFICE SHOP INC - Total For Fire-EMS Administration</i>			<i>\$42.95</i>
OFFICE SHOP INC - ALL DEPARTMENTS			\$42.95

O'REILLY 3155

O'REILLY 3155	Water Distribution	WIRE CLAMPS FOR NEW LIGHTS ON TRUCK #	\$11.18
<i>O'REILLY 3155 - Total For Water Distribution</i>			<i>\$11.18</i>
O'REILLY 3155 - ALL DEPARTMENTS			\$11.18

OVERHEAD DOOR OF CAS

OVERHEAD DOOR OF CAS	Buildings & Structures Fund	Door repair supplies for Ice Arena - Overhea	\$59.20
OVERHEAD DOOR OF CAS	Buildings & Structures Fund	BAS Shop Supplies -Overhead Door	\$55.72
<i>OVERHEAD DOOR OF CAS - Total For Buildings & Structures Fund</i>			<i>\$114.92</i>
OVERHEAD DOOR OF CAS - ALL DEPARTMENTS			\$114.92

OWPSACSTATE

OWPSACSTATE	Regional Water Operations	Water Treatment Plant Operation Enrollmen	\$75.00
<i>OWPSACSTATE - Total For Regional Water Operations</i>			<i>\$75.00</i>

OWPSACSTATE - ALL DEPARTMENTS \$75.00

PACIFIC STEEL BRANCH

PACIFIC STEEL BRANCH Field Maintenance aluminum for Batters box template \$157.33

PACIFIC STEEL BRANCH - Total For Field Maintenance \$157.33

PACIFIC STEEL BRANCH - ALL DEPARTMENTS \$157.33

PAYPAL WYOMING GEO

PAYPAL WYOMING GEO Community Development MEMBERSHIP ORGANIZATIONS NOT ELSEW \$25.00

PAYPAL WYOMING GEO - Total For Community Development \$25.00

PAYPAL WYOMING GEO - ALL DEPARTMENTS \$25.00

PEDEN'S INC

PEDEN'S INC Balefill - Diversion & Special Embroidery service JACKETS FOR SPECIAL W \$586.00

PEDEN'S INC - Total For Balefill - Diversion & Special \$586.00

PEDEN'S INC - ALL DEPARTMENTS \$586.00

PEPPER TANK & CONTRA

PEPPER TANK & CONTRA Direct Distribution - Fire Station 1 Lockers \$4,180.00

PEPPER TANK & CONTRA - Total For Direct Distribution - Fire \$4,180.00

PEPPER TANK & CONTRA - ALL DEPARTMENTS \$4,180.00

PEREZ, JANE

PEREZ, JANE Refuse Revenue and Transfer \$47.22

PEREZ, JANE - Total For Refuse Revenue and Transfers \$47.22

PEREZ, JANE - ALL DEPARTMENTS \$47.22

POSTAL PROS, INC.

POSTAL PROS, INC. Customer Service UB/Past Due Printing / Postage / Mail Servic \$3,505.75

POSTAL PROS, INC. Customer Service UB/Past Due Printing / Postage / Mail Servic \$4,342.37

POSTAL PROS, INC. - Total For Customer Service \$7,848.12

POSTAL PROS, INC. - ALL DEPARTMENTS \$7,848.12

PP KUSTOM KONCEPTS I

PP KUSTOM KONCEPTS I Fire-EMS Operations Number plates for reserve apparatus. \$1,809.60

PP KUSTOM KONCEPTS I - Total For Fire-EMS Operations \$1,809.60

PP KUSTOM KONCEPTS I - ALL DEPARTMENTS \$1,809.60

PRINTWORKS

PRINTWORKS Regional Water Operations Bus. Cards for LWood & MDay - Postage & Pr \$90.00

PRINTWORKS - Total For Regional Water Operations \$90.00

PRINTWORKS - ALL DEPARTMENTS \$90.00

PROFESSIONAL CLEANIN

PROFESSIONAL CLEANIN WWTP Operations Cleaning Service - December 2023 \$1,395.00

PROFESSIONAL CLEANIN - Total For WWTP Operations \$1,395.00

PROFESSIONAL CLEANIN - ALL DEPARTMENTS \$1,395.00

PROKOTEENGINEERINGSU

PROKOTEENGINEERINGSU RWS - Booster Stations WELL FIELD MARKER POLER \$420.00

PROKOTEENGINEERINGSU RWS - Booster Stations WELL FIELDS REGIONAL \$630.00

PROKOTEENGINEERINGSU - Total For RWS - Booster Stations \$1,050.00

PROKOTEENGINEERINGSU - ALL DEPARTMENTS \$1,050.00

PURVIS INDUSTRIES

PURVIS INDUSTRIES Regional Water Operations Air Handler Motor - Building Supplies \$3,007.25

PURVIS INDUSTRIES Regional Water Operations Sleeve for Actiflo Gearbox - Machinery Suppl \$93.33

PURVIS INDUSTRIES - Total For Regional Water Operations \$3,100.58

PURVIS INDUSTRIES - ALL DEPARTMENTS \$3,100.58

PVS DX INC

PVS DX INC Regional Water Operations Sodium Hypochlorite - Sole Source Memo - C \$13,313.37

PVS DX INC - Total For Regional Water Operations \$13,313.37

PVS DX INC - ALL DEPARTMENTS \$13,313.37

Q RITE ENTERPRISES L

Q RITE ENTERPRISES L Community Development BUSINESS SERVICES NOT ELSEWHERE CLASSI \$187.50

Q RITE ENTERPRISES L - Total For Community Development \$187.50

Q RITE ENTERPRISES L - ALL DEPARTMENTS \$187.50

RAILROAD MGMT CO III

RAILROAD MGMT CO III WWTP Operations License Fees 04/01/24 to 03/31/25 \$379.14

RAILROAD MGMT CO III - Total For WWTP Operations \$379.14

RAILROAD MGMT CO III - ALL DEPARTMENTS \$379.14

REXEL 3212

REXEL 3212 WWTP Operations Capacitor \$224.97

REXEL 3212 - Total For WWTP Operations \$224.97

REXEL 3212 - ALL DEPARTMENTS \$224.97

REXEL USA INC

REXEL USA INC WWTP Operations 8 Port Managed Switch \$3,545.91

REXEL USA INC - Total For WWTP Operations \$3,545.91

REXEL USA INC - ALL DEPARTMENTS \$3,545.91

RICOH USA INC

RICOH USA INC Community Development Copier Usage \$465.30

RICOH USA INC - Total For Community Development \$465.30

RICOH USA INC - ALL DEPARTMENTS \$465.30

RIGGLE, HARVEY L

RIGGLE, HARVEY L Refuse Revenue and Transfer \$47.22

RIGGLE, HARVEY L - Total For Refuse Revenue and Transfers \$47.22

RIGGLE, HARVEY L - ALL DEPARTMENTS

\$47.22

Rocky Mountain

Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$1,708.57
Rocky Mountain	Regional Water Operations	Monthly Website Chrg-LOX Telemetry - Main	\$144.56
<i>Rocky Mountain - Total For Regional Water Operations</i>			\$1,853.13

Rocky Mountain - ALL DEPARTMENTS

\$1,853.13

ROCKY MOUNTAIN INDUS

ROCKY MOUNTAIN INDUS	WWTP Operations	Cal gas	\$133.62
ROCKY MOUNTAIN INDUS	WWTP Operations	Calibration gas	\$103.91
<i>ROCKY MOUNTAIN INDUS - Total For WWTP Operations</i>			\$237.53

ROCKY MOUNTAIN INDUS - ALL DEPARTMENTS

\$237.53

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Casper Business Center	Acct #54730761-159 0	\$8,934.69
<i>ROCKY MOUNTAIN POWER - Total For Casper Business Center</i>			\$8,934.69
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$760.71
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$2,386.47
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	\$823.28
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			\$3,970.46
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-100 4	\$12,923.02
<i>ROCKY MOUNTAIN POWER - Total For Hogadon - Operations</i>			\$12,923.02
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3 - Booster - Electricity	\$25.25
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9 - Booster - Electricity	\$24.83
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1 - Booster - Electricity	\$25.89
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0 - Booster - Electricity	\$1,974.28
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			\$2,050.25
ROCKY MOUNTAIN POWER	Traffic Control	Acct #54730761-106 1	\$49,476.07
<i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i>			\$49,476.07
ROCKY MOUNTAIN POWER	Water Distribution	Acct #54730761-107 9	\$888.99
<i>ROCKY MOUNTAIN POWER - Total For Water Distribution</i>			\$888.99
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$19,785.96

<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>		<i>\$19,785.96</i>
ROCKY MOUNTAIN POWER	WWTP Operations Acct #54730761-004 8	\$252.03
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>		<i>\$252.03</i>
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS		\$98,281.47

ROGERS, DONNA

ROGERS, DONNA	Refuse Revenue and Transfer	\$128.89
<i>ROGERS, DONNA - Total For Refuse Revenue and Transfers</i>		<i>\$128.89</i>
ROGERS, DONNA - ALL DEPARTMENTS		\$128.89

Rooter

Rooter	Parks - Parks Maint. Porta-John from R&R	\$331.65
<i>Rooter - Total For Parks - Parks Maint.</i>		<i>\$331.65</i>
Rooter - ALL DEPARTMENTS		\$331.65

ROTO ROOTER

ROTO ROOTER	Buildings & Structures Fund Sewer line camera for CBC - Roto Rooter	\$259.00
<i>ROTO ROOTER - Total For Buildings & Structures Fund</i>		<i>\$259.00</i>
ROTO ROOTER - ALL DEPARTMENTS		\$259.00

ROY, ANTHONY

ROY, ANTHONY	Water Revenue and Transfer	\$128.89
<i>ROY, ANTHONY - Total For Water Revenue and Transfers</i>		<i>\$128.89</i>
ROY, ANTHONY - ALL DEPARTMENTS		\$128.89

RYAN, CAMERON

RYAN, CAMERON	Water Revenue and Transfer	\$30.60
<i>RYAN, CAMERON - Total For Water Revenue and Transfers</i>		<i>\$30.60</i>
RYAN, CAMERON - ALL DEPARTMENTS		\$30.60

RYAN, DONA

RYAN, DONA	Refuse Revenue and Transfer	\$128.89
<i>RYAN, DONA - Total For Refuse Revenue and Transfers</i>		<i>\$128.89</i>
RYAN, DONA	Water Revenue and Transfer	\$479.06
<i>RYAN, DONA - Total For Water Revenue and Transfers</i>		<i>\$479.06</i>
RYAN, DONA - ALL DEPARTMENTS		\$607.95

SAFE KIDS WORLDWIDE

SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certification	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certification	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Renewal	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certification	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certification	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certificaiton	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certification	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Certification	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Renewal	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Renewal	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Renewal	\$55.00
SAFE KIDS WORLDWIDE	Fire-EMS Training	Car Seat Tech Renewal	\$55.00
<i>SAFE KIDS WORLDWIDE - Total For Fire-EMS Training</i>		<i>\$715.00</i>	
SAFE KIDS WORLDWIDE - ALL DEPARTMENTS		\$715.00	

SALAS, MARIANA

SALAS, MARIANA	Water Revenue and Transfer	\$44.20
<i>SALAS, MARIANA - Total For Water Revenue and Transfers</i>		<i>\$44.20</i>
SALAS, MARIANA - ALL DEPARTMENTS		\$44.20

SAMPSON CONSTRUCTION

SAMPSON CONSTRUCTION	Water Revenue and Transfer	\$1,501.20
<i>SAMPSON CONSTRUCTION - Total For Water Revenue and Transfers</i>		<i>\$1,501.20</i>
SAMPSON CONSTRUCTION - ALL DEPARTMENTS		\$1,501.20

SAMS CLUB #6425

SAMS CLUB #6425	Police Investigations	WHOLESALE CLUBS; Active Shooter Training	\$50.42
<i>SAMS CLUB #6425 - Total For Police Investigations</i>			<i>\$50.42</i>
SAMS CLUB #6425	Water Meters	PAPER TOWELS FOR METER SHOP & TRUCKS	\$19.98
<i>SAMS CLUB #6425 - Total For Water Meters</i>			<i>\$19.98</i>
SAMS CLUB #6425 - ALL DEPARTMENTS			\$70.40

SAMSCLUB #6425

SAMSCLUB #6425	Balefill - Baler Processing	JANITORIAL CLEANING SUPPLIES	\$33.98
<i>SAMSCLUB #6425 - Total For Balefill - Baler Processing</i>			<i>\$33.98</i>
SAMSCLUB #6425	Balefill - Diversion & Special	JANITORIAL CLEANING SUPPLIES	\$29.98
<i>SAMSCLUB #6425 - Total For Balefill - Diversion & Special</i>			<i>\$29.98</i>
SAMSCLUB #6425	City Manager	AUTOMATED FUEL DISPENSERS	\$35.20
<i>SAMSCLUB #6425 - Total For City Manager</i>			<i>\$35.20</i>
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	\$345.08
<i>SAMSCLUB #6425 - Total For Fire-EMS Operations</i>			<i>\$345.08</i>
SAMSCLUB #6425	Fleet Maintenance Fund	COFFEE, PLATES, PLASTIC WARE	\$163.02
<i>SAMSCLUB #6425 - Total For Fleet Maintenance Fund</i>			<i>\$163.02</i>
SAMSCLUB #6425	Human Resources	WHOLESALE CLUBS - Coffee for Office	\$29.94
<i>SAMSCLUB #6425 - Total For Human Resources</i>			<i>\$29.94</i>
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - PRETZELS,CHIPS,WATER	\$186.08
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - Chips, Pretzels, Water, Gator	\$248.60
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - CHIPS,PRETZELS,CANDY,DRI	\$246.62
<i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$681.30</i>
SAMSCLUB #6425	Parks - Parks Maint.	membership renewal Parks	\$50.00
<i>SAMSCLUB #6425 - Total For Parks - Parks Maint.</i>			<i>\$50.00</i>
SAMSCLUB #6425	Refuse - Residential	JANITORIAL CLEANING SUPPLIES	\$41.88
<i>SAMSCLUB #6425 - Total For Refuse - Residential</i>			<i>\$41.88</i>
SAMSCLUB #6425	Weed & Pest Fund	chainsaw oil	\$38.34
<i>SAMSCLUB #6425 - Total For Weed & Pest Fund</i>			<i>\$38.34</i>
SAMSCLUB #6425	WWTP Operations	Kitchen/cleaning supplies	\$303.64
<i>SAMSCLUB #6425 - Total For WWTP Operations</i>			<i>\$303.64</i>
SAMSCLUB #6425 - ALL DEPARTMENTS			\$1,752.36

SAMSCLUB.COM

SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$396.46
SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$716.77
<i>SAMSCLUB.COM - Total For Fire-EMS Operations</i>			<i>\$1,113.23</i>
SAMSCLUB.COM	Human Resources	WHOLESALE CLUBS - Chili Skate Night Suppli	\$109.90
<i>SAMSCLUB.COM - Total For Human Resources</i>			<i>\$109.90</i>
SAMSCLUB.COM	Ice Arena - Concessions	CONCESSIONS - POPCORN,NACHO CHEESE	\$468.60
<i>SAMSCLUB.COM - Total For Ice Arena - Concessions</i>			<i>\$468.60</i>
SAMSCLUB.COM - ALL DEPARTMENTS			\$1,691.73

SCHOEBER, STEVEN

SCHOEBER, STEVEN	Refuse Revenue and Transfer		\$76.86
<i>SCHOEBER, STEVEN - Total For Refuse Revenue and Transfers</i>			<i>\$76.86</i>
SCHOEBER, STEVEN - ALL DEPARTMENTS			\$76.86

SHELL OIL 5744427920

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$82.87
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$67.81
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$109.22
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$64.30
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$94.52
<i>SHELL OIL 5744427920 - Total For Fire-EMS Operations</i>			<i>\$418.72</i>
SHELL OIL 5744427920 - ALL DEPARTMENTS			\$418.72

SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR	Regional Water Operations	Paint - Machinery Supplies	\$57.11
<i>SHERWIN-WILLIAMS COR - Total For Regional Water Operations</i>			<i>\$57.11</i>
SHERWIN-WILLIAMS COR - ALL DEPARTMENTS			\$57.11

SIMMONS, COURTNEY

SIMMONS, COURTNEY	Refuse Revenue and Transfer		\$63.05
<i>SIMMONS, COURTNEY - Total For Refuse Revenue and Transfers</i>			<i>\$63.05</i>

SIMMONS, COURTNEY - ALL DEPARTMENTS

\$63.05

SKEEN, EMELY

SKEEN, EMELY	Refuse Revenue and Transfer		\$35.32
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<i>SKEEN, EMELY - Total For Refuse Revenue and Transfers</i>			\$35.32
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SKEEN, EMELY	Water Revenue and Transfer		\$39.68
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<i>SKEEN, EMELY - Total For Water Revenue and Transfers</i>			\$39.68
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SKEEN, EMELY - ALL DEPARTMENTS

\$75.00

SKILLPATH / NATIONAL

SKILLPATH / NATIONAL	Balefill - Disposal & Landfill	REGISTRATION FOR ACCOUNTS PAYABLE CLAS	\$224.00
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<i>SKILLPATH / NATIONAL - Total For Balefill - Disposal & Landfill</i>			\$224.00
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SKILLPATH / NATIONAL - ALL DEPARTMENTS

\$224.00

SKYLINE

SKYLINE	Water Revenue and Transfer		\$1,001.24
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<i>SKYLINE - Total For Water Revenue and Transfers</i>			\$1,001.24
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SKYLINE - ALL DEPARTMENTS

\$1,001.24

SKYLINE RANCHES

SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$107.02)
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SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	\$1,070.20
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<i>SKYLINE RANCHES - Total For Sewer Fund</i>			\$963.18
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SKYLINE RANCHES	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$534.54)
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<i>SKYLINE RANCHES - Total For WWTP Revenue and Transfers</i>			(\$534.54)
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SKYLINE RANCHES - ALL DEPARTMENTS

\$428.64

SMARSH, INC

SMARSH, INC	Information Services	Professional Archive Service	\$2,212.90
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<i>SMARSH, INC - Total For Information Services</i>			\$2,212.90
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SMARSH, INC - ALL DEPARTMENTS

\$2,212.90

SMITH, SHERRI

SMITH, SHERRI	Water Revenue and Transfer		\$79.60
<i>SMITH, SHERRI - Total For Water Revenue and Transfers</i>			<i>\$79.60</i>
SMITH, SHERRI - ALL DEPARTMENTS			\$79.60

SOCIETY OF ANIMAL WE

SOCIETY OF ANIMAL WE	Police Career Services	Association for Animal Welfare Advancemen	\$150.00
<i>SOCIETY OF ANIMAL WE - Total For Police Career Services</i>			<i>\$150.00</i>
SOCIETY OF ANIMAL WE - ALL DEPARTMENTS			\$150.00

SOFT DR INC

SOFT DR INC	Buildings & Structures Fund	Service Call	\$35.00
<i>SOFT DR INC - Total For Buildings & Structures Fund</i>			<i>\$35.00</i>
SOFT DR INC	Fire-EMS Administration	Service Call	\$90.00
SOFT DR INC	Fire-EMS Administration	Service Call	(\$55.00)
SOFT DR INC	Fire-EMS Administration	Service Call	\$90.00
SOFT DR INC	Fire-EMS Administration	Service Call	\$90.00
SOFT DR INC	Fire-EMS Administration	Service Call	(\$55.00)
SOFT DR INC	Fire-EMS Administration	Service Call	(\$55.00)
<i>SOFT DR INC - Total For Fire-EMS Administration</i>			<i>\$105.00</i>
SOFT DR INC	Municipal Court	Water Delivery	\$22.70
SOFT DR INC	Municipal Court	Water Delivery	\$46.20
SOFT DR INC	Municipal Court	Water Delivery	\$4.25
SOFT DR INC	Municipal Court	Water Delivery	\$36.25
SOFT DR INC	Municipal Court	Water Delivery	\$28.50
SOFT DR INC	Municipal Court	Water Delivery	\$43.75
<i>SOFT DR INC - Total For Municipal Court</i>			<i>\$181.65</i>
SOFT DR INC - ALL DEPARTMENTS			\$321.65

SONNYS RV SALES INC

SONNYS RV SALES INC	Streets	Propane	\$32.90
SONNYS RV SALES INC	Streets	Propane	\$30.93
SONNYS RV SALES INC	Streets	Propane	\$9.54

SONNYS RV SALES INC	Streets	Propane	\$44.74
SONNYS RV SALES INC	Streets	Propane	\$46.06
SONNYS RV SALES INC	Streets	Propane	\$11.19
SONNYS RV SALES INC	Streets	Propane	\$32.90
SONNYS RV SALES INC	Streets	Propane	\$34.55
SONNYS RV SALES INC	Streets	Propane	\$32.90
<i>SONNYS RV SALES INC - Total For Streets</i>			\$275.71
SONNYS RV SALES INC - ALL DEPARTMENTS			\$275.71

SOURCE EQUIPMENT

SOURCE EQUIPMENT	Regional Water Operations	Roper Buna Mech. Seal Comp. F50 - Bldng. S	\$45.68
<i>SOURCE EQUIPMENT - Total For Regional Water Operations</i>			\$45.68
SOURCE EQUIPMENT - ALL DEPARTMENTS			\$45.68

SP BULKPARTYSUPPLIES

SP BULKPARTYSUPPLIES	Public Engagement	Holiday Square Santa Hats for Staff	\$225.80
<i>SP BULKPARTYSUPPLIES - Total For Public Engagement</i>			\$225.80
SP BULKPARTYSUPPLIES - ALL DEPARTMENTS			\$225.80

SP THE BLUE CELL

SP THE BLUE CELL	Fire-EMS Training	ICS 300 Online	\$250.00
SP THE BLUE CELL	Fire-EMS Training	ICS 300 for ACO book for Noblitt	\$250.00
<i>SP THE BLUE CELL - Total For Fire-EMS Training</i>			\$500.00
SP THE BLUE CELL - ALL DEPARTMENTS			\$500.00

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Customer Service	Headset earbud replacements	\$37.50
<i>SQ COMPUTER PROFESS - Total For Customer Service</i>			\$37.50
SQ COMPUTER PROFESS	Fire-EMS Administration	COMPUTER MAINTENANCE,REPAIR & SERVI	\$132.00
<i>SQ COMPUTER PROFESS - Total For Fire-EMS Administration</i>			\$132.00
SQ COMPUTER PROFESS	Hogadon - Operations	freight	\$7.04
<i>SQ COMPUTER PROFESS - Total For Hogadon - Operations</i>			\$7.04
SQ COMPUTER PROFESS	Ice Arena - Operations	COMPUTER MAINTENANCE,REPAIR & SERVI	\$132.00

<i>SQ COMPUTER PROFESS - Total For Ice Arena - Operations</i>	<i>\$132.00</i>
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SQ COMPUTER PROFESS - ALL DEPARTMENTS	\$308.54
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SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R	Fire-EMS Training	ACLS cards	\$30.00
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<i>SQ MY EDUCATIONAL R - Total For Fire-EMS Training</i>	<i>\$30.00</i>
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SQ MY EDUCATIONAL R - ALL DEPARTMENTS	\$30.00
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SQ ROADS SAFE TRAFFIC

SQ ROADS SAFE TRAFFIC	Balefill - Disposal & Landfill	CONSTRUCTION MATERIALS FOR LDF SIGNS	\$2,285.39
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<i>SQ ROADS SAFE TRAFFIC - Total For Balefill - Disposal & Landfill</i>	<i>\$2,285.39</i>
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SQ ROADS SAFE TRAFFIC	Traffic Control	Prespacing tape and sign blanks	\$1,450.36
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<i>SQ ROADS SAFE TRAFFIC - Total For Traffic Control</i>	<i>\$1,450.36</i>
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SQ ROADS SAFE TRAFFIC - ALL DEPARTMENTS	\$3,735.75
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SQ SUMMIT ELECTRIC

SQ SUMMIT ELECTRIC	Buildings & Structures Fund	Station 1 Power for 2nd washer/dryer	\$1,659.14
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<i>SQ SUMMIT ELECTRIC - Total For Buildings & Structures Fund</i>	<i>\$1,659.14</i>
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SQ SUMMIT ELECTRIC - ALL DEPARTMENTS	\$1,659.14
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SQ WYOMING UNDERGRO

SQ WYOMING UNDERGRO	Water Tanks	CONTACT HOURS FOR NACE & DEQ LICENSE	\$144.00
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<i>SQ WYOMING UNDERGRO - Total For Water Tanks</i>	<i>\$144.00</i>
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SQ WYOMING UNDERGRO - ALL DEPARTMENTS	\$144.00
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STANTEC CONSULTING S

STANTEC CONSULTING S	River Restoration	1st. St. Environmental Inspect	\$6,426.95
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<i>STANTEC CONSULTING S - Total For River Restoration</i>	<i>\$6,426.95</i>
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STANTEC CONSULTING S - ALL DEPARTMENTS	\$6,426.95
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STAPLES

STAPLES	Buildings & Structures Fund	BAS Office Supplies - Staples	\$9.99
<i>STAPLES - Total For Buildings & Structures Fund</i>			<i>\$9.99</i>
STAPLES	Cemetery	STATIONARY, OFFICE SUPPLY STO	\$104.93
<i>STAPLES - Total For Cemetery</i>			<i>\$104.93</i>
STAPLES	Health Insurance Fund	4x class/comp packet print job, 10x forms fo	\$55.43
<i>STAPLES - Total For Health Insurance Fund</i>			<i>\$55.43</i>
STAPLES	Hogadon - Operations	office spply	\$41.97
<i>STAPLES - Total For Hogadon - Operations</i>			<i>\$41.97</i>
STAPLES	Human Resources	4x class/comp packet print job, 10x forms fo	\$487.65
<i>STAPLES - Total For Human Resources</i>			<i>\$487.65</i>
STAPLES	Parks - Parks Maint.	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$37.37
<i>STAPLES - Total For Parks - Parks Maint.</i>			<i>\$37.37</i>
STAPLES	Sewer Wastewater Collection	CCTV van cables	\$21.99
<i>STAPLES - Total For Sewer Wastewater Collection</i>			<i>\$21.99</i>
STAPLES	Streets	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$37.36
<i>STAPLES - Total For Streets</i>			<i>\$37.36</i>
STAPLES	Water Meters	NEW LEGGER BINDER, SHEETS, SHARPIES, HI	\$48.96
<i>STAPLES - Total For Water Meters</i>			<i>\$48.96</i>
STAPLES - ALL DEPARTMENTS			\$845.65

STATE OF WY.

STATE OF WY.	Health Insurance Fund	Retiree Subsidy - January 2024	\$3,411.67
<i>STATE OF WY. - Total For Health Insurance Fund</i>			<i>\$3,411.67</i>
STATE OF WY.	WWTP Operations	Loan #CW128GR	\$3,434.22
<i>STATE OF WY. - Total For WWTP Operations</i>			<i>\$3,434.22</i>
STATE OF WY. - ALL DEPARTMENTS			\$6,845.89

STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Washington Park Restroom Upgra	\$260.00
<i>STATELINE NO 7 ARCHI - Total For Capital Projects Fund</i>			<i>\$260.00</i>
STATELINE NO 7 ARCHI - ALL DEPARTMENTS			\$260.00

STERLING

STERLING	Human Resources	Centralized employee background	\$963.70
<i>STERLING - Total For Human Resources</i>			<i>\$963.70</i>
STERLING - ALL DEPARTMENTS			\$963.70

STONE SECURITY

STONE SECURITY	Information Services	Building Access Control Maintenance Renew	\$4,880.20
<i>STONE SECURITY - Total For Information Services</i>			<i>\$4,880.20</i>
STONE SECURITY - ALL DEPARTMENTS			\$4,880.20

STONER LAWN & LANDSC

STONER LAWN & LANDSC	Water Revenue and Transfer		\$43.24
<i>STONER LAWN & LANDSC - Total For Water Revenue and Transfers</i>			<i>\$43.24</i>
STONER LAWN & LANDSC - ALL DEPARTMENTS			\$43.24

SUMMIT ELECTRIC LLC.

SUMMIT ELECTRIC LLC.	Hogadon - Operations	Replaced Fuse Links & Electrical Components	\$701.44
<i>SUMMIT ELECTRIC LLC. - Total For Hogadon - Operations</i>			<i>\$701.44</i>
SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS			\$701.44

SUMMIT FIRE AND SECU

SUMMIT FIRE AND SECU	WWTP Operations	Fire extinguisher	\$9.75
<i>SUMMIT FIRE AND SECU - Total For WWTP Operations</i>			<i>\$9.75</i>
SUMMIT FIRE AND SECU - ALL DEPARTMENTS			\$9.75

SUTHERLANDS 2816

SUTHERLANDS 2816	Buildings & Structures Fund	Pool repair supplies for PV Pool - Sutherland	\$18.99
<i>SUTHERLANDS 2816 - Total For Buildings & Structures Fund</i>			<i>\$18.99</i>
SUTHERLANDS 2816	Fire-EMS Operations	Station Supplies	\$71.19
SUTHERLANDS 2816	Fire-EMS Operations	Station Supplies	\$34.53
<i>SUTHERLANDS 2816 - Total For Fire-EMS Operations</i>			<i>\$105.72</i>
SUTHERLANDS 2816	Police Investigations	LUMBER AND BUILDING MATERIALS STORES;	\$10.38
<i>SUTHERLANDS 2816 - Total For Police Investigations</i>			<i>\$10.38</i>

SUTHERLANDS 2816	Regional Water Operations	Valve for Office Faucet Repair - Building Sup	\$11.99
<i>SUTHERLANDS 2816 - Total For Regional Water Operations</i>			<i>\$11.99</i>
SUTHERLANDS 2816	Sewer Wastewater Collection 1st and Poplar repainting supplies		\$20.98
SUTHERLANDS 2816	Sewer Wastewater Collection 1st and Poplar repainting supplies		\$10.49
<i>SUTHERLANDS 2816 - Total For Sewer Wastewater Collection</i>			<i>\$31.47</i>
SUTHERLANDS 2816	Water Distribution	MOUNTING STRIPS, WHITE UTILITY HOOK-B	\$7.87
<i>SUTHERLANDS 2816 - Total For Water Distribution</i>			<i>\$7.87</i>
SUTHERLANDS 2816	Water Tanks	FRONT TRIGGER NOZZLE, HOSE PCKT EXPND	\$53.96
<i>SUTHERLANDS 2816 - Total For Water Tanks</i>			<i>\$53.96</i>
SUTHERLANDS 2816	Weed & Pest Fund	drill part	\$18.99
<i>SUTHERLANDS 2816 - Total For Weed & Pest Fund</i>			<i>\$18.99</i>
SUTHERLANDS 2816 - ALL DEPARTMENTS			\$259.37

SYSCO CORP

SYSCO CORP	Ice Arena - Concessions	CONCESSIONS - Hotdogs, Pizza, Cocoa mix, B	\$826.82
SYSCO CORP	Ice Arena - Concessions	CONCESSIONS- Chicken, Hotdog bun, bags,	\$769.18
<i>SYSCO CORP - Total For Ice Arena - Concessions</i>			<i>\$1,596.00</i>
SYSCO CORP - ALL DEPARTMENTS			\$1,596.00

THE FAMILY CLINIC, L

THE FAMILY CLINIC, L	Public Transit - Operations	DOT Physical	\$135.00
<i>THE FAMILY CLINIC, L - Total For Public Transit - Operations</i>			<i>\$135.00</i>
THE FAMILY CLINIC, L - ALL DEPARTMENTS			\$135.00

THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	Return of plumbing repair supplies for Solid	(\$59.00)
THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	\$16.94
THE HOME DEPOT	Buildings & Structures Fund	HVAC Repair supplies for Metro Animal Shelt	\$47.28
THE HOME DEPOT	Buildings & Structures Fund	Plumbing repair supplies for Solid Waste - H	\$59.00
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Ice Arena - Home Depot	\$29.46
THE HOME DEPOT	Buildings & Structures Fund	Plumbing repair parts for Solid Waste - Hom	\$74.97
<i>THE HOME DEPOT - Total For Buildings & Structures Fund</i>			<i>\$168.65</i>
THE HOME DEPOT	Community Development	HOME SUPPLY WAREHOUSE STORES	\$385.60

<i>THE HOME DEPOT - Total For Community Development</i>			<i>\$385.60</i>
THE HOME DEPOT	Fire-EMS Operations	Straps for hoses	\$59.84
THE HOME DEPOT	Fire-EMS Operations	Plumbing for new washer	\$68.96
THE HOME DEPOT	Fire-EMS Operations	Supplies for maintenance and repair	\$81.27
<i>THE HOME DEPOT - Total For Fire-EMS Operations</i>			<i>\$210.07</i>
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES Range	\$53.86
<i>THE HOME DEPOT - Total For Police Administration</i>			<i>\$53.86</i>
THE HOME DEPOT	Traffic Control	Circular saw to board up houses	\$160.54
<i>THE HOME DEPOT - Total For Traffic Control</i>			<i>\$160.54</i>
THE HOME DEPOT	Water Meters	PAINT- OTHER MATERIALS & SUPPLIES	\$45.35
<i>THE HOME DEPOT - Total For Water Meters</i>			<i>\$45.35</i>
THE HOME DEPOT	WWTP Operations	Insulation	\$129.99
<i>THE HOME DEPOT - Total For WWTP Operations</i>			<i>\$129.99</i>
THE HOME DEPOT - ALL DEPARTMENTS			\$1,154.06

THE UPS STORE

THE UPS STORE	Cemetery	shipping	\$13.72
<i>THE UPS STORE - Total For Cemetery</i>			<i>\$13.72</i>
THE UPS STORE - ALL DEPARTMENTS			\$13.72

THE WASH LLC

THE WASH LLC	Police Administration	Car Wash	\$67.13
<i>THE WASH LLC - Total For Police Administration</i>			<i>\$67.13</i>
THE WASH LLC - ALL DEPARTMENTS			\$67.13

THIRTY THREE MILE RO

THIRTY THREE MILE RO	Sewer Wastewater Collection 33-mile Monthly Water Charge - Nov. & Dec.		\$70.00
<i>THIRTY THREE MILE RO - Total For Sewer Wastewater Collection</i>			<i>\$70.00</i>
THIRTY THREE MILE RO - ALL DEPARTMENTS			\$70.00

TIM DACH

TIM DACH	Buildings & Structures Fund	Installation Of Metal Hollow Door	\$1,000.00
<i>TIM DACH - Total For Buildings & Structures Fund</i>			<i>\$1,000.00</i>

TIM DACH - ALL DEPARTMENTS

\$1,000.00

T-MOBILE

T-MOBILE	Information Services	Acct #971783311	\$21.14
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<i>T-MOBILE - Total For Information Services</i>			\$21.14
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T-MOBILE	Public Transit - CARES Act	Acct #991259261	\$338.24
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<i>T-MOBILE - Total For Public Transit - CARES Act</i>			\$338.24
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T-MOBILE - ALL DEPARTMENTS

\$359.38

TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Fleet Maintenance Fund	Copy Charge - December 2023	\$34.27
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<i>TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund</i>			\$34.27
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TOP OFFICE PRODUCTS	Parks - Parks Maint.	Copy Charge - December 2023	\$34.28
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<i>TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.</i>			\$34.28
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TOP OFFICE PRODUCTS	Public Transit - Operations	Copy Charge - December 2023	\$91.69
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<i>TOP OFFICE PRODUCTS - Total For Public Transit - Operations</i>			\$91.69
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TOP OFFICE PRODUCTS	Streets	Copy Charge - December 2023	\$34.28
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<i>TOP OFFICE PRODUCTS - Total For Streets</i>			\$34.28
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TOP OFFICE PRODUCTS	Water Distribution	Copy Charge - December 2023	\$77.98
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<i>TOP OFFICE PRODUCTS - Total For Water Distribution</i>			\$77.98
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TOP OFFICE PRODUCTS	WWTP Operations	Copy Charge - December 2023	\$111.51
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<i>TOP OFFICE PRODUCTS - Total For WWTP Operations</i>			\$111.51
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TOP OFFICE PRODUCTS - ALL DEPARTMENTS

\$384.01

TOTAL MECHANICAL SER

TOTAL MECHANICAL SER	Ice Arena - Operations	Ice Arena - Total Mechanical M	\$7,487.50
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<i>TOTAL MECHANICAL SER - Total For Ice Arena - Operations</i>			\$7,487.50
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TOTAL MECHANICAL SER - ALL DEPARTMENTS

\$7,487.50

TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Fire-EMS Operations	Station Supplies	\$56.55
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<i>TRACTOR SUPPLY CO - Total For Fire-EMS Operations</i>			\$56.55
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TRACTOR SUPPLY CO	Hogadon - Operations	Trailer hitch and Jack	\$99.98
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<i>TRACTOR SUPPLY CO - Total For Hogadon - Operations</i>			<i>\$99.98</i>
TRACTOR SUPPLY CO	Ice Arena - Operations	Propane for the Olympia - Tractor Supply	\$83.39
TRACTOR SUPPLY CO	Ice Arena - Operations	Propane for the Olympia - Tractor Supply	\$71.53
TRACTOR SUPPLY CO	Ice Arena - Operations	Propane for the Olympia - Tractor Supply	\$28.14
<i>TRACTOR SUPPLY CO - Total For Ice Arena - Operations</i>			<i>\$183.06</i>
TRACTOR SUPPLY CO - ALL DEPARTMENTS			\$339.59

TREASURE ISLAND HOTE

TREASURE ISLAND HOTE	Police Career Services	TREASURE ISLAND HOTEL AND CASINO; Trai	\$606.59
TREASURE ISLAND HOTE	Police Career Services	TREASURE ISLAND HOTEL AND CASINO; Cred	(\$134.92)
<i>TREASURE ISLAND HOTE - Total For Police Career Services</i>			<i>\$471.67</i>
TREASURE ISLAND HOTE - ALL DEPARTMENTS			\$471.67

TRETO CONST.

TRETO CONST.	Capital Projects Fund	Westridge Improvements Phase 1	\$164,596.85
TRETO CONST.	Capital Projects Fund	Contract Withholding: 23300100	\$28,066.04
<i>TRETO CONST. - Total For Capital Projects Fund</i>			<i>\$192,662.89</i>
TRETO CONST.	Sewer Wastewater Collection	Westridge Improvements Phase 1	\$14,417.70
<i>TRETO CONST. - Total For Sewer Wastewater Collection</i>			<i>\$14,417.70</i>
TRETO CONST.	Water Distribution	Westridge Improvements Phase 1	\$35,653.95
<i>TRETO CONST. - Total For Water Distribution</i>			<i>\$35,653.95</i>
TRETO CONST. - ALL DEPARTMENTS			\$242,734.54

TRI STATE OIL RECLAI

TRI STATE OIL RECLAI	Balefill - Diversion & Special	Used Antifreeze pickup	\$882.00
<i>TRI STATE OIL RECLAI - Total For Balefill - Diversion & Special</i>			<i>\$882.00</i>
TRI STATE OIL RECLAI - ALL DEPARTMENTS			\$882.00

TRIHYRO CORP.

TRIHYRO CORP.	Capital Projects Fund	Life Steps Bldg A Asbestos Tes	\$5,123.00
<i>TRIHYRO CORP. - Total For Capital Projects Fund</i>			<i>\$5,123.00</i>
TRIHYRO CORP. - ALL DEPARTMENTS			\$5,123.00

TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Equipment Repair Unit 141420	\$6,771.00
<i>TRI-STATE TRUCK & EQ - Total For Balefill - Disposal & Landfill</i>			<i>\$6,771.00</i>
TRI-STATE TRUCK & EQ - ALL DEPARTMENTS			\$6,771.00

TROJAN TECHNOLOGIES

TROJAN TECHNOLOGIES	WWTP Operations	UV supplies	\$290.03
<i>TROJAN TECHNOLOGIES - Total For WWTP Operations</i>			<i>\$290.03</i>
TROJAN TECHNOLOGIES - ALL DEPARTMENTS			\$290.03

TST CITY BREW COFFE

TST CITY BREW COFFE	Police Investigations	EATING PLACES, RESTAURANTS; Active Shoo	\$43.08
TST CITY BREW COFFE	Police Investigations	EATING PLACES, RESTAURANTS; Active Shoo	\$43.08
<i>TST CITY BREW COFFE - Total For Police Investigations</i>			<i>\$86.16</i>
TST CITY BREW COFFE - ALL DEPARTMENTS			\$86.16

TURBO AND DIESEL SER

TURBO AND DIESEL SER	Fleet Maintenance Fund	230084 RESET NOX SENSOR / REGEN	\$308.00
<i>TURBO AND DIESEL SER - Total For Fleet Maintenance Fund</i>			<i>\$308.00</i>
TURBO AND DIESEL SER - ALL DEPARTMENTS			\$308.00

U-HAUL MOVING

U-HAUL MOVING	Cemetery	propane	\$80.58
<i>U-HAUL MOVING - Total For Cemetery</i>			<i>\$80.58</i>
U-HAUL MOVING - ALL DEPARTMENTS			\$80.58

UNITED 0164258078

UNITED 0164258078	Police Career Services	UNITED AIRLINES; baggage fees	\$35.00
<i>UNITED 0164258078 - Total For Police Career Services</i>			<i>\$35.00</i>
UNITED 0164258078 - ALL DEPARTMENTS			\$35.00

UNITED 0164259138

UNITED 0164259138	General Fund Revenue	Personal Purchase	\$35.00
<i>UNITED 0164259138 - Total For General Fund Revenue</i>			<i>\$35.00</i>
UNITED 0164259138 - ALL DEPARTMENTS			\$35.00

UNITED 0164259559

UNITED 0164259559	Police Career Services	UNITED AIRLINES; baggage fees	\$35.00
<i>UNITED 0164259559 - Total For Police Career Services</i>			<i>\$35.00</i>
UNITED 0164259559 - ALL DEPARTMENTS			\$35.00

UNITED 0164259581

UNITED 0164259581	Police Career Services	UNITED AIRLINES; baggage fees	\$35.00
<i>UNITED 0164259581 - Total For Police Career Services</i>			<i>\$35.00</i>
UNITED 0164259581 - ALL DEPARTMENTS			\$35.00

UNITED 0164259731

UNITED 0164259731	Police Career Services	UNITED AIRLINES; baggage fees	\$100.00
<i>UNITED 0164259731 - Total For Police Career Services</i>			<i>\$100.00</i>
UNITED 0164259731 - ALL DEPARTMENTS			\$100.00

UNITED 0164259939

UNITED 0164259939	Police Career Services	UNITED AIRLINES; Baggage	\$35.00
<i>UNITED 0164259939 - Total For Police Career Services</i>			<i>\$35.00</i>
UNITED 0164259939 - ALL DEPARTMENTS			\$35.00

UNITED 0164261196

UNITED 0164261196	Police Career Services	UNITED AIRLINES; Baggage	\$35.00
<i>UNITED 0164261196 - Total For Police Career Services</i>			<i>\$35.00</i>
UNITED 0164261196 - ALL DEPARTMENTS			\$35.00

URGENT CARE OF CASPE

URGENT CARE OF CASPE	Property Insurance Fund	Confidential Legal or Medical Matters	\$73.00
<i>URGENT CARE OF CASPE - Total For Property Insurance Fund</i>			<i>\$73.00</i>
URGENT CARE OF CASPE - ALL DEPARTMENTS			\$73.00

USA GASOLINE

USA GASOLINE	Fire-EMS Operations	Fuel	\$51.72
<i>USA GASOLINE - Total For Fire-EMS Operations</i>			<i>\$51.72</i>
USA GASOLINE - ALL DEPARTMENTS			\$51.72

USABlueBook

USABlueBook	Water Distribution	HYDRANT PARTS- WATER & SEWER LINE MA	\$316.07
<i>USABlueBook - Total For Water Distribution</i>			<i>\$316.07</i>
USABlueBook	Water Tanks	EPOXY COATING- NORTH PARK BOOSTER	\$269.16
<i>USABlueBook - Total For Water Tanks</i>			<i>\$269.16</i>
USABlueBook - ALL DEPARTMENTS			\$585.23

USPS PO 5715590945

USPS PO 5715590945	Community Development	POSTAGE STAMPS	\$126.49
<i>USPS PO 5715590945 - Total For Community Development</i>			<i>\$126.49</i>
USPS PO 5715590945 - ALL DEPARTMENTS			\$126.49

VCN NATRONAREALESTAT

VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE C	\$17.50
VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE C	\$77.50
VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE C	\$230.38
VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE C	\$77.50
<i>VCN NATRONAREALESTAT - Total For Community Development</i>			<i>\$402.88</i>
VCN NATRONAREALESTAT	Customer Service	LIEN RELEASE	\$26.50
<i>VCN NATRONAREALESTAT - Total For Customer Service</i>			<i>\$26.50</i>
VCN NATRONAREALESTAT - ALL DEPARTMENTS			\$429.38

VERIZON WIRELESS

VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00002	\$40.01
VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00001	\$1,240.31
<i>VERIZON WIRELESS - Total For Fire-EMS Administration</i>			\$1,280.32
VERIZON WIRELESS	Water Meters	Acct #942021615-00001	\$106.77
<i>VERIZON WIRELESS - Total For Water Meters</i>			\$106.77
VERIZON WIRELESS - ALL DEPARTMENTS			\$1,387.09

VIGIL, SHERRY

VIGIL, SHERRY	Water Revenue and Transfer		\$36.28
<i>VIGIL, SHERRY - Total For Water Revenue and Transfers</i>			\$36.28
VIGIL, SHERRY - ALL DEPARTMENTS			\$36.28

VISTAPRINT

VISTAPRINT	Balefill - Disposal & Landfill	Christmas Tree Recycling Rack Cards 2023	\$95.98
<i>VISTAPRINT - Total For Balefill - Disposal & Landfill</i>			\$95.98
VISTAPRINT - ALL DEPARTMENTS			\$95.98

VOSKER

VOSKER	Police Administration	MISCELLANEOUS GENERAL MERCHANDISE S	\$349.99
<i>VOSKER - Total For Police Administration</i>			\$349.99
VOSKER - ALL DEPARTMENTS			\$349.99

VRC COMPANIES LLC

VRC COMPANIES LLC	Human Resources	File Destruction Service	\$98.95
<i>VRC COMPANIES LLC - Total For Human Resources</i>			\$98.95
VRC COMPANIES LLC - ALL DEPARTMENTS			\$98.95

WAL-MART #1617

WAL-MART #1617	Human Resources	GROCERY STORES, SUPERMARKETS - Gift car	\$100.00
<i>WAL-MART #1617 - Total For Human Resources</i>			\$100.00

WAL-MART #1617 - ALL DEPARTMENTS \$100.00

WAL-MART #3778

WAL-MART #3778 Regional Water Operations Coffee & Paper Plates - Office Supplies \$36.26

WAL-MART #3778 - Total For Regional Water Operations \$36.26

WAL-MART #3778 - ALL DEPARTMENTS \$36.26

WASTECORP PUMPS, LLC

WASTECORP PUMPS, LLC WWTP Operations Pump parts \$3,706.94

WASTECORP PUMPS, LLC - Total For WWTP Operations \$3,706.94

WASTECORP PUMPS, LLC - ALL DEPARTMENTS \$3,706.94

WEAR PARTS INC

WEAR PARTS INC WWTP Operations Hardware \$98.98

WEAR PARTS INC - Total For WWTP Operations \$98.98

WEAR PARTS INC - ALL DEPARTMENTS \$98.98

WEF MAIN

WEF MAIN Sewer Administration MEMBERSHIP ORGANIZATIONS NOT ELSEW \$370.98

WEF MAIN - Total For Sewer Administration \$370.98

WEF MAIN - ALL DEPARTMENTS \$370.98

WELLBORN SULLIVAN ME

WELLBORN SULLIVAN ME Property Insurance Fund Confidential Legal or Medical Matters \$6,262.50

WELLBORN SULLIVAN ME - Total For Property Insurance Fund \$6,262.50

WELLBORN SULLIVAN ME - ALL DEPARTMENTS \$6,262.50

WEST PLAINS ENGINEER

WEST PLAINS ENGINEER Balefill - Diversion & Special Consultant: West Plains Engine \$650.00

WEST PLAINS ENGINEER - Total For Balefill - Diversion & Special \$650.00

WEST PLAINS ENGINEER - ALL DEPARTMENTS \$650.00

WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC WWTP Operations Gear Joint Seal Kit/Gear Joint Shell/Gasket \$1,123.50

WESTCOAST ROTOR, INC - Total For WWTP Operations \$1,123.50

WESTCOAST ROTOR, INC - ALL DEPARTMENTS \$1,123.50

WESTERN MEDICAL ASSO

WESTERN MEDICAL ASSO Balefill \$88.00

WESTERN MEDICAL ASSO - Total For Balefill \$88.00

WESTERN MEDICAL ASSO Property Insurance Fund Confidential Legal Or Medical Matters \$520.00

WESTERN MEDICAL ASSO - Total For Property Insurance Fund \$520.00

WESTERN MEDICAL ASSO - ALL DEPARTMENTS \$608.00

WESTERN SIGN & DESIG

WESTERN SIGN & DESIG Balefill - Disposal & Landfill Fire Safety Stickers \$1,559.50

WESTERN SIGN & DESIG - Total For Balefill - Disposal & Landfill \$1,559.50

WESTERN SIGN & DESIG - ALL DEPARTMENTS \$1,559.50

WESTERN STATES FIRE

WESTERN STATES FIRE Information Services City Hall Server Room \$380.00

WESTERN STATES FIRE - Total For Information Services \$380.00

WESTERN STATES FIRE - ALL DEPARTMENTS \$380.00

WESTERN WATER CONSUL

WESTERN WATER CONSUL Capital Projects Fund Engineering - Midwest Ave from \$4,463.05

WESTERN WATER CONSUL - Total For Capital Projects Fund \$4,463.05

WESTERN WATER CONSUL Water Distribution K St Imp-St Mary-Bryan Stk Eng \$2,210.00

WESTERN WATER CONSUL Water Distribution K St Imp-St Mary-Bryan Stk Eng \$1,700.00

WESTERN WATER CONSUL - Total For Water Distribution \$3,910.00

WESTERN WATER CONSUL - ALL DEPARTMENTS \$8,373.05

WESTLAND PARK-RED BU

WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	\$4,020.00
WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$402.00)
<i>WESTLAND PARK-RED BU - Total For Sewer Fund</i>			\$3,618.00
WESTLAND PARK-RED BU	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$1,231.20)
<i>WESTLAND PARK-RED BU - Total For WWTP Revenue and Transfers</i>			(\$1,231.20)
WESTLAND PARK-RED BU - ALL DEPARTMENTS			\$2,386.80

WH LLC

WH LLC	Capital Projects Fund	Ford Wyoming Center South Walk	\$784.10
<i>WH LLC - Total For Capital Projects Fund</i>			\$784.10
WH LLC - ALL DEPARTMENTS			\$784.10

WHAM, CLAUDE R

WHAM, CLAUDE R	Water Revenue and Transfer		\$1,162.46
<i>WHAM, CLAUDE R - Total For Water Revenue and Transfers</i>			\$1,162.46
WHAM, CLAUDE R - ALL DEPARTMENTS			\$1,162.46

WM SUPERCENTER

WM SUPERCENTER	Balefill - Diversion & Special	OFFICE SUPPLIES	\$7.67
<i>WM SUPERCENTER - Total For Balefill - Diversion & Special</i>			\$7.67
WM SUPERCENTER	Community Development	GROCERY STORES, SUPERMARKETS	\$33.35
<i>WM SUPERCENTER - Total For Community Development</i>			\$33.35
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$8.26
<i>WM SUPERCENTER - Total For Fire-EMS Operations</i>			\$8.26
WM SUPERCENTER	Fire-EMS Training	Infant Car Seat	\$99.98
<i>WM SUPERCENTER - Total For Fire-EMS Training</i>			\$99.98
WM SUPERCENTER	Human Resources	GROCERY STORES, SUPERMARKETS Gift Card	\$700.00
WM SUPERCENTER	Human Resources	Uno Cards, Crayons, Card decks for Chili Skat	\$20.73
<i>WM SUPERCENTER - Total For Human Resources</i>			\$720.73
WM SUPERCENTER	Police Investigations	GROCERY STORES, SUPERMARKETS; Active S	\$36.33
WM SUPERCENTER	Police Investigations	GROCERY STORES, SUPERMARKETS; Active S	\$4.58
<i>WM SUPERCENTER - Total For Police Investigations</i>			\$40.91

WM SUPERCENTER	Water Distribution	OFFICE PRODUCT	\$34.85
WM SUPERCENTER	Water Distribution	BINDER FOR CDL MANUALS- FOLDERS FOR S	\$9.79
<i>WM SUPERCENTER - Total For Water Distribution</i>			<i>\$44.64</i>
WM SUPERCENTER - ALL DEPARTMENTS			\$955.54

WPSG, INC.

WPSG, INC.	Direct Distribution - Fire	Uniform Supplies	\$351.19
<i>WPSG, INC. - Total For Direct Distribution - Fire</i>			<i>\$351.19</i>
WPSG, INC. - ALL DEPARTMENTS			\$351.19

WSP USA INC

WSP USA INC	Balefill - Disposal & Landfill	Gems S028770-5-Year Closed Bal	\$116.85
WSP USA INC	Balefill - Disposal & Landfill	21-019 SW Planning and airspac	\$1,210.00
WSP USA INC	Balefill - Disposal & Landfill	Gems S028770-5-Year Closed Bal	\$272.65
<i>WSP USA INC - Total For Balefill - Disposal & Landfill</i>			<i>\$1,599.50</i>
WSP USA INC - ALL DEPARTMENTS			\$1,599.50

WWW.AMAZON 112-0836

WWW.AMAZON 112-0836	Community Development	VARIETY STORES	\$36.33
<i>WWW.AMAZON 112-0836 - Total For Community Development</i>			<i>\$36.33</i>
WWW.AMAZON 112-0836 - ALL DEPARTMENTS			\$36.33

WWW.AMAZON 114-8692

WWW.AMAZON 114-8692	Water Meters	ELECTRICAL LOCKOUT BOX FOR METER ROO	\$99.99
<i>WWW.AMAZON 114-8692 - Total For Water Meters</i>			<i>\$99.99</i>
WWW.AMAZON 114-8692 - ALL DEPARTMENTS			\$99.99

WWW.WYOMINGBAR.ORG

WWW.WYOMINGBAR.ORG	City Council	Wyoming Bar Association - Municipal Court J	\$100.00
<i>WWW.WYOMINGBAR.ORG - Total For City Council</i>			<i>\$100.00</i>
WWW.WYOMINGBAR.ORG - ALL DEPARTMENTS			\$100.00

WY. ASSOC. OF MUNICI

WY. ASSOC. OF MUNICI	City Council	WWW Registrations	\$1,040.00
<i>WY. ASSOC. OF MUNICI - Total For City Council</i>			<i>\$1,040.00</i>
WY. ASSOC. OF MUNICI	City Manager	WWW Registrations	\$260.00
<i>WY. ASSOC. OF MUNICI - Total For City Manager</i>			<i>\$260.00</i>
WY. ASSOC. OF MUNICI - ALL DEPARTMENTS			\$1,300.00

WY. LAW ENFORCEMENT

WY. LAW ENFORCEMENT	Police Career Services	Meals	\$20.00
WY. LAW ENFORCEMENT	Police Career Services	Meals	\$20.00
<i>WY. LAW ENFORCEMENT - Total For Police Career Services</i>			<i>\$40.00</i>
WY. LAW ENFORCEMENT - ALL DEPARTMENTS			\$40.00

WY. WATER QUALITY &

WY. WATER QUALITY &	WWTP Operations	Membership dues	\$390.00
<i>WY. WATER QUALITY & - Total For WWTP Operations</i>			<i>\$390.00</i>
WY. WATER QUALITY & - ALL DEPARTMENTS			\$390.00

WYLIE, FAITH

WYLIE, FAITH	Refuse Revenue and Transfer		\$534.88
<i>WYLIE, FAITH - Total For Refuse Revenue and Transfers</i>			<i>\$534.88</i>
WYLIE, FAITH - ALL DEPARTMENTS			\$534.88

WYOMING LOW VOLTAGE

WYOMING LOW VOLTAGE	Public Transit - Operations	Installation Of Single Gang Box & Other Srvcs	\$170.00
<i>WYOMING LOW VOLTAGE - Total For Public Transit - Operations</i>			<i>\$170.00</i>
WYOMING LOW VOLTAGE - ALL DEPARTMENTS			\$170.00

WYOMING OFFICE PRODU

WYOMING OFFICE PRODU	Cemetery	Office Chair	\$100.00
<i>WYOMING OFFICE PRODU - Total For Cemetery</i>			<i>\$100.00</i>

WYOMING OFFICE PRODU	Direct Distribution - Fire	Office furniture	\$2,468.40
WYOMING OFFICE PRODU	Direct Distribution - Fire	Printer Desk	\$213.15
<i>WYOMING OFFICE PRODU - Total For Direct Distribution - Fire</i>			<i>\$2,681.55</i>
WYOMING OFFICE PRODU	Golf - Operations	Office Chair	\$109.00
<i>WYOMING OFFICE PRODU - Total For Golf - Operations</i>			<i>\$109.00</i>
WYOMING OFFICE PRODU	Hogadon - Operations	Office Chair	\$100.00
<i>WYOMING OFFICE PRODU - Total For Hogadon - Operations</i>			<i>\$100.00</i>
WYOMING OFFICE PRODU	Parks - Parks Maint.	Office Chair	\$100.00
<i>WYOMING OFFICE PRODU - Total For Parks - Parks Maint.</i>			<i>\$100.00</i>
WYOMING OFFICE PRODU	Weed & Pest Fund	Office Chair	\$200.00
<i>WYOMING OFFICE PRODU - Total For Weed & Pest Fund</i>			<i>\$200.00</i>
WYOMING OFFICE PRODU - ALL DEPARTMENTS			\$3,290.55

WYOMING SAFETY SUPPL

WYOMING SAFETY SUPPL	Fire-EMS Operations	Calibration Gas for the gas monitors Engine c	\$471.95
<i>WYOMING SAFETY SUPPL - Total For Fire-EMS Operations</i>			<i>\$471.95</i>
WYOMING SAFETY SUPPL - ALL DEPARTMENTS			\$471.95

WYOMING STEEL & RECY

WYOMING STEEL & RECY	Balefill - Disposal & Landfill	Freon Removal for December 2023	\$2,695.00
<i>WYOMING STEEL & RECY - Total For Balefill - Disposal & Landfill</i>			<i>\$2,695.00</i>
WYOMING STEEL & RECY - ALL DEPARTMENTS			\$2,695.00

ZARATHOM

ZARATHOM	Sewer Administration	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$9.95
<i>ZARATHOM - Total For Sewer Administration</i>			<i>\$9.95</i>
ZARATHOM - ALL DEPARTMENTS			\$9.95

ZOLL MEDICAL CORPORA

ZOLL MEDICAL CORPORA	Fire-EMS Operations	Single Bay Charger	\$1,124.00
ZOLL MEDICAL CORPORA	Fire-EMS Operations	Cardiac Monitor Replacement Parts	\$4,879.00
ZOLL MEDICAL CORPORA	Fire-EMS Operations	AutoPulse Lifebands	\$3,656.00
<i>ZOLL MEDICAL CORPORA - Total For Fire-EMS Operations</i>			<i>\$9,659.00</i>

ZOLL MEDICAL CORPORA - ALL DEPARTMENTS

\$9,659.00

CITYWIDE BILLS AND CLAIMS TOTAL

\$3,204,082.28

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 01/16/24


Additional Accounts Payable



<u>12/28/23</u>	Prewrits - Travel Reimbursement	
	Megan Dovala - Travel Reimbursement	3,850.00
	Ryan Lowry - Travel Reimbursement	396.75
		4,246.75
<u>01/04/24</u>	Prewrits - Sales Tax	
	State of Wyo - Dept. of Revenue - Sales Tax	521.94
		521.94
	Total Additional AP	\$ 4,768.69

Payroll

<u>01/04/24</u>	City Payroll	
	Salary & Wages	925,305.84
	Other Employee Liabilities	3,027.23
	Internal Revenue Service	253,228.03
	Wyoming Retirement System	229,555.66
	State of Wyoming Workers Comp	22,015.19
	State of Wyoming Employee Benefits Insurance	379,242.56
	ICMA Retirement	24,195.74
	Lincoln National Life Insurance	17,213.38
	Orchard Trust Retirement	2,070.00
	Reliastar Life Insurance-Accident/Voya	2,176.80
		1,858,030.43
<u>12/28/23</u>	Fire Payroll	
	Salary & Wages	141,189.38
	Internal Revenue Service	23,163.88
	Wyoming Retirement System	50,787.34
	State of Wyoming Workers Comp	3,413.12
	Orchard Trust Retirement	4,920.00
		223,473.72
<u>01/09/24</u>	Fire Payroll	
	Salary & Wages	141,081.45
	Internal Revenue Service	23,550.90
	Wyoming Retirement System	56,102.89
	State of Wyoming Workers Comp	3,565.16
	State of Wyoming Employee Benefits Insurance	63,427.32
	ICMA Retirement	5,667.12
	Lincoln National Life Insurance	816.30
	Orchard Trust Retirement	7,550.00
	Reliastar Life Insurance-Accident/Voya	162.23
		301,923.37
	Total Payroll	\$ 2,383,427.52
	Addendum Total	\$ 2,388,196.21

January 16, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Brandy Coyle, Acting Financial Services Director 
Pete Meyers, Financial Management Analyst 

SUBJECT: Establishing February 6, 2024, as the Public Hearing Date for Adoption of Fiscal Year 2024 Budget Amendment #2

Meeting Type & Date

Regular Council Meeting
January 16, 2024

Action type

Minute Action

Recommendation

That Council, by minute action, establish February 6, 2024, as the date of public hearing for consideration of the adoption of the Fiscal Year 2024 Budget Amendment #2.

Summary

The Municipal Budget Act, Section 16-4-108, prohibits the expenditure or encumbrance of any money in excess of the amounts provided in the budget for each department. To comply with this requirement, City Council may authorize an adjustment of budgets. It has been determined that adjustments to the Fiscal Year 2024 adopted budget are necessary and are being prepared for Council consideration. The City Council is respectfully requested to establish February 6, 2024, as the public hearing date for the consideration and adoption of the 2nd amendment to the Fiscal Year 2024 budget.

Financial Considerations

None

Oversight/Project Responsibility

Jill Johnson, Financial Services Director

Attachments

None

January 3, 2024

MEMO TO: J. Carter Napier, City Manager *jcw*

FROM: Liz Becher, Community Development Director *lb*
Craig Collins, AICP, City Planner

SUBJECT: Establish February 6, 2024 as the date of a public hearing for consideration of an Ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets.

Meeting Type & Date:

Regular Council Meeting, January 16, 2024

Action Type:

Minute action

Recommendation:

That Council, by minute action, establish February 6, 2024 as the date of public hearing for consideration of an Ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets, from PUD (Planned Unit Development) to C-2 (General Business).

Summary:

The City of Casper, the State of Wyoming, and Natrona County have applied, as the landowners, for a zone change of multiple properties located north of East 12th Street, between South Conwell Street and South Lowell Street. The subject area is currently zoned PUD (Planned Unit Development), and the proposed zoning is C-2 (General Business). Current land uses within the subject area include the following:

- Life Steps Campus (Branch Community Facility, Group Home, Child Care Center, Offices, Emergency Housing, Medical Clinic)
- Meals on Wheels (Branch Community Facility)
- Highland Park Cemetery (Park Historic)
- Highland Park Cemetery Office (Offices, General and Professional)
- Future site of the County Health Department (Medical Clinic)
- Youth Crisis Center (Group Home)

The Planning and Zoning Commission voted to support the requested zone change after a public hearing on December 14, 2023. The Planning and Zoning Commission heard from one (1) neighbor at the public hearing who had concerns about the development of the Natrona County Health Department on the subject property.

Financial Considerations:

Not applicable

Oversight/Project Responsibility:

Community Development Department – Planning Division

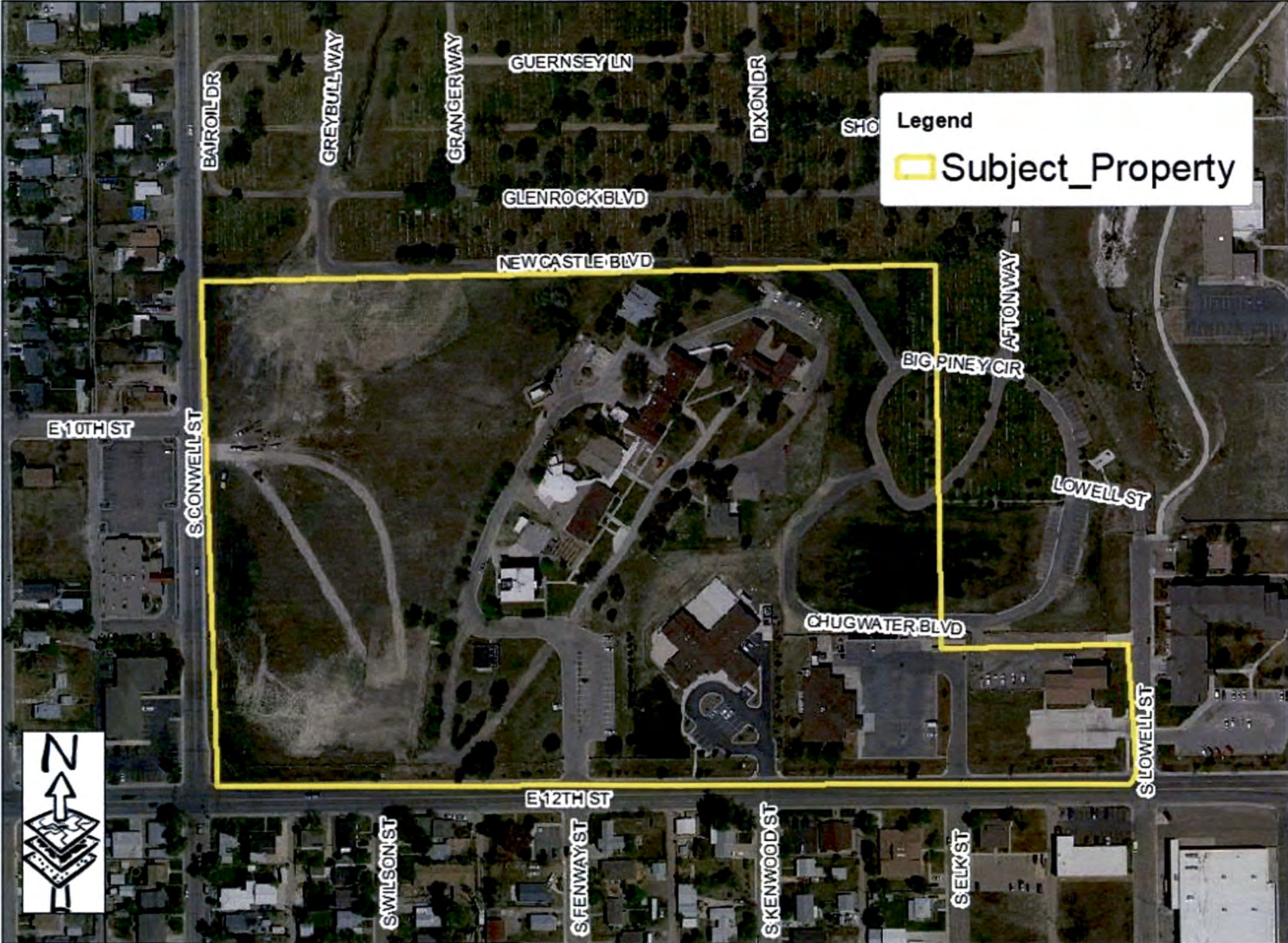
Attachments:

Location Map

Proposed Joint Zone Change Application



Rezone from PUD (Planned Unit Development) to C-2 (General Business)



January 3, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director *LB*
SUBJECT: Establishing February 6, 2024 as the Date of the Public Hearing for Consideration of an Annexation and Zoning Request for 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."

Meeting Type & Date:

Regular Council Meeting, January 16, 2024

Action Type:

Minute action, establishing Public Hearing for February 6, 2024

Recommendation:

That Council, by minute action, establish February 6, 2024 as the date of public hearing for consideration of the annexation and zoning of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."

Summary:

An application has been received requesting annexation of 0.51-acres, described as Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road. The purpose of the annexation is to obtain water and sewer for the property. The property is contiguous with the Casper city limits on all sides. Existing land uses in the area are all industrial, and the surrounding zoning classifications are as follows:

- North – PH (Park Historic)
- South – M-2 (General Industrial)
- East – M-2 (General Industrial)
- West – M-2 (General Industrial)

In a companion item, the applicant has requested M-2 (General Industrial) zoning for the property, upon annexation. In that the property is currently platted, the applicant is not requesting subdivision approval at this time. Given the homogeneous industrial character and zoning of the surrounding area, the proposed M-2 (General Industrial) zoning of the property is appropriate and consistent.

The Planning and Zoning Commission voted to support the annexation and zoning after a public hearing on December 14, 2023. There were no public comments. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

An annexation report, determining costs and benefits of the proposed annexation, will be completed prior to third and final reading.

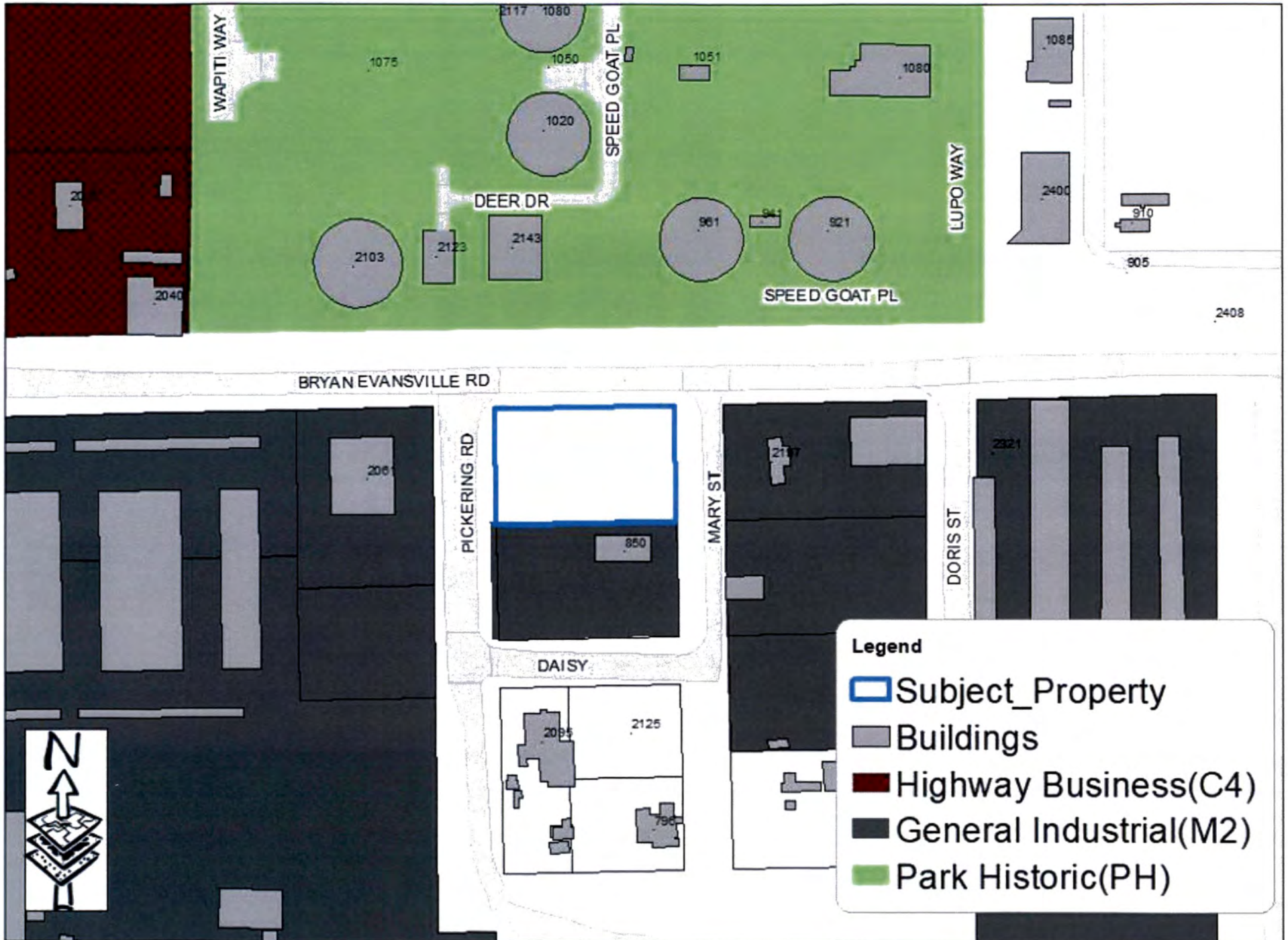
Oversight/Project Responsibility:

The Community Development Department (Planning Division) is responsible for processing annexations and zoning applications.

Attachments:

Location Map

Annexation - Lot 5, Bryan Subdivision



Annexation - Lot 5, Bryan Subdivision



January 3, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director *LB*
SUBJECT: Establishing March 5, 2024 as the date of the Public Hearing for Consideration of a Resolution certifying the Annexation of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision," complies with W.S. §15-1-402.

Meeting Type & Date:

Regular Council Meeting, January 16, 2024.

Action Type:

Minute action, establishing date of public hearing for March 5, 2024.

Recommendation:

That Council, by minute action, establish March 5, 2024 as the date of the public hearing for consideration of a Resolution to determine if the Annexation of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision," complies with W.S. §15-1-402.

Summary:

Pursuant to the Wyoming State Statutes pertaining to annexations, as amended, Council must find that any annexation complies with certain conditions related to the suitability and feasibility of the annexation. In addition, the Council must also accept an annexation report prepared to outline the costs and benefits of the annexation to the City and to the future owners of the property to be annexed.

An application has been received requesting annexation of 0.51-acres, described as Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road. The purpose of the annexation is to obtain water and sewer for the property. The property is contiguous with the Casper city limits on all sides. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing, pursuant to State law. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

Not Applicable

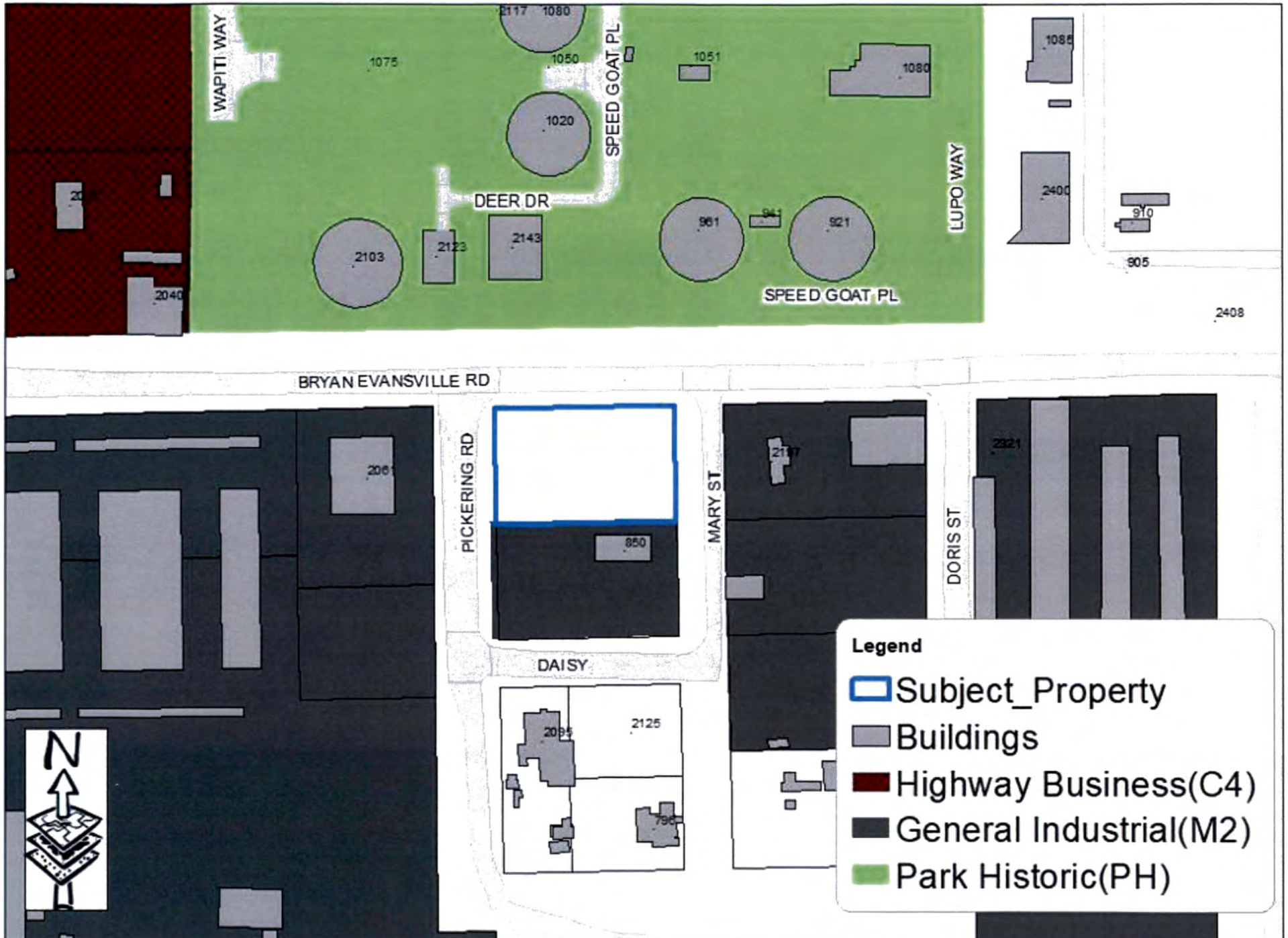
Oversight/Project Responsibility:

The Community Development Department (Planning Division) is responsible for processing annexation applications.

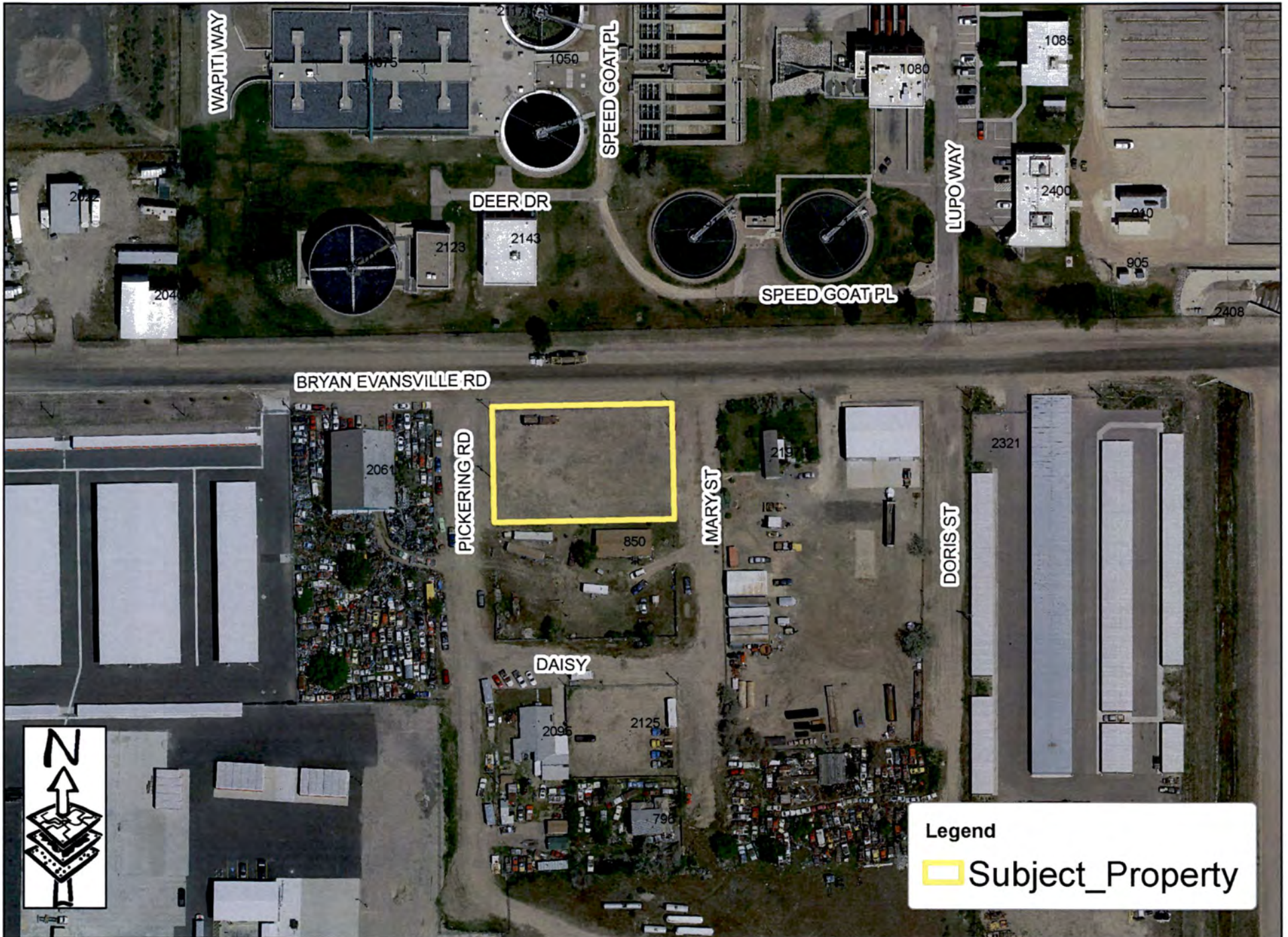
Attachments:

Location Map

Annexation - Lot 5, Bryan Subdivision



Annexation - Lot 5, Bryan Subdivision



January 11, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Tom Bauer, P.E., Chief Operating Officer *TB*
Alex Sveda, P.E., City Engineer *AS*
Mark Harris, P.E., Associate Engineer II

SUBJECT: Cancel the January 16, 2024 Public Hearing Regarding the Consideration of an Assessment Roll for Local Assessment District (LAD) 160 – Chinook Trail Improvements, and Re-establish the Date of Public Hearing as February 6, 2024.

Meeting Type & Date:
Regular Council Meeting
January 16, 2023

Action Type:
Minute Action

Recommendation:
That Council, by minute action, cancels the January 16, 2024 public hearing, and re-establishes February 6, 2024 as the public hearing date to sit as a Board of Equalization, in order to approve the assessment roll for Local Assessment District No. 160 – Chinook Trail Improvements.

Summary:
In July, 2023, Council adopted Ordinance 11-23 creating Local Assessment District (LAD) No. 160 – Chinook Trail Improvements. The LAD No. 160 area includes nine (9) properties, accessed from Chinook Trail, South of State Highway 258 (Wyoming Boulevard).

Improvements constructed as part of LAD No. 160 included new asphalt surfacing on the existing gravel surface of Chinook Trail.

Ordinance 11-23 specifies the method of assessment and assessment amounts per lot. The estimated project cost of LAD No. 160 was \$113,400.00, with the home owners paying half of the material, labor, and equipment cost and the City of Casper paying the other half and performing the work. The half amount of \$56,700 equates to \$6,650.00 per lot with Sunrise Hills #2 Lot 4 being assessed \$3,500.00. These costs include construction and materials costs for the complete construction project.

Construction of the Chinook Trail Improvements is now complete, and final costs have been tabulated. The actual assessment amount for LAD No. 160 based on actual construction and materials costs is \$105,312.93. The assessment table to be presented to Council on January 16, 2024, will show property assessments calculated at the following rates:

Improvements to eight (8) properties = \$6,175.00 per lot
Improvements to Sunrise Hills #2 Lot 4 = \$3,256

Assessments for the LAD include property owner payment for preparation of crushed base material, installation of asphalt pavement for the street section and driveway approaches, and installation of concrete diamonds (collars) on existing valve boxes.

An error occurred with the required notifications for this public hearing, therefore staff is requesting that the public hearing be canceled and re-established. The Public Services Department recommends that Council re-establish February 6, 2024, as the date to consider the assessments of property owners in LAD No. 160. After the Public Hearing in February, Council will consider the first reading of the Ordinance to confirm the assessments. After the Ordinance is adopted by Council, residents within the District may pay their entire assessment within the first 30 calendar days free of interest, or in ten (10) equal, yearly installments at three percent (3%) interest.

The Council, acting as the Board of Equalization, will review the assessment roll, recommend any corrections, and/or approve the assessment roll as presented.

Financial Consideration

The total assessment for the project is \$52,656.00 to be deposited into the LAD Fund.

Oversight/Project Responsibility

Mark Harris, P.E., Associate Engineer II

Attachments

None

January 16, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Fleur Tremel, Chief of Staff *FT*
Amanda Ainsworth, City Clerk *AA*
Carla Mills-Laatsch, Licensing Specialist *cm8*
SUBJECT: Cancel the January 16, 2024 Public Hearings for Transfer of Ownership Interest for Retail Liquor License No. 15, Wyoming Liquor, LLC, and Retail Liquor License No. 22, Wyoming Spirits, Inc and Re-establish the Date of Public Hearings as February 6, 2024.

Meeting Type & Date

Regular Council Meeting - January 16, 2024

Action Type

Cancel & Re-Establish Date of Public Hearings

Recommendation

That Council, by minute action, cancel the public hearings on January 16, 2024 for transfer of ownership interest for Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor, located at 4330 East 2nd Street, and Retail Liquor License No. 22 Wyoming Spirits, Inc, d/b/a 2nd Street Liquor & Wine, located at 939 East 2nd Street Ste 300, 400, & 500.

Summary

Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor, located at 4330 East 2nd Street, and Retail Liquor License No. 22 Wyoming Spirits, Inc, d/b/a 2nd Street Liquor & Wine, located at 939 East 2nd Street Ste 300, 400, & 500. These licenses were held by John Johnson with 75% ownership interest, and Andy Czellecz with 25% of ownership interest. Due to the passing of one of the license holders, the ownership interest for these liquor licenses must now be transferred. The application requests that this license be transferred to John Johnson having 100% ownership interest. The current business and liquor operations for both businesses will remain unchanged at this time.

The City Attorney's Office reached out to the Johnson Group attorney and requested an affidavit that the 25% ownership interest will be transferred and that the estate of Mr. Czellecz will not retain it. As of January 16, 2024, staff has not received the affidavit. Therefore, staff is requesting that the public hearings be canceled and re-established for February 6, 2024 to allow more time to obtain the necessary documentation required for the transfer.

Financial Considerations

The City of Casper will receive a total of \$200.00 in transfer fees.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

January 4, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Fleur Tremel, Chief of Staff *FT*
Amanda Ainsworth, City Clerk *AA*
Carla Mills-Laatsch, Licensing Specialist *CM*
SUBJECT: Public Hearing for Transfer of Ownership Interest and Name Change for Retail Liquor License No. 10, from Armor's Restaurant, Inc, d/b/a Silver Fox Steakhouse, Located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, d/b/a Silver Fox Restaurant and Lounge, Located at 3422 South Energy Lane.

Meeting Type & Date

Regular Council Meeting
January 16, 2024

Action Type

Public Hearing
Minute Action

Recommendation

That Council, by minute action, approve the application for transfer of ownership interest and name change for Retail Liquor License No. 10 from Armor's Restaurant, Inc, d/b/a Silver Fox Steakhouse, located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, d/b/a Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane.

Summary

An application has been received requesting the transfer of ownership interest and name change for Retail Liquor License No. 10 from Armor's Restaurant, Inc, d/b/a Silver Fox Steakhouse, located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, d/b/a Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane. Due to the passing of the license holder, the ownership interest for this liquor license must now be transferred. This license is being transferred to the Bernard V. Ambrosino Trust. The current business and liquor operations will remain unchanged at this time.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it was also advertised on the City's website (www.casperwy.gov).

Financial Considerations

The City of Casper will receive \$100.00 for the transfer fee.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Application
Affidavit of Website Publication

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY			
Customer #:	_____		
Trf from:	_____		
Reviewer:	Initials	Date	
Agent:		/	/
Mgr:		/	/

To be completed by City / Town / County Clerk Local License #: Retail

License Fees
 Annual Fee: \$ _____ Date filed with clerk: 12 120 12023
 Prorated Fee: \$ _____ Advertising Dates: (2 Consecutive Weeks Prior to Hearing)
 Transfer Fee: \$ 100.00 01/4/2024 & 1/9/2024
 Publishing Fee: \$ _____ Public Hearing Date: 01 1 16 12024

Publishing Fee Direct Billed to Applicant:

License Term: 01 1 17 12024 Through 03 1 31 12024
 Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): Silver Fox Restaurant and Lounge
 Doing Business As (DBA) / Trade Name: Silver Fox Restaurant and Lounge
 Building to be licensed / Building Address: 3422 Energy Lane
 (Address Number, and Suite or Unit Number, and Street or Road Name)
Casper WY 82604 Natrona
 City State Zip County

Local Mailing Address: 3422 Energy Lane X
 (Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)
Casper WY 82604
 City State Zip County

Local Business Telephone Number: 307 235-3000 Fax Number: 307 234-5324
 Business E-Mail Address: Chris S@L.Riley.Co.com
 Business Primary Contact: Chris Smith
 First Name Last Name

FILING FOR <input type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION <input checked="" type="checkbox"/> TRANSFER OF OWNERSHIP <input checked="" type="checkbox"/> ASSIGNMENT LETTER MUST BE ATTACHED FORMERLY HELD BY: <u>Bernard Ambrosino</u>	FILING IN (CHOOSE ONLY ONE) <input type="checkbox"/> CITY/TOWN OF: <u>Casper</u> <input type="checkbox"/> COUNTY OF: _____	FILING AS (CHOOSE ONLY ONE) <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP <input type="checkbox"/> LLP <input type="checkbox"/> LLLP <input type="checkbox"/> LLC <input type="checkbox"/> LC <input checked="" type="checkbox"/> CORPORATION (INC) <input type="checkbox"/> POLITICAL SUBDIVISION <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____
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TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

<input type="checkbox"/> RETAIL LIQUOR LICENSE PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE) <input checked="" type="checkbox"/> ON-PREMISE BAR <input type="checkbox"/> OFF-PREMISE PACKAGE STORE <input type="checkbox"/> ON & OFF PREMISE BAR & PACKAGE STORE	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE LIMITED RETAIL LIQUOR LICENSE (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY PERMIT <input type="checkbox"/> WINERY PERMIT <input type="checkbox"/> MANUFACTURER SATELLITE PERMIT <input type="checkbox"/> WINERY SATELLITE PERMIT <input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT <input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
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SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)

<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv))	<input type="checkbox"/> RESORT (W.S. 12-4-401(iv) / 12-5-201(f))
<input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f))	<input type="checkbox"/> GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f))
<input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f))	<input type="checkbox"/> Other: _____

OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))

<input checked="" type="checkbox"/> FULL TIME	MONTHS OF OPERATION from _____ to _____ <input checked="" type="checkbox"/> All Year (Jan-Dec)
<input type="checkbox"/> SEASONAL	DAYS OF WEEK OF OPERATION from _____ to _____ <input checked="" type="checkbox"/> Every Day (Mon-Sun)
<input type="checkbox"/> NON-OPERATIONAL / PARKED	HOURS OF OPERATION from <u>11:30 AM</u> to <u>12:00 PM</u> <input type="checkbox"/> 24 Hours a Day

waiting on Addl consent of trust

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building. YES (own)
- (b) The Applicant **LEASES** the licensed building. YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

- (i) Lease term expiration date; located on page _____ paragraph _____.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit

- (ii) **Sales** provision for alcoholic or malt beverages: located, on page _____ paragraph _____.

Note: The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? YES NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 -

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? YES NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? YES NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
- (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)

Is the licensed building within five (5) miles of an incorporated town or city? YES NO

5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

- (a) Will food and beverage services be contracted or subcontracted? YES NO
- 1. If **YES**, is a copy of the food and beverage contract or lease attached? YES NO

6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? YES NO

7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) YES NO
- 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached? YES NO

8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

- (a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler? YES NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):

- (a) Does the golf club have more than fifty (50) bona fide members? YES NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? YES NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? YES NO
 - 1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) YES NO
 - 2. If YES, is a copy of the food and beverage contract or lease attached? YES NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Is a true copy of the club bylaws attached to this application? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) YES NO

13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member must complete all of the information below.
(if more information is required, list on a separate piece of paper and attach to this application)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
Bernard V Ambrosino Trust, dated August 7, 2019						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

REQUIRED ATTACHMENTS:

- A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- If transferring a license or permit to another Applicant, attach a form of assignment from the current licensee to the new Applicant authorizing the transfer. W.S. 12-4-601(b).
- A copy of any lease agreements. W.S. 12-4-103(a)(iii)
- Bar & Grill and Restaurant liquor license Applicants: attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- If filing for a Golf Club or Social Club liquor license attach a copy of the club's bylaws W.S. 12-4-301(c)

OATH OR VERIFICATION

Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers. W.S. 12-4-102(b)

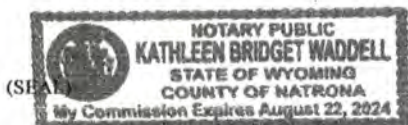
Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
) SS.
COUNTY OF Natrona)

Signed and sworn to before me on this 20th day of December, 2023 that the facts alleged in the foregoing instrument are true by the following:

- | | | |
|---|---|-------------------------|
| 1) <u>Annette M. Ambrosino</u>
(Signature) | <u>Annette M. Ambrosino</u>
(Printed Name) | <u>Trustee</u>
Title |
| 2) _____
(Signature) | _____
(Printed Name) | _____
Title |
| 3) _____
(Signature) | _____
(Printed Name) | _____
Title |
| 4) _____
(Signature) | _____
(Printed Name) | _____
Title |
| 5) _____
(Signature) | _____
(Printed Name) | _____
Title |

Witness my hand and official seal:



Kathleen B. Waddell
Signature of Notary Public

My commission expires: Aug 22, 2024

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 01/03/2024 and ended on 01/17/2024 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.casperwy.gov) for the entire period referenced above.

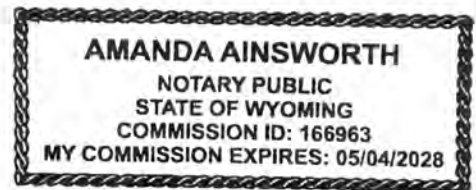
By: Carla Mills-Laatsch Date: 1/4/2024

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

4th day of January, 2024

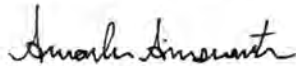
Amanda Ainsworth



Provide to City of Casper Central Records

TRANSFER OF OWNERSHIP INTEREST AND NAME CHANGE FOR A RETAIL
LIQUOR LICENSE

An Application for transfer of ownership interest and name change for Retail Liquor License No. 10 Silver Fox Restaurant and Lounge d/b/a Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane has been received in this office. Public Hearing on said application will be held at the Casper City Council Meeting on January 16, 2024, at 6:00 p.m. at the Lyric, located at 230 West Yellowstone Hwy, Casper, Wyoming.



Amanda Ainsworth
City Clerk

Publish: January 4 & 9, 2024

January 4, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Fleur Tremel, Chief of Staff *FT*
Amanda Ainsworth, City Clerk *AA*
Carla Mills-Laatsch, Licensing Specialist *CLM*
SUBJECT: Public Hearings for Transfer of Ownership Interest for Retail Liquor License No. 7, One Two Nine Hospitality, LLC, and Retail Liquor License No. 29, Double C Hospitalities.

Meeting Type & Date

Regular Council Meeting
January 16, 2024

Action Type

Public Hearings
Minute Action

Recommendation

That Council, by minute action, approve the applications for transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2nd Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone.

Summary

Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2nd Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone. Due to the passing of the license holder, the ownership interest for these liquor licenses must now be transferred. The license is being transferred to Wyoming Trust Company, trustee of the Cole R. Cery Revocable Trust. The current business and liquor operations for both businesses will remain unchanged at this time.

As required by Municipal Code 05.08.070, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it was also advertised on the City's website (www.casperwy.gov).

Financial Considerations

The City of Casper will receive a total of \$200.00 in transfer fees.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Application
Affidavit of Website Publication

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 01/03/2024 and ended on 01/17/2024 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

By: Carla Mills - Joatsch

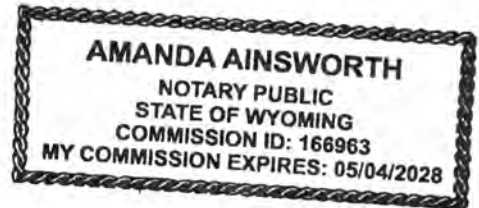
Date: 1/4/2024

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

4th day of January, 2024

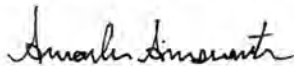
Amb Ainsworth



Provide to City of Casper Central Records

TRANSFER OF OWNERSHIP INTEREST FOR 2 RETAIL LIQUOR LICENSES

Applications for transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2nd Street and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone has been received in this office. Public Hearing on said applications will be held at the Casper City Council Meeting on January 16, 2024, at 6:00 p.m. at the Lyric, located at 230 West Yellowstone Hwy, Casper, Wyoming.



Amanda Ainsworth
City Clerk

Publish: January 4 & 9, 2024

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Mgr:		/ /

To be completed by City / Town / County Clerk

Local License #: Retail #7

License Fees: Annual Fee: \$ _____ Date filed with clerk: 12/10/2023
 Prorated Fee: \$ _____ Advertising Dates: (2 Consecutive Weeks Prior to Hearing) Jan. 4, 2024 & Jan. 9, 2024
 Transfer Fee: \$ 100.00 Public Hearing Date: 1/14/2024
 Publishing Fee: \$ _____

Publishing Fee Direct Billed to Applicant:

License Term: 01/17/2024 Through 03/31/2024
 Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): One Two Nine Hospitality, LLC

Doing Business As (DBA) / Trade Name: C85 The Branding Iron

Building to be licensed / Building Address: 129 W. 2nd St.
(Address Number, and Suite or Unit Number, and Street or Road Name)
Casper, Wy. 82601 Natrona County
City State Zip County

Local Mailing Address: P.O Box 2886
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)
Casper, Wy. 82602 Natrona County
City State Zip County

Local Business Telephone Number: 307-333-6804 Fax Number: _____

Business E-Mail Address: ~~402-cceroy@cceroyinvestments.com~~

Business Primary Contact: Megan Phillips
First Name Last Name

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION <input checked="" type="checkbox"/> TRANSFER OF OWNERSHIP <input checked="" type="checkbox"/> ASSIGNMENT LETTER MUST BE ATTACHED FORMERLY HELD BY: <u>One Two Nine Hospitality, LLC (change of members only)</u>	<input type="checkbox"/> CITY/TOWN OF: <u>Casper</u> <input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP <input type="checkbox"/> LLP <input type="checkbox"/> LLLP <input checked="" type="checkbox"/> LLC <input type="checkbox"/> LC <input type="checkbox"/> CORPORATION (INC) <input type="checkbox"/> POLITICAL SUBDIVISION <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

<input checked="" type="checkbox"/> RETAIL LIQUOR LICENSE PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE) <input type="checkbox"/> ON-PREMISE BAR <input type="checkbox"/> OFF-PREMISE PACKAGE STORE <input checked="" type="checkbox"/> ON & OFF PREMISE BAR & PACKAGE STORE	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE LIMITED RETAIL LIQUOR LICENSE (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY PERMIT <input type="checkbox"/> WINERY PERMIT <input type="checkbox"/> MANUFACTURER SATELLITE PERMIT <input type="checkbox"/> WINERY SATELLITE PERMIT <input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT <input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
--	---	---

SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)

<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) <input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f)) <input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f))	<input type="checkbox"/> RESORT (W.S. 12-4-401(iv) / 12-5-201(f)) <input type="checkbox"/> GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f)) <input type="checkbox"/> Other: _____
--	--

OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))

<input checked="" type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> NON-OPERATIONAL / PARKED	MONTHS OF OPERATION from <u>January</u> to <u>December</u> <input checked="" type="checkbox"/> All Year (Jan-Dec) DAYS OF WEEK OF OPERATION from <u>Monday</u> to <u>Sunday</u> <input checked="" type="checkbox"/> Every Day (Mon-Sun) HOURS OF OPERATION from <u>11am</u> to <u>10pm</u> <input type="checkbox"/> 24 Hours a Day
---	--

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building. YES (own)
- (b) The Applicant **LEASES** the licensed building. YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

- (i) Lease term expiration date; located on page Last Page paragraph In the Addendum.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit

- (ii) **Sales** provision for alcoholic or malt beverages: located, on page 2 paragraph 1

Note: The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? YES NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 -

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? YES NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? YES NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
- (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)

Is the licensed building within five (5) miles of an incorporated town or city? YES NO

5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

- (a) Will food and beverage services be contracted or subcontracted? YES NO
- 1. If **YES**, is a copy of the food and beverage contract or lease attached? YES NO

6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? YES NO

7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) YES NO
- 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached? YES NO

8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

- (a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler? YES NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):

- (a) Does the golf club have more than fifty (50) bona fide members? YES NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? YES NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? YES NO
 - 1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) YES NO
 - 2. If YES, is a copy of the food and beverage contract or lease attached? YES NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Is a true copy of the club bylaws attached to this application? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) YES NO

13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other:
W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) must complete all of the information below.
 (If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application)

Table with columns: True and Correct Name, Date of Birth, Residence Address No. & Street City, State & Zip, Residence Phone Number, No. of Years in Corp or LLC, % of Corporate Stock or Ownership Held, Have you been convicted within the previous 10 years of: a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?, any Violation Relating to Alcoholic Liquor or Malt Beverages?

REQUIRED ATTACHMENTS:

- Checkboxes for required attachments: A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi). If transferring a license or permit to another Applicant, attach a form of assignment from the current licensee to the new Applicant authorizing the transfer. W.S. 12-4-801(b). A copy of any lease agreements. W.S. 12-4-103(a)(iii). Bar & Grill and Restaurant liquor license Applicants: attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a). If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b). If filing for a Golf Club or Social Club liquor license attach a copy of the club's bylaws W.S. 12-4-301(c).

OATH OR VERIFICATION

Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)) S.S. COUNTY OF Natrona)

Signed and sworn to before me on this 30 day of November, 2023 that the facts alleged in the foregoing instrument are true by the following:

- 1) Signature of Melissa Kegler, Trust officer Wyoming Trust Company. (Signature), (Printed Name), Title. 2) (Signature), (Printed Name), Title. 3) (Signature), (Printed Name), Title. 4) (Signature), (Printed Name), Title. 5) (Signature), (Printed Name), Title.

Witness my hand and official seal:

Signature of Notary Public

My commission expires: 06/08/2024



January 4, 2024

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Fleur Tremel, Chief of Staff *FT*
Amanda Ainsworth, City Clerk *AA*
Carla Mills-Laatsch, Licensing Specialist *CM*
SUBJECT: Public Hearings for Transfer of Ownership Interest for Retail Liquor License No. 7, One Two Nine Hospitality, LLC, and Retail Liquor License No. 29, Double C Hospitalities.

Meeting Type & Date

Regular Council Meeting
January 16, 2024

Action Type

Public Hearings
Minute Action

Recommendation

That Council, by minute action, approve the applications for transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2nd Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone.

Summary

Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2nd Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone. Due to the passing of the license holder, the ownership interest for these liquor licenses must now be transferred. The license is being transferred to Wyoming Trust Company, trustee of the Cole R. Cery Revocable Trust. The current business and liquor operations for both businesses will remain unchanged at this time.

As required by Municipal Code 05.08.070, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it was also advertised on the City's website (www.casperwy.gov).

Financial Considerations

The City of Casper will receive a total of \$200.00 in transfer fees.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Application
Affidavit of Website Publication

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:		/ /
Mgr:		/ /

To be completed by City / Town / County Clerk

Local License #: retail

License Fees: Annual Fee: \$ _____ Date filed with clerk: 12 / 10 / 2023

Prorated Fee: \$ _____ Advertising Dates: (2 Consecutive Weeks Prior to Hearing) Jan 4, 2024 & Jan. 9, 2024

Transfer Fee: \$ 100.00 Public Hearing Date: 01 / 16 / 2024

Publishing Fee: \$ _____ Publishing Fee Direct Billed to Applicant:

License Term: 01 / 17 / 2024 Through 03 / 31 / 2024

Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): Double C Hospitality, LLC

Doing Business As (DBA) / Trade Name: C85 Galles Liquor Mart

Building to be licensed / Building Address: 748 E. Yellowstone Hwy
(Address Number, and Suite or Unit Number, and Street or Road Name)
Casper, Wy. 82601 Natrona County
City State Zip County

Local Mailing Address: P.O Box 2886
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)
Casper, Wy. 82602 Natrona County
City State Zip County

Local Business Telephone Number: 307-237-5891 Fax Number: _____

Business E-Mail Address: ~~XXXX~~ccorey@ccoreyinvestments.com

Business Primary Contact: Megan Phillips
First Name Last Name

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION <input checked="" type="checkbox"/> TRANSFER OF OWNERSHIP <input checked="" type="checkbox"/> ASSIGNMENT LETTER MUST BE ATTACHED FORMERLY HELD BY: <u>Double C Hospitality, LLC (change of members only)</u>	<input type="checkbox"/> CITY / TOWN OF: <u>Casper</u> <input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP <input type="checkbox"/> LLP <input type="checkbox"/> LLLP <input checked="" type="checkbox"/> LLC <input type="checkbox"/> LC <input type="checkbox"/> CORPORATION (INC) <input type="checkbox"/> POLITICAL SUBDIVISION <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

<input checked="" type="checkbox"/> RETAIL LIQUOR LICENSE PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE) <input type="checkbox"/> ON-PREMISE BAR <input checked="" type="checkbox"/> OFF-PREMISE PACKAGE STORE <input type="checkbox"/> ON & OFF PREMISE BAR & PACKAGE STORE	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE LIMITED RETAIL LIQUOR LICENSE (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY PERMIT <input type="checkbox"/> WINERY PERMIT <input type="checkbox"/> MANUFACTURER SATELLITE PERMIT <input type="checkbox"/> WINERY SATELLITE PERMIT <input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT <input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
--	---	---

SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)

<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) <input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f)) <input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f))	<input type="checkbox"/> RESORT (W.S. 12-4-401(iv) / 12-5-201(f)) <input type="checkbox"/> GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f)) <input type="checkbox"/> Other: _____
--	--

OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))

<input checked="" type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> NON-OPERATIONAL / PARKED	MONTHS OF OPERATION from <u>January</u> to <u>December</u> <input checked="" type="checkbox"/> All Year (Jan-Dec) DAYS OF WEEK OF OPERATION from <u>Monday</u> to <u>Sunday</u> <input checked="" type="checkbox"/> Every Day (Mon-Sun) HOURS OF OPERATION from <u>9am</u> to <u>10pm</u> <input type="checkbox"/> 24 Hours a Day
---	---

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building. YES (own)
- (b) The Applicant **LEASES** the licensed building. YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

- (i) Lease term expiration date; located on page 16 paragraph In Addendum 2

Note: The lease term **MUST** continue at least through the term of the liquor license or permit

- (ii) **Sales** provision for alcoholic or malt beverages; located, on page 15 paragraph In Addendum 1

Note: The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? YES NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 -

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? YES NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? YES NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
- (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)

Is the licensed building within five (5) miles of an incorporated town or city? YES NO

5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

- (a) Will food and beverage services be contracted or subcontracted? YES NO
- 1. If **YES**, is a copy of the food and beverage contract or lease attached? YES NO

6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? YES NO

7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) YES NO
- 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached? YES NO

8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

- (a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler? YES NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):

- (a) Does the golf club have more than fifty (50) bona fide members? YES NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? YES NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? YES NO
 - 1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) YES NO
 - 2. If YES, is a copy of the food and beverage contract or lease attached? YES NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Is a true copy of the club bylaws attached to this application? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) YES NO

**13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other:
W.S. 12-4-102(a)(ii) & (iii)**

**Each individual, partner or officer (as applicable) must complete all of the information below.
(If more information is required, list on a separate piece of paper and attach to this application.)**

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application)

Table with 7 columns: True and Correct Name, Date of Birth, Residence Address No. & Street City, State & Zip, Residence Phone Number, No. of Years in Corp or LLC, % of Corporate Stock or Ownership Held, and Have you been convicted within the previous 10 years of: (a) a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?, (b) any Violation Relating to Alcoholic Liquor or Malt Beverages?.

REQUIRED ATTACHMENTS:

- Checkboxes for required attachments: A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi). If transferring a license or permit to another Applicant, attach a form of assignment from the current licensee to the new Applicant authorizing the transfer. W.S. 12-4-801(b). A copy of any lease agreements. W.S. 12-4-103(a)(iii). Bar & Grill and Restaurant liquor license Applicants: attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a). If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b). If filing for a Golf Club or Social Club liquor license attach a copy of the club's bylaws W.S. 12-4-301(c).

OATH OR VERIFICATION

Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers. W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING))
COUNTY OF Natrona)) SS.

Signed and sworn to before me on this 30 day of November, 2023 that the facts alleged in the foregoing instrument are true by the following:

- 1) [Signature] Melissa Kegler Trust officer Wyoming Trust Company
2) (Signature) (Printed Name) Title
3) (Signature) (Printed Name) Title
4) (Signature) (Printed Name) Title
5) (Signature) (Printed Name) Title

Witness my hand and official seal:

My commission expires: 06/08/2024



[Signature] Signature of Notary Public

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 01/03/2024 and ended on 01/17/2024 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

By: Carla Mills-Loatsch

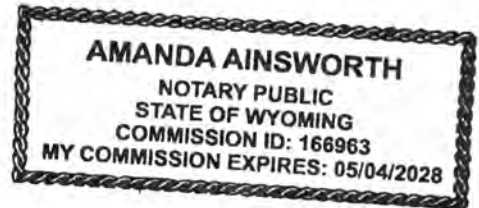
Date: 1/4/2024

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

4th day of January, 2024

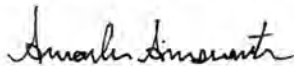
Amanda Ainsworth



Provide to City of Casper Central Records

TRANSFER OF OWNERSHIP INTEREST FOR 2 RETAIL LIQUOR LICENSES

Applications for transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2nd Street and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone has been received in this office. Public Hearing on said applications will be held at the Casper City Council Meeting on January 16, 2024, at 6:00 p.m. at the Lyric, located at 230 West Yellowstone Hwy, Casper, Wyoming.




Amanda Ainsworth
City Clerk

Publish: January 4 & 9, 2024

January 8, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Brandy Coyle, Acting Financial Services Director 

SUBJECT: Outline of Collections and Write-off History and the Explanation of the Utility Billing and Collection Process.

Meeting Type & Date:

Council Work Session
January 9, 2024

Action Type

Information Only

Summary:

On January 2, 2024, the City Council completed the first reading of the proposed changes to Chapter 13.03 Utility Billing and Collection. This memo addresses some questions discussed during the first reading.

- Utilities follow the property for the City of Mills, Town of Bar Nunn, and Town of Evansville. This means that regardless of who owes the fund, owner or tenant, new services will not be established until previously owed funds are paid. For example, if an owner owed funds and sold the property, the new owner would not be able to establish services before all funds were paid.
- In Fiscal Year 2020 and Fiscal Year 2021, the City of Casper began and completed a transition to new software, and at the same time, it was tackling the effects of the COVID pandemic. This affected additional collection efforts and write-offs, as outlined below.

The table below shows the total number of accounts and the sum of unpaid balances sent to collections each fiscal year. Collections efforts continued through most of Fiscal Year 2020 but then took a hiatus. Normal collection efforts resumed in the third quarter of Fiscal Year 2023. The average amount sent collections for the three fiscal years before COVID was \$129,000, as shown in the table below. Due to COVID the average amount sent in the three fiscal years after COVID was \$262,000.

Collection totals by Fiscal Year		
Fiscal Year	DELQ Accounts Count	Sum of Unpaid Balance
FY17	848	134,578.99
FY18	711	134,986.01
FY19	668	117,491.96
FY20	635	99,561.26
FY21	0	-
FY22	0	-
FY23	3639	784,478.82
Grand Total	6501	1,271,097.04

After five years of collection efforts by the City of Casper and the contracted collection company, the city deems the funds uncollectable and writes off the balances. Fiscal Year 2020 is considerably lower than the three years previous. Again, this is due to the COVID pandemic and the switch to new software causing write-offs to halt for most of Fiscal Year 2020 and the entirety of Fiscal Year 2021. Write-offs resumed as normal in Fiscal Year 2022. The table shown below notes the sum of all write-offs. The average write-off amount before COVID was \$72,000. The average write-off after COVID was \$67,000.

Write-offs by Fiscal Year	
Fiscal Year	Sum of Amount Discharged
FY17	34,656.64
FY18	82,089.73
FY19	98,284.77
FY20	8,969.00
FY21	-
FY22	184,553.93
FY23	78,442.97
Grand Total	486,997.04

- The attached Utility Billing and Collection Process Timeline document has been included to show our current vs proposed process for billing and collection of funds owed on utility bills. This demonstrates what a typical billing scenario might look like if a tenant stops paying their utility bills. The table below gives a snapshot of current practices vs the proposed practices related to billing and collecting on a utility account held by a tenant.

Current	vs Proposed
Landlord(Property Manager) has no rights to information account status or balance	Landlord (Property Manager) can determine if the account is delinquent
Landlords receive no notification of delinquency	Landlord will receive a copy of the delinquent notice(s)
Landlords can make no changes to services without written authorization from tenant	Landlord may request changes to the existing services on a delinquent account, which could include shutting off water and closing the account
Charges continue to accumulate	Landlord can prevent accumulation of additional charges
\$221.82- Likely sum of the unpaid balance, assuming typical usage as shown in the timeline	\$78.48 - The sum of the unpaid balance, assuming typical usage and assuming landlord intervention as shown in the timeline
Tenant is sent to collection for the balance of all unpaid bills.	Tenant is sent to collection for the balance of all unpaid bills. (No Change)
New Tenant can obtain services without interruption	New tenant will be refused services until all unpaid delinquent bills have been collected

Utility Billing and Collection Process Timeline As of 01/08/2024 vs Proposed

Utility Billing Scenario

Typical Monthly Bill (Estimated):	Water Min	\$	10.17
	Sewer Min	\$	10.27
	Solid Waste Min	\$	28.31
	Water Use	\$	26.35
	Sewer Use	\$	24.15
	Total:	\$	99.25

CUSTOMER STAYS IN THE UNIT BUT STOPS PAYING IN JANUARY; LANDLORD CLOSES ACCOUNT AS SOON AS POSSIBLE

Billing Events (Current System)	Date	Day of Week	Days Since First Bill Issued	Current System, No Payments from Customer	New System, No Payments from Customer	New/Modified Steps to the Process
Bill 1 Issued (January, for December usage)	1/5/2024	Friday	0	\$ 99.25	\$ 99.25	
Bill 1 Due Date Reminder Call	1/31/2024	Wednesday	26	\$ -	\$ -	
Bill 1 Due Date (printed)	2/1/2024	Thursday	27	\$ -	\$ -	
Bill 2 Issued (February, for January usage)	2/2/2024	Friday	28	\$ 99.25	\$ 99.25	
Bill 1 Due Date Grace Period	2/4/2024	Sunday	30	\$ -	\$ -	
Bill 1 Late Fee Applied to Account	2/4/2024	Sunday	30	\$ 20.00	\$ 20.00	
Bill 1 - Tenant Sent Delinquent Notice	2/5/2024	Monday	31	\$ -	\$ -	
	2/5/2024	Monday	31	\$ -	\$ -	Landlord Sent Delinquent Notice
	2/12/2024	Monday	38	\$ -	\$ -	Landlord Directs City to Shut Off Water (Assumes One Week to Receipt)
	2/12/2024	Monday	38	\$ -	\$ -	Landlord Directs City to Close Tenant's Account
	2/13/2024	Tuesday	39	\$ -	\$ -	Expected Shut Off Date
	2/13/2024	Tuesday	39	\$ -	\$ -	Customer Account is Closed
Bill 1 - Delinquent Shutoff Call	2/13/2024	Tuesday	39	\$ -	\$ -	
	2/19/2024	Monday	45	\$ -	\$ (200.00)	Apply Utility Deposit
	2/19/2024	Monday	45	\$ -	\$ 60.99	Bill 3 New Charges Added to Account (for Month to Date February Usage)
	2/19/2024	Monday	45	\$ -	\$ -	Final Bill Issued to Both Parties / Demand Letter sent to Landlord
Added to Shut Off List	2/19/2024	Monday	45	\$ -	\$ -	
Bill 1 - 45 Day Late Fee Applied to Account	2/19/2024	Monday	45	\$ 35.00	\$ -	
Expected Shut Off Date	2/20/2024	Tuesday	46	\$ -	\$ -	
	2/26/2024	Monday	52	\$ -	\$ -	Landlord and Tenant Each Receive a Final Bill
Bill 2 Reminder Call	2/28/2024	Wednesday	54	\$ -	\$ -	
Bill 2 Due Date	2/29/2024	Thursday	55	\$ -	\$ -	
Bill 3 Issued (March, for February Usage)	3/1/2024	Friday	56	\$ 89.59	\$ -	
Bill 2 Grace Period	3/3/2024	Sunday	58	\$ -	\$ -	
Bill 2 Tenant Sent Delinquent Notice	3/4/2024	Monday	59	\$ -	\$ -	
Bill 2 Late Fee	3/4/2024	Monday	59	\$ 20.00	\$ -	
Account Closed	3/5/2024	Tuesday	60	\$ -	\$ -	
Bill 4 New Charges Added to Account (for Month to Date March Usage)	3/11/2024	Monday	66	\$ 58.75	\$ -	
Utility Deposit Applied	3/11/2024	Monday	66	\$ (200.00)	\$ -	
Bill 4 - Final Bill Produced	3/11/2024	Monday	66	\$ -	\$ -	
Account Added to Collection Agency List	3/11/2024	Monday	66	\$ -	\$ -	
	3/19/2024	Tuesday	74	\$ -	\$ -	Balance Due from Landlord
Bill Written Off	3/10/2029	Saturday	1891	\$ -	\$ -	

Amount Sent to Collections, Assuming No Payments from Anyone, ONE CUSTOMER:

Current System	New System
\$ 221.82	\$ 79.48
\$ 219,158.32	\$ 78,522.78

Amount Sent to Collections, Assuming No Payments from Anyone, CITYWIDE (988 Customers):

Savings Per Customer:	\$ 142.34
Annual Savings Citywide:	\$ 140,635.54

December 21, 2023

MEMO TO: J. Carter Napier, City Manager ^{DN}

FROM: Jill Johnson, CPA, Financial Services Director
Brandy Coyle, Accounts Receivable Supervisor

SUBJECT: Authorizing An Ordinance Updating and Amending Chapter 13.03 Utility Billing and Collection of Casper Municipal Code

Meeting Type & Date:
Regular Council Meeting
January 2, 2023

Action Type
Public Hearing and First Reading January 2, 2024
Public Hearing and Second Reading January 16, 2024
Public Hearing and Third Reading February 6, 2024

Recommendation:
That City Council Approve on First Reading “An Ordinance Amending Chapter 13.03 of the Casper Municipal Code Regarding Utility Billing and Collection,” to be held on January 2, 2024.

Summary:
The changes proposed to Chapter 13.03 Utility Billing and Collection are necessary for the following reasons:

- Landlords will be responsible for delinquent accounts if the city is unable to collect from the tenant. All prior charges related to a service address must be paid in full prior to new services being established. This will help reduce collections and write-offs. At the end of Fiscal Year 2023, the city had 2877 accounts placed with the Collections Center of Wyoming, which totaled \$681,888. The city pays a twenty-four (24) percent commission to the Collection Center of Wyoming for any standard collections made.

FY22 Collections				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	The reports required for sending accounts to collections were not available until FY23, therefore no accounts were sent to collections in until January 2023.			
Owner				
Grand Total				
FY22 Write-offs				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	762	72%	111,858.30	61%
Owner	300	28%	72,695.63	39%
Grand Total	1062		184,553.93	

FY 23 Collections				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	1976	54%	406,019.80	52%
Owner	1663	46%	378,459.02	48%
Grand Total	3639		784,478.82	

FY23 Write-offs				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	327	68%	52,246.75	67%
Owner	153	32%	26,196.22	33%
Grand Total	480		78,442.97	

- New account customers must complete a service application. Which will give us a higher probability of collections and extend the number of years we can collect on an account.
- Deposits for multi-family structures are calculated for each unit. These changes ensure the city collects funds to cover unpaid bills from every new account holder.
- If a customer signs up for automatic payments via bank draft (ACH) to qualify for a partial waiver of the new account deposit the ACH must remain in effect for a minimum of one year. A seven-day grace period will be granted for customers to resolve issues involving the return of their ACH, otherwise, the remaining deposit amount plus current charges, disruption of services, and additional fees may apply. This deters dishonesty and allows the city to collect the remaining deposit when necessary.
- The billing software only allows sewer rate settings in thousand-gallon increments. New accounts have their sewer rate set to seven thousand gallons which aligns with current average usage and is allowable with the billing software.
- Sanitation services are required for all active residential accounts within the city service area. This is already established in Municipal Code 8.32.040 and will now be outlined in Chapter 13.03. This aligns with current practices and ensures sanitation is properly disposed of.
- Starting July 1, 2024, customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at the time of application.
- The leak adjustment calculations have been changed to a percentage of the water bill for those who qualify for an adjustment. This change simplifies the calculation for city staff in an equitable way for the citizens while making it easier to explain and understand. It also establishes a maximum number of bills that will be adjusted and ensures customers address any leaks quickly, reducing lost revenue for the city when the leak is not repaired quickly.
- Appeals will flow through the city finance director and city manager.
- Criteria for payment arrangements will be established. This ensures equitable practices.

Financial Considerations:

The changes to the ordinance should increase our ability to collect on utility accounts.

Attachments:

Ordinance

ORDINANCE NO. 1-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE
CASPER MUNICIPAL CODE REGARDING UTILITY BILLING
AND COLLECTION.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following sections of Chapter 13.03 of the Municipal Code are amended and shall be replaced and codified as follows:

13.03.010 Purpose.

The city supplies municipal utility services for the citizens of Casper. This chapter will provide the procedures for initiating, discontinuing, billing and collection of these services.

13.03.020 Scope.

This chapter shall apply to all property within the city of Casper or any property outside the city that has retail municipal utilities furnished by the city. This chapter does not apply to wholesale water and sewer customers or to customers with specific contractual arrangements.

This chapter shall compliment other chapters of the Casper municipal code, and city rules and regulations regarding water and sewer service.

13.03.030 Definitions.

- A. "Business office" means the business office of the Financial Services Department, Casper City Hall, 200 North David Street, Casper, Wyoming.
- B. "Commercial" means property as defined in the Casper municipal code, Chapter 17 for business enterprises as retailers, wholesale facilities, hotels, motels, restaurants, travel-trailer parks, hospitals and other similar business establishments. This does not imply a specific rate.
- C. "Domestic septage" means the mixed liquid and solids' contents pumped from septic tanks used for receiving domestic wastewater (definition in Chapter 13.20) or wastes from sanitary convenience units.
- D. "New construction" means a building, structure, facility or installation constructed at a site that will generate new water and sewer demand.

- E. "Non-hazardous industrial sump waste" means the liquid and solids contents pumped from sumps, oil and sand interceptors, or grease interceptors receiving industrial wastes (definition in Chapter 13.20) considered non-hazardous in accordance to any state or federal criteria, guidelines or regulations developed pursuant to the Solid Waste Disposal Act, the Clean Water Act, the Resource Conservation and Recovery Act, and state statutes.
- F. "Rate description" means the amount of money that will be charged for a certain service, dependent upon the kind of service received, rather than the property designation. All rates and fees shall be established by resolution of the city council.
- G. "Residential" means a property designation as listed in the Casper municipal code, Chapter 17 including, but not limited to, single-family dwellings; moveable mobile homes; modular homes; multi-family dwelling units, such as duplexes; townhouses; condominiums; apartments; churches; schools; day care (adult, family and group); parks; playgrounds; historical sites; golf course; and, other similar recreational facilities used during daylight hours. This does not imply a specific rate.
- H. "Temporary fire hydrant usage" means a fire hydrant used for delivering water needed for public or private works or new building construction purposes (compaction, dust control, etc.)
- I. "Paperless Billing" means a customer receives an electronic version of their bill and no paper statement will be mailed to the customer.
- J. "Active Account" means the account has not been closed by request of the customer or by the city due non-payment, or customer refusal to comply with any federal, state or municipal regulations governing municipal utility service. Disconnection of service does not close or deactivate the account.
- K. "Good Payment History" means no late payments for a twelve-month rolling period.

13.03.040 New construction.

- A. Applications for new construction installations for water and sewer service shall be made to the Engineering Department, 200 North David Street, Casper, Wyoming. All applicable charges for new services, including, but not limited to, system investment charges for new services, will be assessed at the time of application in accordance ~~to~~with other chapters of this Casper municipal code and city rules and regulations regarding water and sewer service.
- B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

13.03.050 Connection or change of service.

- A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services ~~with the written approval of the tenant.~~ when the tenant is in a delinquent status. All prior charges related to the service address must be paid in full prior to new services being established.

- B. Service can be obtained by ~~contacting the~~completing a service application with the City's Customer Service Division of the Financial Services Department at 200 North David Street, between theduring normal business hours of eight a.m. to five p.m., Monday through Friday (except holidays); calling the Financial Services Department Customer Service Division between the hours of eight a.m. to five p.m., Monday through Friday (except holidays);; or, by utilizing the ~~city's~~City's website, if available. The request for service will include the name of occupant, the tenant(s) and property owner(s) (or agent of the property owner), physical address, mailing address, social security number, day and night time telephone number, employer and requested date of service, and where applicable, a lease agreement with the names of all occupants. All adult tenants are required to have current accounts with the city and co-sign for the new service. Business entities are required to provide the name of the business occupying the property, physical address, mailing address, tax identification number, a day and nighttime telephone number, and articles of organization or substantially similar business entity documents. The request must be made at least three working days prior to the requested starting date. Incomplete ~~website~~ requests will be returned to the customer for additional information.
- C. ~~Tenants~~Owners, businesses, and tenants of rental properties will be required to make a deposit using collected funds unless:
1. They have one year of previous service with the city indicating good ~~credit~~payment history.
 2. There is a co-signor who is currently serviced by the city, with good ~~credit~~payment history, and who is willing to ~~sign for any~~ be the primary account holder and share responsibility for delinquent amounts.
 3. They can provide a letter ~~of credit~~ from another utility indicating good ~~credit~~payment history for at least one year.
- D. ~~Any new occupant, owner or agency~~Business entities responsible for multi-family residential buildings will be required to make a deposit calculated by multiplying the deposit amount by the number of units within the building unless:
1. They have one year of previous service with the city indicating good payment history.
 2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
- E. Applicant can provide a letter of credit from another utility indicating good payment history for at least one year. A partial waiver of the deposit may be granted if the account holder sets up an automatic (ACH) payment from its bank account.
1. The ACH must remain in effect for 12 months to continue with the partial waiver; otherwise, the waived amount will be required at the time the ACH is discontinued to avoid service interruption.
 2. If an ACH is returned as an account closed or an invalid account, payment of the amount due and establishment of a new account must be made within seven days of the attempted ACH payment. If the next ACH payment is again returned due to a closed or

invalid account, the ACH will be discontinued and the waived deposit amount and current charges will be due within seven days of the most recent payment attempt or the account is subject to disconnect and payment of the waived deposit amount, current charges, and all fees associated with delinquency and reconnection.

3. ACH payments returned for insufficient funds must be paid within seven days of the initial attempt to avoid paying the waived deposit amount and disconnection.

4. In the event the ACH is returned three times for any reason, in the twelve months following account opening, the ACH will be discontinued. The current charges and waived deposit amount will become due within seven days of the attempt, otherwise, the account is subject to disconnection, payment of the waived deposit amount, payment of current charges, and payment of any fees associated with delinquency and reconnection.

F. When the current occupant notifies the city they are vacating the property, the city will post a seventy-two hour notice before services will be disconnected to allow the new customer time to transfer the utilities to their name without a break in service.

G. If a tenant(s) is delinquent and refuses to pay for services used at the property, the property owner is responsible for payment to the city for services provided at the owner's property. The property owner(s) shall pay the city all delinquent amounts owed within thirty days of written demand by the city manager or city finance director. If the owner refuses to pay the bill for service(s), the city may disconnect service(s) to the property. The owner is also responsible for paying the city all fees, expenses and commission charged by a collection agency.

13.03.060 Refusal of service.

The city reserves the ~~rights~~right to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

13.03.070 Discontinuance of service.

A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit ~~may be~~are required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.

B. Customers will be charged a fee if an insufficient funds check or a returned ACH is received by the city. The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited ~~and is~~or an ACH payment has been returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy; ~~adopted by resolution of the city council.~~

- C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.
- D. A property owner and property managers may ~~have water service transferred~~request to ~~their name automatically when a tenant discontinues services or is shut off~~receive copies of delinquent notices, by completing a landlord agreement form. The landlord agreement will remain in effect until a new property owner requests service, or the landlord who sold the property notifies the city to terminate the landlord agreement.
- E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a ~~reconnect~~water turn-on fee shall be charged to the customer. ~~There~~However, there will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

13.03.080 Billing.

- A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.
- B. All utility billing will be based upon a rate definition rather than a property definition. Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.
- C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.
- D. Sewer billing for new residential and commercial customers will be based on a usage of ~~six~~seven thousand ~~five hundred~~ gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.
- E. Residential and commercial sewer billing will be reevaluated each year, based on the average of the actual water usage during ~~the billing period starting after~~ January 1, February, and March.
- F. Each and every property location will receive a separate bill.
- G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.
- H. Customers with an active account will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.
- I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.

- J. Sanitation charges are required on all active residential accounts where the residential service address is located within an area in which collection is serviced by the city. If the account is active with the city, it will incur sanitation charges, along with water and sewer charges. The property will be provided with access to the appropriate container needed for the disposal of solid waste, as set forth in Municipal Code 8.32.040 A.
- K. Starting July 1, 2024, Customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at time of application.

13.03.090 Adjustments.

- A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.
- B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at ~~forty percent of the difference between the current period usage and the usage billed for the same time period one year previous.~~ 30 % of the total water charges on the qualified bill(s) reflecting the leak. For new accounts with less than 12 months of history, leak adjustments may be completed when the customer's bill shows usage that is 21,000 gallons or more. The new account leak adjustment is calculated at 30% the total water charges on the qualified bill(s) reflecting the leak.
- C. Leak adjustments will only be completed for the three bills prior to the leak being repaired.

13.03.100 Credit, payment terms and collection efforts.

- A. Bills ~~will be~~ considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.
- B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

13.03.110 Temporary fire hydrant usage.

- A. A fire hydrant usage permit must be obtained from the city.
- B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.
- C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.

D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current city of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations charges.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

13.03.120 Domestic septage and non-hazardous industrial sump waste service.

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

13.03.130 Appeals.

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the ~~Casper utilities advisory board~~ City Manager by submitting a written request to the financial services department. ~~If satisfactory settlement is not reached within thirty days with the Casper utilities advisory board, the customer may appeal to the city council by submitting a written request.~~ All decisions made by the ~~city council~~ City Manager will be final.

13.03.131 Payment Arrangements.

Payment arrangements may be granted if a customer is unable to pay their past due balance before their disconnection date. If made, the arrangement would allow the customer to skip the current shut-off period for the service address that is delinquent or at risk of being shut-off. The account must be brought current by the due date of the current bill, which is not yet delinquent. This may allow up to, but will not exceed, thirty days to bring the account current, depending on when they contact the city. Customers must meet the following criteria to be eligible for a payment arrangement on their account.

A. The customer must contact the city prior to their week of shut off.

B. The bill causing delinquency is not the first bill on the account.

- C. Payment arrangements are not allowed on deposits. All deposits must be paid in full before water, sewer and sanitation services will begin.
- D. The customer has had four months of good payment history.
- E. All previous payment arrangements have been paid as agreed.
- F. No more than one previous payment arrangement in the previous twelve-month rolling period is permitted; a total of two payment arrangements in the twelve-month rolling period are allowed, including the one being requested.
- F. A one-time exception may be made for a customer whose water has been disconnected when they have a good payment history on the disconnected account.

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PASSED on 1st reading the 2nd day of January, 2024.

PASSED on 2nd reading the ___ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ___ day of _____, 2024.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

ORDINANCE NO. 1-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER MUNICIPAL CODE REGARDING UTILITY BILLING AND COLLECTION.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

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- D. "New construction" means a building, structure, facility or installation constructed at a site that will generate new water and sewer demand.

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- I. "Paperless Billing" means a customer receives an electronic version of their bill and no paper statement will be mailed to the customer.
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13.03.040 New construction.

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- B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

13.03.050 Connection or change of service.

- A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services when the tenant is in a delinquent status. All prior charges related to the service address must be paid in full prior to new services being established.
- B. Service can be obtained by completing a service application with the City's Customer Service Division of the Financial Services Department during normal business hours; or, by utilizing the City's website, if available. The request for service will include the name of the tenant(s)

and property owner(s) (or agent of the property owner), physical address, mailing address, social security number, day and night time telephone number, employer and requested date of service, and where applicable, a lease agreement with the names of all occupants. All adult tenants are required to have current accounts with the city and co-sign for the new service. Business entities are required to provide the name of the business occupying the property, physical address, mailing address, tax identification number, a day and nighttime telephone number, and articles of organization or substantially similar business entity documents. The request must be made at least three working days prior to the requested starting date. Incomplete requests will be returned to the customer for additional information.

- C. Owners, businesses, and tenants of rental properties will be required to make a deposit using collected funds unless:
 - 1. They have one year of previous service with the city indicating good payment history.
 - 2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
 - 3. They can provide a letter from another utility indicating good payment history for at least one year.
- D. Business entities responsible for multi-family residential buildings will be required to make a deposit calculated by multiplying the deposit amount by the number of units within the building unless:
 - 1. They have one year of previous service with the city indicating good payment history.
 - 2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
- E. Applicant can provide a letter of credit from another utility indicating good payment history for at least one year. A partial waiver of the deposit may be granted if the account holder sets up an automatic (ACH) payment from its bank account.
 - 1. The ACH must remain in effect for 12 months to continue with the partial waiver; otherwise, the waived amount will be required at the time the ACH is discontinued to avoid service interruption.
 - 2. If an ACH is returned as an account closed or an invalid account, payment of the amount due and establishment of a new account must be made within seven days of the attempted ACH payment. If the next ACH payment is again returned due to a closed or invalid account, the ACH will be discontinued and the waived deposit amount and current charges will be due within seven days of the most recent payment attempt or the account is subject to disconnect and payment of the waived deposit amount, current charges, and all fees associated with delinquency and reconnection.
 - 3. ACH payments returned for insufficient funds must be paid within seven days of the initial attempt to avoid paying the waived deposit amount and disconnection.
 - 4. In the event the ACH is returned three times for any reason, in the twelve months following account opening, the ACH will be discontinued. The current charges and

waived deposit amount will become due within seven days of the attempt, otherwise, the account is subject to disconnection, payment of the waived deposit amount, payment of current charges, and payment of any fees associated with delinquency and reconnection.

- F. When the current occupant notifies the city they are vacating the property, the city will post a seventy-two hour notice before services will be disconnected to allow the new customer time to transfer the utilities to their name without a break in service.
- G. If a tenant(s) is delinquent and refuses to pay for services used at the property, the property owner is responsible for payment to the city for services provided at the owner's property. The property owner(s) shall pay the city all delinquent amounts owed within thirty days of written demand by the city manager or city finance director. If the owner refuses to pay the bill for service(s), the city may disconnect service(s) to the property. The owner is also responsible for paying the city all fees, expenses and commission charged by a collection agency.

13.03.060 Refusal of service.

The city reserves the right to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

13.03.070 Discontinuance of service.

- A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit are required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.
- B. Customers will be charged a fee if an insufficient funds check or a returned ACH is received by the city. The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited or an ACH payment has been returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy.
- C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.
- D. A property owner and property managers may request to receive copies of delinquent notices, by completing a landlord agreement form. The landlord agreement will remain in effect until a new property owner requests service, or the landlord who sold the property notifies the city to terminate the landlord agreement.
- E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a water turn-on fee shall be charged to the customer. However, there will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

13.03.080 Billing.

- A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.
- B. All utility billing will be based upon a rate definition rather than a property definition. Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.
- C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.
- D. Sewer billing for new residential and commercial customers will be based on a usage of seven thousand gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.
- E. Residential and commercial sewer billing will be reevaluated each year, based on the average of the actual water usage during January, February, and March.
- F. Each and every property location will receive a separate bill.
- G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.
- H. Customers with an active account will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.
- I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.
- J. Sanitation charges are required on all active residential accounts where the residential service address is located within an area in which collection is serviced by the city. If the account is active with the city, it will incur sanitation charges, along with water and sewer charges. The property will be provided with access to the appropriate container needed for the disposal of solid waste, as set forth in Municipal Code 8.32.040 A.
- K. Starting July 1, 2024, Customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at time of application.

13.03.090 Adjustments.

- A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.
- B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at 30 % of the total water charges on the qualified bill(s) reflecting the leak. For new accounts with less than 12 months of history, leak adjustments may be completed when the customer's bill shows usage

that is 21,000 gallons or more. The new account leak adjustment is calculated at 30% the total water charges on the qualified bill(s) reflecting the leak.

- C. Leak adjustments will only be completed for the three bills prior to the leak being repaired.

13.03.100 Credit, payment terms and collection efforts.

- A. Bills are considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.
- B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

13.03.110 Temporary fire hydrant usage.

- A. A fire hydrant usage permit must be obtained from the city.
- B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.
- C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.
- D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current city of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations charges.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

13.03.120 Domestic septage and non-hazardous industrial sump waste service.

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

13.03.130 Appeals.

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the City Manager by submitting a written request to the financial services department. All decisions made by the City Manager will be final.

13.03.131 Payment Arrangements.

Payment arrangements may be granted if a customer is unable to pay their past due balance before their disconnection date. If made, the arrangement would allow the customer to skip the current shut-off period for the service address that is delinquent or at risk of being shut-off. The account must be brought current by the due date of the current bill, which is not yet delinquent. This may allow up to, but will not exceed, thirty days to bring the account current, depending on when they contact the city. Customers must meet the following criteria to be eligible for a payment arrangement on their account.

- A. The customer must contact the city prior to their week of shut off.
- B. The bill causing delinquency is not the first bill on the account.
- C. Payment arrangements are not allowed on deposits. All deposits must be paid in full before water, sewer and sanitation services will begin.
- D. The customer has had four months of good payment history.
- E. All previous payment arrangements have been paid as agreed.
- F. No more than one previous payment arrangement in the previous twelve-month rolling period is permitted; a total of two payment arrangements in the twelve-month rolling period are allowed, including the one being requested.
- F. A one-time exception may be made for a customer whose water has been disconnected when they have a good payment history on the disconnected account.

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PASSED on 1st reading the 2nd day of January, 2024.

PASSED on 2nd reading the ___ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ___ day of _____, 2024.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 10, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Brauer, Chief Operating Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Randy Norvelle, Parks Manager
Katy Hallock, Parks Supervisor – Weed & Pest and Urban Forestry

SUBJECT: Authorizing a Memorandum of Understanding between Natrona County Weed and Pest Control District and the City of Casper for the control of state-designated and county-declared noxious weeds and pests and City of Casper mosquito abatement.

Meeting Type & Date

Regular Meeting
January 16, 2024

Action type

Resolution

Recommendation

That Council approve, by resolution, a Memorandum of Understanding between Natrona County Weed and Pest Control District and the City of Casper for the control of state-designated and county-declared noxious weeds and pests and City of Casper mosquito abatement.

Summary

On April 15, 1974, the Casper City Council passed a Resolution authorizing a City-County mosquito abatement contract between the City of Casper and Natrona County for a term of six (6) years, to be approved and budgeted annually. This collaboration has remained in place since that time, yet we have not been able to locate record of a contract renewal.

On August 17, 1976, the City of Casper and Natrona County Weed and Pest Control District entered into a separate Cooperative Agreement. The purpose of the agreement was to develop and implement a coordinated weed and pest control program for Area One (1) of Natrona County, which is the area within the City of Casper corporate limits. There was no expiration to the 1976 Cooperative Agreement, and there has not been an update to the agreement since 1976.

While these partnerships have been mutually beneficial, both parties agree that an update and periodic reviews of the partnership in the future are prudent. The proposed Memorandum of Understanding (MOU) defines the responsibilities of each party to aid in the control of noxious weeds and pests and conduct mosquito abatement within the Casper city limits. The

term of the new MOU is from March 1, 2023, to February 28, 2025. Moving forward the MOU will be reviewed at least once every two years.

The City of Casper Weed and Pest Section does not have the equipment or staff with certifications and biological background to capture and test for vector, or disease causing, mosquitos or to fog within the City of Casper municipal limits where vector mosquitos are identified. The Natrona County Weed and Pest Control District will provide this service for an annual fee of Sixty-Five Thousand Dollars (\$65,000). This fee has remained unchanged for at least five (5) years, and an increase is not proposed at this time. With four human cases of West Nile virus occurring within Wyoming in 2023, this service remains essential for the health and safety of the citizenry and staff recommends continued outsourcing of this specialized program to Natrona County Weed and Pest Control District.

Council gave conceptual approval of the new MOU at the City Council work session on January 9, 2024. Staff has prepared the MOU for formal approval.

Financial Considerations

Natrona County Weed and Pest District funds the City of Casper Weed and Pest Fund through a mill levy. Budgeted annually from the Weed and Pest Fund, the City of Casper will pay the Natrona County Weed and Pest District an amount not to exceed Sixty-Five Thousand Dollars (\$65,000.00) per year for mosquito abatement within the City of Casper municipal limits during the term of the agreement.

Oversight/Project Responsibility

Randy Norvelle, Parks Manager
Katy Hallock, Parks Supervisor – Weed & Pest and Urban Forestry

Attachments

Resolution
Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU), entered into on this _____ day of _____, 2024, by and between the City of Casper ("**City**"), a Municipal Corporation, 200 North David Street, Casper, Wyoming 82601, and the Natrona County Weed and Pest Control District ("**County**"), 6819 West Yellowstone Highway, Casper, WY 82604. Throughout this MOU, the City and County may be collectively referred to as the "**Parties**". The Parties have an ongoing agreement for the control of the state designated and county declared noxious weeds and pests and City of Casper mosquito abatement.

1. The City agrees as follows:
 - a. To submit the proposed annual City Weed and Pest budget to the County by April 1 of each year.
 - b. To submit to the County the annual City Weed and Pest summary report by April 1 of each year.
 - c. To coordinate the City and County programs with the Natrona County Weed and Pest Supervisor.
 - d. To develop and implement short and long-range programs related to weed and pest control and mitigation within the City of Casper municipal boundary.
 - e. To pay to the County an amount not to exceed \$65,000.00 per year for mosquito abatement within the City of Casper municipal limits.

2. The County agrees as follows:
 - a. To render technical assistance to the City.
 - b. To coordinate the District Program in county areas with the City Program.
 - c. To cooperate on educational programs.
 - d. To coordinate emergency control programs upon request for control of severe infestations.
 - e. To provide a yearly invoice to the City detailing the mosquito abatement program within the City of Casper municipal limits.

3. Term and Agreement Termination. The term of this Agreement is from March 1, 2023, to February 28, 2025. This MOU may be terminated upon mutual agreement of both parties with a 60 day written notice.

4. Authority. Each individual executing this MOU, for and on behalf of the Parties, hereby state that they have the requisite power and authority to enter into this MOU and to consummate the transactions contemplated and intended hereby.
5. Complete MOU. This MOU shall constitute the entire understanding and agreement of the Parties, and no amendment or modification of the terms of this MOU shall be valid or enforceable unless made in writing and executed by all Parties hereto.
6. Merger. The Parties specifically agree that all prior agreements between them, oral or written, are hereby contained, set forth and merged in this MOU.
7. Binding. This MOU shall be binding upon the Parties hereto, and their respective successors, heirs, grantees and assigns.
8. Notices. Any and all notices required to be made under the terms of this MOU shall be made by mailing said notice to the other Party at the other Party's address as stated below, or at such other address specified in writing by any Party to the other Parties by United States First Class, Certified Mail, Return Receipt Requested:

Natrona County Weed and Pest Control District: Natrona County Weed & Pest Control District
Attn: Supervisor
6819 West Yellowstone Highway
Casper, WY 82604

City: City of Casper
Attn: City Manager
200 N. David St.
Casper, WY 82601

9. Electronic Signatures. The Parties understand and agree that they have the right to execute this MOU through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The Parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity

and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this MOU as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each Party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either Party would like a paper copy of this MOU, they may request a copy from the other Party, and the other Party shall provide it.

10. Governmental Claims. The Parties do not waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39101 *et seq.*, and they specifically reserve the right to assert any and all rights, immunities, and defenses they may have pursuant thereto.

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IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this MOU as of the day and year above.

APPROVED AS TO FORM:

DocuSigned by:
Wallace Trembath
711E56C840E24B1...

NATRONA COUNTY WEED AND PEST CONTROL DISTRICT

CITY OF CASPER, WYOMING
A Municipal Corporation

Jason Gutierrez
Jason Gutierrez
Chairman

Stephen Cathey
Mayor

Dated this 4 day of January 2024.

Dated this ____ day of _____ 2024.

WITNESS:

ATTEST

By: Matthew Jolivet

By: _____
Amanda Ainsworth

Printed Name: Matthew Jolivet

Title: Supervisor, NCWP

RESOLUTION NO. 24-5

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN NATRONA COUNTY WEED AND PEST CONTROL DISTRICT AND THE CITY OF CASPER FOR THE CONTROL OF STATE-DESIGNATED AND COUNTY-DECLARED NOXIOUS WEEDS AND PESTS AND A CITY OF CASPER MOSQUITO ABATEMENT PROGRAM WITHIN THE CASPER CITY LIMITS.

WHEREAS, the City of Casper and Natrona County Weed and Pest Control District have cooperatively worked to control state-designated and county-declared noxious weeds and pests and recognize the value of continuing work to eradicate noxious weeds and pests and perform mosquito abatement; and,

WHEREAS, both organizations desire to formally ratify an updated collaborative program and define the roles and responsibilities of each entity related to the program; and,

WHEREAS, the City of Casper and the Natrona County Weed and Pest Control District have agreed to the responsibilities and terms outlined in the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Memorandum of Understanding between the City of Casper and Natrona County Weed and Pest Control District, for the cooperative efforts of controlling state-designated and county-designated noxious weeds and pests and performing mosquito abatement.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

January 3, 2024

MEMO TO: J. Carter Napier City Manager *JCN*

FROM: Tom Brauer, Chief Operating Officer *TB*
Alex Sveda, P.E., City Engineer *AS*
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing a Contract for Professional Services with R&R Environmental, Inc., in the amount of \$110,110, for the Casper Business Center Asbestos Abatement, Project No. 23-023.

Meeting Type & Date:

Regular Council Meeting
January 16, 2024

Recommendation:

That Council, by resolution, authorize a Contract for Professional Services with R&R Environmental, Inc., in the amount of \$110,110, for the Casper Business Center Asbestos Abatement, Project No. 23-023.

Summary:

The proposed Casper Business Center Remodel Project includes critical reconstruction for the City of Casper. The eight (8) floor building was purchased with the primary goal of housing the complete Casper Police Department, along with the Information Technology division to provide support from this large, centralized facility. The current building use is mixed, including hold-over tenants who still have lease agreements, and displaced City Hall employees who will return to their remodeled building in Fall of 2024. The new design by Police Facilities Design Group will bring the building up to modern building code compliance and provide a useful space for existing and future operations of the Casper Police Department. Prior to beginning the remodel work, the building must be thoroughly inspected and evaluated for asbestos containing materials (ACM's), and all of those materials must be removed (abated) or encapsulated in place.

The City of Casper sought proposals from qualified environmental consultants with experience in complete asbestos abatement project management. Staff have reviewed those proposals and recommend approval of R&R Environmental, Inc. Their fee for sampling, testing, design, bid documents, bid support, asbestos training, and asbestos abatement project management is \$110,110. The asbestos abatement work is tentatively scheduled for bidding in summer of 2024 and will be complete by early 2025.

R&R Environmental, Inc.
Casper Business Center Asbestos Abatement
Project No. 23-023

Financial Considerations:

Funding will be from Optional One Percent #16 Funds available for the Casper Business Center Police Station Remodel.

Oversight/Project Responsibility:

Scott R. Baxter, Associate Engineer

Attachments:

Resolution

Contract

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this 16th day of January, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).

2. R&R Environmental, Inc., 47 West 9000 South, Suite #2, Sandy, Utah 84070 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. The City is undertaking a project to remodel the Casper Business Center.

B. The project requires professional services for asbestos abatement.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to the City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services:

A. The services described in the Consultant’s proposal, attached hereto and labeled as Exhibit “A,” and made a part of this contract.

B. Sampling, Testing & Training.

1. Consultant shall meet with City representatives and City’s consulting architect to discuss proposed sampling and testing based on the plans provided by the City’s consulting architect.

2. Consultant shall conduct a comprehensive asbestos building inspection,

obtain samples at rates and/or distributions that comply with the State of Wyoming regulatory requirements, submit all samples in proper form and timeliness to a certified testing agency, and provide a comprehensive report with recommendations, reviewing the complete process of inspection, sampling and testing results.

3. Consultant shall provide a 2-hour training course for up to twenty (20) City employees for “Asbestos Awareness.” All training shall be provided in Casper at a City-owned meeting space.

C. Design.

1. Consultant shall conduct field investigations and surveys as necessary to verify existing conditions, especially floors, walls, electrical systems, HVAC systems, and plumbing. Consultant shall also review the proposed building design from the City’s consulting architect and shall assess and incorporate the impact of the proposed design on the asbestos abatement plans.
2. Consultant shall provide the City Engineering Office with preliminary design drawings to be reviewed by City Staff at 50% and 90% to conduct review meetings involving City staff to go over all comments at each review phase. All preliminary design drawings shall be in digital, PDF format, as a single plan set, drawn to scale, in 11”x17” size.
3. Consultant shall prepare a project cost estimate when preliminary plans are at approximately fifty percent (50%) complete, ninety percent (90%) complete, and one hundred percent (100%) complete.
4. Consultant shall prepare a complete design package that is approved and signed by a licensed Certified Safety Professional. The design package shall include the proposed asbestos abatement areas and all details necessary to ensure complete and safe removal of asbestos.
5. Consultant shall prepare the complete, final design drawings on a computer-aided drafting format. Digital format shall be DXF and be compatible with AutoCAD Version 2020 release or later. Consultant shall provide an electronic PDF file as a complete plan set, drawn to scale, in 11”x17” size designated as “Bid Set,” ready for printing and reproduction as needed by City staff. Consultant also shall provide all electronic AutoCAD files associated with the project in the complete, final design form.

6. Consultant shall submit the one hundred percent (100%) design to the Wyoming Department of Environmental Quality, Air Quality Division, for review, prior to bidding. All required changes by such agency shall be made by Consultant prior to bidding. Any suggested changes by such agency shall be reviewed collaboratively with City staff and edited upon written direction from City staff.

D. Project Manual.

1. Consultant shall prepare Technical Specifications covering the required work for the Project.
2. General Conditions and Supplemental Conditions of the Specifications shall be based on current City of Casper approved documents.
3. Consultant shall prepare a Project Manual to include the following:
 - a. Technical Specifications.
 - b. Bid Schedule to accompany the City's Bid Form.
 - c. Edited "front end" documents of the Project Manual supplied by the City Engineering Office. Documents supplied will consist of Advertisement for Bids, Instruction to Bidders, Performance and Payment Bonds, Bid Bond and Form, Agreement between Owner and Contractor, General Conditions, and Supplementary Conditions. Consultant shall review these documents, insert modifications where necessary, and return them for final review. After front end documents are reviewed by the Owner, Consultant shall incorporate any changes into the Project Manual.

E. Final Bidding Documents.

1. Consultant shall submit the final Bidding Documents to the State of Wyoming Department of Environmental Quality, Air Quality Division, for review prior to bidding.
2. Consultant shall provide the City Engineering Office the "Bid Set" documents at the completion of the design. The Consultant shall provide the documents approved and signed by a licensed Certified Safety Professional.
3. Consultant shall submit to the City, as a minimum, final drawings consisting of plan sheets showing the asbestos abatement areas, and as follows:

- a. Title Sheet that shows the project location with respect to the surrounding region. This sheet shall also have an index and legend. The sheet shall bear the Consultant's signature and date.
 - b. Details at small scales for specific detailed asbestos abatement purposes.
 - c. Floor plans of all floors for detailed mapping of asbestos containing materials, including existing floor plan layout, and proposed floor plan layout.
4. Consultant shall provide the City Engineering Office a copy of final drawings of the project in AutoCAD and PDF format, and the Project Manual in Microsoft Word and PDF format labeled "BID DOCUMENTS – CASPER BUSINESS CENTER ASBESTOS ABATEMENT PROJECT".

F. Advertising and Bidding.

1. Consultant shall deliver project information to City Engineering staff for the City of Casper's QuestCDN online portal for the following: advertisement, distribution of addenda, and bidding information to plan holders. City Engineering staff will create the project in QuestCDN, upload the complete Project Manual including the design drawings, upload all addenda, and distribute bid tabulations to plan holders.
2. Consultant shall arrange for and conduct a **MANDATORY** pre-bid conference approximately ten (10) days prior to the bid opening. Consultant shall take minutes of the meeting and deliver them to City Engineering staff to upload to QuestCDN.
3. Consultant shall prepare and deliver addenda for City Engineering staff to upload to QuestCDN, if necessary.
4. Consultant shall review and evaluate each of the completed bids for the project. City Engineering staff will deliver copies of each bid package electronically to Consultant by email transmission.
5. Consultant shall provide a written opinion to the City Engineering Division stating their recommendation for awarding the bid.
6. Consultant shall submit the final bid award package to the Wyoming Department of Environmental Quality, Air Quality Division, for review, prior to award.

G. Construction.

1. General Administration of Construction Contract. Consultant shall consult with and advise City and act as City's representative as provided in Articles 1 through 17, inclusive, of the Standard General Conditions of the Construction Contract, No. 1910-8 (1990 edition) of the Engineers' Joint Contract Documents Committee, as amended by the Supplementary Conditions. The extent and limitations of the duties, responsibilities and authority of Consultant, as assigned in said Standard General Conditions, as amended, shall not be modified, except as Consultant and City may otherwise agree in writing. All of City's instructions to Contractor(s) will be issued through Consultant who will have authority to act on behalf of City to the extent provided in said Standard General Conditions, as amended, except as otherwise provided in writing. Consultant shall meet with City throughout the construction phase as deemed necessary by the Consultant or City, but not less than one (1) time per week.
2. Pre-construction Conference. Consultant shall organize and conduct a pre-construction conference with the successful bidder, and shall invite City staff, and the project team, including the City's architect and construction manager for the subsequent remodel project to come. Consultant will prepare minutes of this conference for future reference, and shall supply a copy to the City. At this conference, Consultant will deliver five (5) copies of the Contract Documents to the successful bidder.
3. Project Coordination. Consultant shall be responsible for communication with the successful bidder and verification with the Wyoming Department of Environmental Quality (WDEQ) regarding timely notification of asbestos abatement activities as necessary and the procurement of all necessary certifications from the appropriate agency or agencies.
4. Visits to Site and Observation of Construction. In connection with observations of the Work of Contractor(s) while it is in progress:
 - a. Consultant shall make visits to the site at intervals appropriate to the various stages of asbestos abatement as Consultant deems necessary in order to observe as an experienced and qualified professional the progress and quality of the various aspects of Contractor(s)' work. Consultant shall provide the services of a Resident Project Representative (RPR) at the site to assist Consultant and to provide observation of such Work. Based on information obtained during such visits and on such observations, Consultant shall endeavor to determine if such Work is proceeding in accordance with the Contract Documents, and the Consultant shall keep City informed of the progress of the Work. The RPR will be on site for an

average of six (6) hours per day, depending on the activities of the Contractor(s) and the progression of the Work.

b. The RPR will be Consultant's agent or employee and under Consultant's supervision.

i. The purpose of Consultant's visits to and representation by the RPR at the site will be to enable Consultant to carry out the duties and responsibilities assigned to, and undertaken, by Consultant during the construction phase, and, in addition, by exercise of Consultant's efforts as an experienced and qualified design professional, to provide the City with a degree of confidence that the completed Work of Contractor(s) will conform to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). Subject to other terms of this agreement, Consultant shall not, during such visits or as a result of such observations of Contractor(s)' Work in progress, supervise, direct, or have control over Contractor(s)' Work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the Work of Contractor(s) or for any failure of Contractor(s) to comply with Laws and Regulations applicable to Contractor(s) furnishing and performing their Work.

ii. Accordingly, Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their Work in accordance with the Contract Documents. During such visits, and based on his on-site observations, as an experienced and qualified design professional, Consultant shall keep the City informed of the progress of the Work, and will alert City staff to defects and deficiencies in the Work of Contractor(s) and may disapprove or reject Work as failing to conform to the Contract Documents.

c. Consultant shall prepare daily reports of the Contractor(s)' activities and maintain an accurate daily "asbestos abatement diary". The diary shall contain notes of all work activities each day, and any and all pertinent conversations with the Contractor(s) or other entities on

behalf of the City, a copy of which shall be given to the City no less frequently than one (1) time each week during the Project.

- d. Consultant shall maintain a digital photograph log during the course of construction. Photograph notations shall contain the direction of the photo, a brief description of the activity and date, and the photo number. The photograph log shall be delivered to the City upon completion of the Project. Photographs shall be taken randomly during critical stages of construction, but in no event shall they be taken less than once a week.
 - e. Consultant shall maintain a correspondence file, including but not limited to, all memoranda, correspondence, and minutes of the progress meetings.
 - f. During construction, progress meetings to include City's representative, Consultant, and Contractor(s) and subcontractors, as applicable, shall be held on a weekly basis. Consultant shall be responsible for keeping minutes of these progress meetings, and for circulating the minutes to all attendees within four (4) days following the meeting.
 - g. In order to track progress of construction, Consultant shall prepare weekly progress reports to be provided to the City. This report shall include information on major progress during the past week, assess progress with respect to the Contractor(s)' construction schedule, and note any outstanding claims or potential changes in the scope of the project as identified or conveyed to Consultant during that week of construction activity. Consultant shall sign this report and obtain a signature from the Contractor(s) that he is in agreement.
5. Defective Work. During site visits and on the basis of such observations, Consultant may disapprove of or reject Contractor(s)' Work while it is in progress if Consultant believes that such Work does not conform to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
6. Interpretations and Clarifications. Consultant shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith evaluate, prepare and process Work Directive Changes and Change Orders as required, for submittal to the City.
7. Shop Drawings. Consultant shall review and approve, or take other appropriate action with respect to, Shop Drawings (as that term is defined in the aforesaid Standard General Conditions), samples and other data

which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of asbestos abatement or to safety precautions or programs incident thereto.

8. Substitutes. Consultant shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
9. Inspection and Tests. Consultant shall provide for sampling and testing as specified in the Contract Documents.
10. Disputes between City and Contractor. Consultant shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder and make decisions on all claims of City and Contractor(s) relating to the acceptability of the Work thereunder or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the Work. Consultant shall not be liable for the results of any such interpretations or decisions rendered in good faith. The City reserves the right to render final decisions on all Contractor(s) claims, acceptability of the Work, and interpretation of the requirements of the Contract Documents.
11. Applications for Payment. Based on Consultant's on-site observations as an experienced and qualified professional, on information provided by the Resident Project Representative and on review of Applications for Payment and the accompanying data and schedules:
 - a. Consultant shall determine the amounts owing to Contractor(s) and recommend, in writing, payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to City, based on such observations and review, that the Work has progressed to the point indicated, and that, to the best of Consultant's knowledge, information and belief, the quality of such Work is in accordance with the Contract Documents (subject to an evaluation of such Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract documents, and to any other qualifications stated in the recommendation). In the case of Unit Price Work, Consultant's recommendations of payment will include final determinations of quantities and classifications of such Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - b. By recommending any payment, Consultant will not thereby be deemed to have represented that exhaustive, continuous or detailed

reviews or examinations have been made by Consultant to check the quality or quantity of Contractor(s)' Work as it is furnished and performed beyond the responsibilities specifically assigned to Consultant in this Contract and the Contract Documents. Consultant's review of Contractor(s)' Work for the purposes of recommending payments will not impose on Consultant responsibility to supervise, direct or control such Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s)' compliance with Laws and Regulations applicable to their furnishing and performing the Work. It will also not impose responsibility on Consultant to make any examination to ascertain how or for what purposes any Contractor(s) has used the monies paid on account of the Contract Price, or to determine that title to any of the Work, materials, or equipment has passed to the City free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between City and Contractor that might affect the amount that should be paid.

12. Contractor(s)' Completion Documents. Consultant shall receive and review tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of tests and approvals the results certified indicate compliance with, the Contract Documents), and shall transmit them to City with written comments.
13. Walk-Through. Consultant shall conduct a walk-through with the City to determine if the Work is Substantially Complete and a final walk-through to determine if the completed work is acceptable so that Consultant may recommend, in writing, final payment to Contractor(s) and may give written notice to the City and the Contractor(s) that the Work is acceptable (subject to any conditions therein expressed).
14. Record Drawings. Consultant shall provide the Owner one (1) set of electronic drawings showing those changes made during the asbestos abatement process, based on the marked-up prints, drawings, testing data, and other data furnished by Contractors to Consultant and which Consultant considers significant. Consultant shall also maintain a regularly updated set of "as-constructed" blueprints indicating Consultant(s)' observations of "as-constructed" Work performed by the Contractor(s). Within thirty (30) days of Substantial Completion, Consultant shall submit one (1) reproducible set of 11"x 17" record drawings to the City. Consultant shall also provide to the City a copy of record drawings in PDF and AutoCAD format compatible

with the City's system, labeled as "CASPER BUSINESS CENTER ASBESTOS ABATEMENT PROJECT."

15. Change Orders. Consultant shall evaluate and make recommendations for all requests for change orders during the execution of the Work. Consultant shall prepare and submit construction change orders along with all necessary documentation to the City for approval.
16. Limitation of Responsibilities. Unless otherwise provided for in this Contract, Consultant shall not be responsible for the acts or omissions of any Contractor(s), or of any Subcontractor or Supplier, or any of the Contractor(s)' or Subcontractor(s)' or Supplier(s)' agents or employees or any other persons (except Consultant's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' Work; however, nothing contained in paragraphs F.1 through F.15 (Construction), inclusive shall be construed to release Consultant from liability for failure to properly perform duties and responsibilities assumed by Consultant in the Contract Documents.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 14th day of February, 2025.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of One Hundred Ten Thousand One Hundred Ten and 00/100 Dollars (\$110,110.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City of Casper

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

ATTEST

Amanda Ainsworth
City Clerk

Signature Page for the Consultant

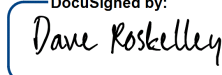
WITNESS

By: _____

Printed Name: _____

Title: _____

CONSULTANT

By:  _____
2385AFC22A9147B...

Printed Name: Dave Roskelley

Title: President

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as the Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Consultant shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Consultant has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. Higher Limits. If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Consultant hereby grants to the City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. The Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Consultant must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

The Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and the Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Consultant agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Consultant shall perform all of the services for the compensation set forth in this Contract. The Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming

and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

RESOLUTION NO. 24-6 __

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH R&R ENVIRONMENTAL, INC., FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASPER BUSINESS CENTER ASBESTOS ABATEMENT PROJECT.

WHEREAS, the City of Casper desires to secure an engineering firm to provide design and construction administration services for the Casper Business Center Asbestos Abatement Project; and,

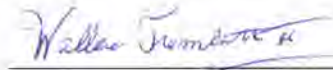
WHEREAS, R&R Environmental, Inc., is able and willing to provide those professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with R&R Environmental, Inc., in the amount of One Hundred Ten Thousand One Hundred Ten and 00/100 Dollars (\$110,110.00) for services more specifically delineated in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the Contract, for a total amount not to exceed One Hundred Ten Thousand One Hundred Ten and 00/100 Dollars (\$110,110.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 16, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Brauer, Chief Operating Officer *TB*
Zulima Lopez, Parks, Recreation & Public Facilities Director
Alex Sveda, P.E., City Engineer *AS*
Steven Stolte, E.I.T, Associate Engineer I

SUBJECT: Authorizing Change Order No. 1 with Crown Construction, LLC, in the amount of \$35,500.00, in relation to the Paradise Valley Pool Gutter Replacement, Project No. 22-047.

Meeting Type & Date:
Regular Council Meeting
January 16, 2023

Action Type:
Resolution

Recommendation:

That Council, by Resolution, authorize Change Order No. 1 (CO1) with Crown Construction LLC, (Crown) in the amount of \$35,500.00, in relation to Paradise Valley Pool Gutter Replacement Project No. 22-047.

Summary:

The project includes a new stainless-steel gutter system to be installed on the main pool at the Paradise Valley pool. CO1 expands the scope of work to include the removal and replacement of six (6) deck valves that are used in the operations of the pool, and CO1 includes the replacement of the concrete pad over the valves.

Crown is under contract for the work. City Staff have reviewed CO1, in the amount of \$35,500.00, and recommend award.

Financial Considerations:

The Contingency allocated to the project at award was \$18,250.00. The remaining \$17,250.00 will be funded from FY24 Capital Reserves and One Cent 16 funds that were allocated to the project but were not used.

Oversight/Project Responsibility:

Steven Stolte, E.I.T., Associate Engineer I

Attachments:

Resolution
CO1

CO1 – Crown Construction
Paradise Valley Pool Gutter Replacement
Project No. 22-047.

CITY OF CASPER
CHANGE ORDER

NO. One (1)

PROJECT: Paradise Valley Pool Gutter Replacement, Project No. 22-047

DATE OF ISSUANCE: January 16, 2023

OWNER: City of Casper, Wyoming

CONTRACTOR: Crown Construction, LLC

ENGINEER: City of Casper

You are directed to make the following changes in the Contract Documents:

Add the removal and replacement of six (6) supply and return pool deck valves to the scope of work in the amount of \$35,500.00

Attachments: Quote from Crown Construction dated 10/27/2023; Item # Description: PV Pool Gutter System Replacement – R&R 6 (6") Supply and Return Pool Valves.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ <u>365,000.00</u>	Original Contract Time: (days or date) <u>Substantial completion: April 19, 2024</u> <u>Final Completion: May 3, 2023</u>
Previous Change Orders No. <u>0</u> to <u>0</u> \$ <u>0.00</u>	Net change from previous Change Orders (days): <u>-- 0 --</u>
Contract Price prior to this Change Order: \$ <u>365,000.00</u>	Contract Time Prior to this Change Order: (date) <u>Substantial completion: April 19, 2024</u> <u>Final Completion: May 3, 2023</u>
Net Increase of this Change Order: \$ <u>35,500.00</u>	Net Increase of this Change Order: (days) <u>-- 0 --</u>
Contract Price with all approved Change Orders: \$ <u>400,500.00</u>	Contract Time with all approved Change Orders:(date) <u>Substantial completion: April 19, 2024</u> <u>Final Completion: May 3, 2023</u>

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: 

BY: 

BY: _____

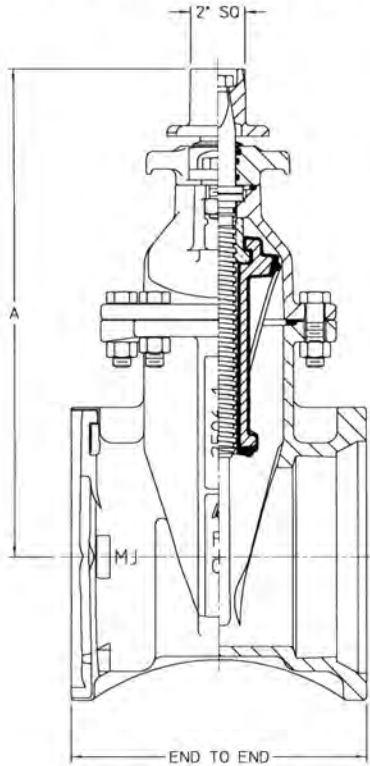
Contractor

Engineer

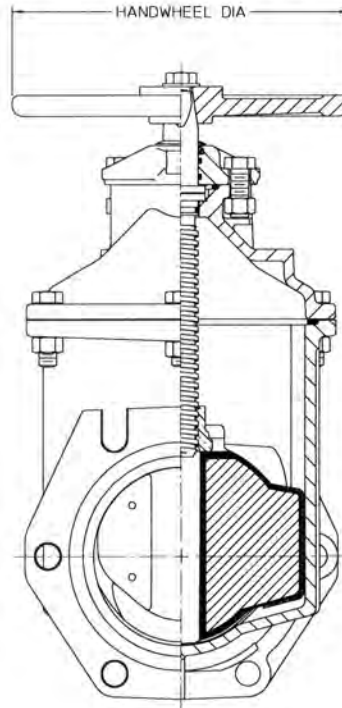
Owner

AMERICAN Flow Control Submittal Information

4" - 12" SERIES 2500-1 RESILIENT WEDGE GATE VALVE, NRS

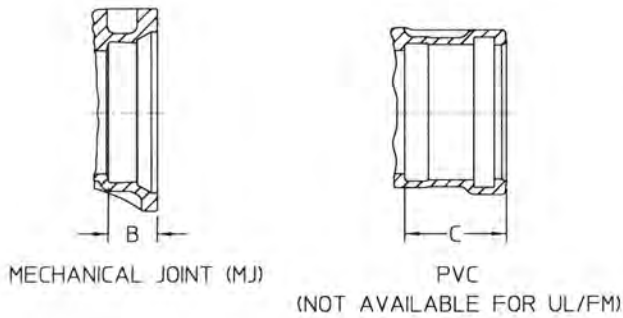


SHOWN WITH 2" OPERATING NUT



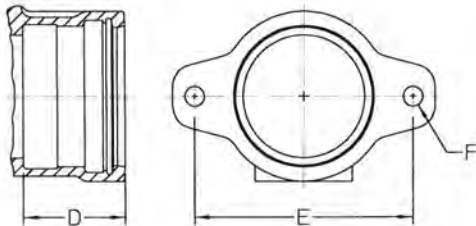
SHOWN WITH OPTIONAL HANDWHEEL

SK20041101-1



MECHANICAL JOINT (MJ)

PVC
(NOT AVAILABLE FOR UL/FM)



TYTON® (TY)

TYTON® is a registered trademark of United States Pipe and Foundry Co., LLC.

DIMENSION	VALVE SIZE				
	4"	6"	8"	10"	12"
End to End - MJ/MJ	10.00	10.50	11.50	12.50	13.50
End to End - FL/FL	9.00	10.50	11.50	13.00	14.00
End to End - TY/TY	13.00	15.88	17.50	18.75	19.75
End to End - FL/MJ	9.50	10.50	12.38	13.62	14.38
End to End - FL/TY	11.00	13.19	14.50	15.88	16.88
End to End - PVC/ PVC	13.00	15.88	17.50	-	-
A	13.91	17.12	20.47	24.06	27.59
B	2.50	2.50	2.50	2.50	2.50
C	4.00	5.22	5.50	-	-
D	4.00	5.22	5.50	5.62	5.62
E	9.00	11.19	13.50	15.88	18.00
F DIA	1.00	1.00	1.00	1.31	1.31
Handwheel Diameter	10.00	12.00	14.00	16.00	16.00
No. of Turns to Open	14	20	26	32	38



AMERICAN
FLOW CONTROL

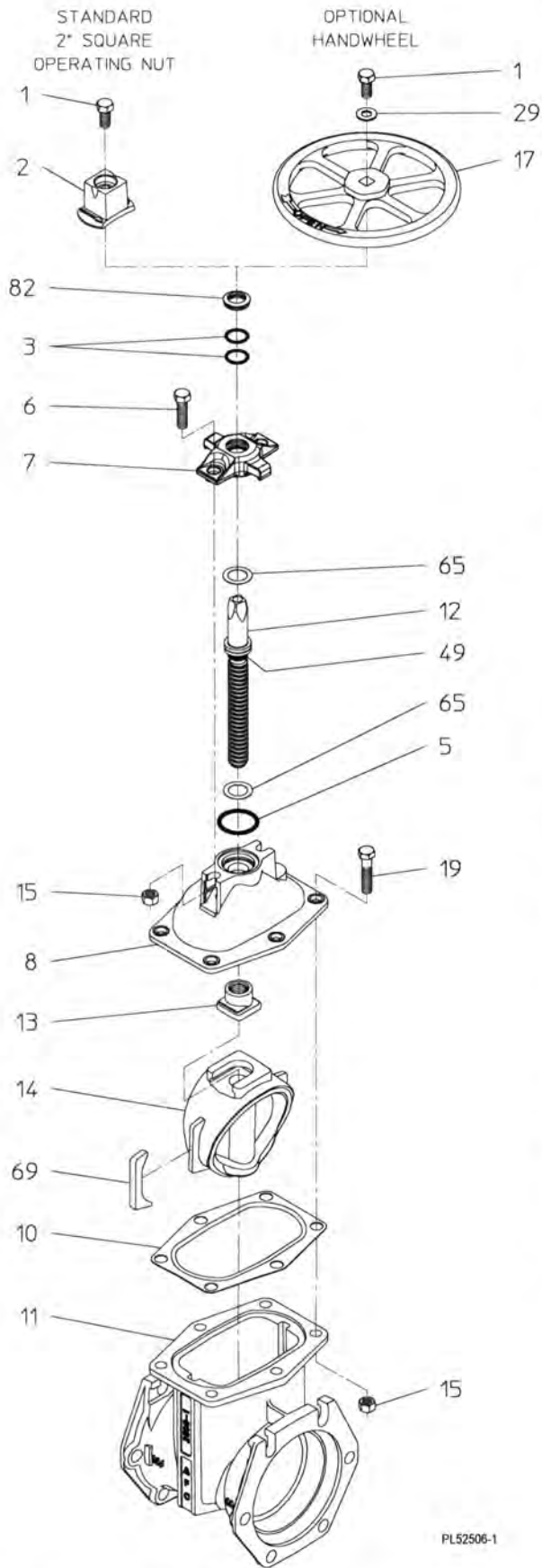
THE RIGHT WAY

AMERICAN Flow Control
P.O. Box 2727
Birmingham, Al. 35202-2727
Phone: 1-800-326-8051
Fax: 1-800-610-3569
E-mail: afcsales@american-usa.com

Waterous Company
125 Hardman Avenue South
South St. Paul, Mn. 55075-1191
Phone: 1-888-266-3686
Fax: 1-800-601-2809
E-mail: afcsales@american-usa.com

WWW.AMERICAN-USA.COM

OPTIONAL END CONNECTIONS



REF NO.	DESCRIPTION	MATERIAL
1	Hex Head Bolt, 5/8-11 x 1"	304 Stainless Steel
2	Operating Nut, 2" Square	Ductile Iron, ASTM A536
3	O-Ring	Rubber
5	Stuffing Box Gasket	Rubber O-ring
6	Hex Head Bolt, 5/8-11 x 1-3/4"	304 Stainless Steel
7	Stuffing Box	Ductile Iron, ASTM A536
8	Bonnet	Ductile Iron, ASTM A536
10	Bonnet Gasket	Rubber
11	Body	Ductile Iron, ASTM A536
12	Stem	Manganese Bronze, ASTM B763, UNS C86700
13	Wedge Nut	Manganese Bronze, ASTM B763, UNS C86700
14	Resilient Wedge	EPDM Rubber Encapsulated Ductile Iron ASTM A536
15	Hex Nut, 5/8-11	304 Stainless Steel
17	Handwheel	Ductile Iron, ASTM A536
19	Hex Head Bolt, 5/8-11 x 2-1/4"	304 Stainless Steel
29	Flat Washer, 5/8	304 Stainless Steel
49	O-Ring	Rubber
65	Thrust Washer	304 Stainless Steel
69	Wedge Cover	Acetal Polymer
82	Debris Seal	Rubber

OPTIONAL MATERIALS ARE AS FOLLOWS

BOLTS and NUTS: 316 Stainless Steel
 STEM: Cast NDZ-S Bronze, ASTM B763, UNS C99500
 STEM: Stainless Steel
 WEDGE NUT: Silicon Bronze, ASTM B584, UNS C87600

Open Direction: Left (C.C.W.) Right (C.W.)

NOTES:

1. Available in configurations that are UL Listed and FM Approved with 250 psig rated working pressure.
2. Meets requirements of ANSI/AWWA C515 with 250 psig rated working pressure.
3. Fusion-bonded epoxy-coated in accordance with ANSI/AWWA C550.
4. Certified to NSF/ANSI 61 & 372.

Construction shown is typical of the 6-inch size with mechanical joint end connections and is illustrative only. Construction of other sizes vary slightly.

PL52506-1



AMERICAN
FLOW CONTROL

THE RIGHT WAY

AMERICAN Flow Control
 P.O. Box 2727
 Birmingham, Al 35202-2727
 Phone: 1-800-326-8051
 Fax: 1-800-610-3569
 E-mail: afcsales@american-usa.com

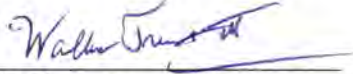
Waterous Company
 125 Hardman Avenue South
 South St. Paul, Mn. 55075-1191
 Phone: 1-888-266-3686
 Fax: 1-800-601-2809
 E-mail: afcsales@american-usa.com

WWW.AMERICAN-USA.COM

APPROVAL AS TO FORM

I have reviewed Change Order No. 1 between the City of Casper and Crown Construction, LLC, with an issuance date of January 16, 2023, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: January 4, 2024

A handwritten signature in blue ink, appearing to read "Wallace Trembath III", written over a horizontal line.

Wallace Trembath III
Deputy City Attorney

RESOLUTION NO. 24-7

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR \$35,500.00 FOR THE PARADISE VALLEY POOL GUTTER REPLACEMENT PROJECT NO. 22-047.

WHEREAS, the City of Casper desires Change Order No. 1, for an additional Costs to the Contract as a result of an increased scope of work for the Paradise Valley Pool Gutter Replacement, Project No. 22-047; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as Change Order No. 1 to the agreement for an additional \$35,500.00 as a result of an increased scope of work for the Paradise Valley Pool Gutter Replacement, Project No. 22-047, and further described therein.


NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 1 to the agreement with Crown Construction, LLC, for an additional \$35,500.00 as a result of an increased scope of work for the Paradise Valley Pool Gutter Replacement, Project No. 22-047, for those services.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to an additional total Change Order No. 1 amount not to exceed Thirty-Five Thousand Five Hundred and 00/100 Dollars (\$35,500.00), for a total price not to exceed Four Hundred Thousand Five Hundred and 00/100 Dollars (\$400,500.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

(Paradise Valley Pool Gutter Replacement, Project No. 22-047)




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 3, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Brauer, P.E., Chief Operating Officer
Zulima Lopez, Parks, Recreation, & Public Facilities Director
Alex Sveda, P.E., City Engineer
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing Amendment No. 3 to the Contract for Professional Services with HDR Engineering, Inc., in the Amount of \$76,842.00, for the Paradise Valley to Robertson Road Trail, Project No. 19-074.

Meeting Type & Date
Regular Council Meeting
January 16, 2024

Action type
Resolution

Recommendation
That Council, by resolution, authorize Amendment No. 3 to the Contract for Professional Services with HDR Engineering, Inc. (HDR), in the amount of \$76,842.00, for the Paradise Valley to Robertson Road Trail, Project No. 19-074.

Summary
HDR is currently under contract to provide engineering design to install a pedestrian bridge, multi-use pathway, and dedicated bike lanes from the City-owned property along Robertson Road to the River Trail near Paradise Valley Park. Under the terms of this agreement, HDR will provide professional services including preparation of construction plans and specifications, and assisting the City in advertising for, opening, and evaluating construction bids.

One (1) bid was received from S&S Builders, LLC (S&S), in June 2022 in the amount of \$2,246,256.00. The June 2022 estimate provided by the City's consultant was \$1,127,417.69. The bid from S&S was rejected.

The request for additional compensation is due to the request by City Staff and the Platte River Trails Trust (PRTT) to split the project into two phases due to consistently inflating costs of the labor and materials. Phase I will focus on constructing the connecting pathways on both sides of the North Platte River. Phase II will consist of installing the pre-fabricated pedestrian bridge. HDR provided a cost proposal in the amount of \$76,842.00 to complete this work and assist the City in bidding the project in the Spring of 2024.

Financial Considerations
Funding for Amendment No. 3 with HDR will be from the One Cent #15 Optional Sales Tax Fund and the One Cent #16 Optional Sales Tax Fund allocated to the PRTT. TAP funding

through WYDOT has already been secured in the amount of \$500,000 for construction, where the minimum required local match of \$125,000 will be from the Platte River Trails Trust (PRTT) 1%#14, 1%#15 and 1%#16 Optional Sales Tax fund allocations.

Oversight/Project Responsibility

Terry Cottenoir, Engineering Technician, Public Services Department.

Attachments

Resolution

Amendment No. 3 to the Contract for Professional Services

Exhibit "B"

**AMENDMENT NO. 3 TO THE CONTRACT
FOR PROFESSIONAL SERVICES (“AMENDMENT”)**

This Amendment to the Contract for Professional Services (“Amendment”) is entered into on this 16th day of January, 2024, by and between the following parties:

1. The City of Casper of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. HDR Engineering, Inc. (“Consultant”), 601 Metz Drive, Gillette, Wyoming 82718.

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. On March 17, 2020, the City and Consultant entered into a *Contract for Professional Services* (“Contract”) for the Paradise Valley to Robertson Road Trail, Project No. 19-074.

B. On January 13, 2022, the parties entered into Amendment No. 2 to the Contract for Professional Services to modify the scope of their work and compensation described in Amendment No. 2.

C. The City requested that the Consultant split the project into two phases due to consistently inflating costs of the labor and materials. Phase I will focus on constructing the connecting pathways on both sides of the North Platte River. Phase II will consist of installing the pre-fabricated pedestrian bridge.

D. The parties wish to enter into Amendment No. 3 of the Contract for Professional Services to revise the scope of work as described herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO PART I – AGREEMENT, SECTION 3. COMPENSATION.

Part I – Agreement, Section 3. COMPENSATION, which begins with “In consideration of the performance of the services rendered under this Contract,” shall be amended as follows:

The amount of compensation to the Consultant shall be increased by a sum not to exceed Seventy-Six Thousand Eight Hundred Forty-Two Dollars (\$76,842.00). The revised, total amount of the compensation for the contract, including this Amendment, shall not exceed Two Hundred Forty-Six Thousand Two Hundred Seven Dollars (\$246,207.00) without written approval from the City.

The parties agree that the Seventy-Six Thousand Eight Hundred Forty-Two Dollars (\$76,842.00) increase in compensation is reasonable compensation for additional engineering services as set forth in the Contract amendment request from the Consultant to the Owner dated December 29, 2023, attached hereto and marked as Exhibit "B". Exhibit "B" is hereby made a part of this Amendment, and the Consultant shall perform all the work described therein.

3. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

4. ELECTRONIC SIGNATURES

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

(This space is intentionally left blank)

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

DocuSigned by:
Wallace Trembath
711E56C840E24B1...

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

WITNESS

CONSULTANT
HDR Engineering, Inc.

By: _____

By: *Jason Kjenstad*
7041B5558D5A49A...

Printed Name: _____

Printed Name: Jason Kjenstad

Title: _____

Title: Sr. Vice President



Scope of Work

Paradise Valley to Robertson Road Trail Project – Phase I

City of Casper

Project Background

The City of Casper selected HDR Engineering to design a trail project that includes 1925 SY yards of concrete pathway, topsoil stripping and placing, seeding, pavement markings, curb and ramp upgrades, fencing and a new pedestrian bridge over the North Platte River that includes a center pier with fishing access and resting locations. The project design was completed in May of 2022. Due to rising costs in projects, supply chain concerns and high inflation the project was not awarded.

The City of Casper has requested that HDR Engineering prepare scope and fees to break the current project into Phase I which will build the pathway portion of the project and Phase II which will build the bridge and associated items to complete the crossing and the overall project.

TASK 1.0 –Project Administration

- Project Management: HDR will perform project management over the entire project, hosting internal project status meetings, updating project details in the management software tracking budget and schedule and performing invoicing.
- Contractor Questions, Clarifications, Shop Drawing Review – During Bidding, HDR will support the City of Casper in the bidding process. HDR will answer questions as received from Contractors through the City's bidding software. HDR will attend the pre-bid meeting and site visit to show the project to potential bidders.

DELIVERABLES:

- Monthly progress reports and billings.

ASSUMPTIONS:

- The project duration is anticipated to consist of 1 month to revise project plan sets for bidding, 2 months to bid the project and 3 months to award and construct the project for a total of 6 months.

TASK 2.0 – Break out Phase I from the full plan set and revise plans, project manual and bidding documents for Phase I

- Break Out Phase I from the full Plan Set: The team will prepare a new plan set for Phase I only, which includes the pathway portion of the project. Items that relate to the bridge portion of the work will be removed. The team will revise the project manual and bidding documents to prepare the project to go out to bid.



- **Bidding** - During Bidding, HDR will support the City of Casper in the bidding process. HDR will answer questions as received from Contractors through the City's bidding software. HDR will attend the pre-bid meeting and site visit to show the project to potential bidders.

ASSUMPTIONS:

- It is assumed that the City of Casper will bid the project through Quest CDN and HDR's role will be in support of the City's PM to answer questions and provide project information and attend the pre-bid meeting.
- It is assumed that electronic files will be prepared for the bidding process. HDR will produce 3 sets of paper plans for the City of Casper, if requested.
- It is assumed that there are no design changes or other changes to the project as it is currently designed other than to break the project into Phase I and Phase II.

DELIVERABLES:

- Pre-bid Meeting Minutes
- Phase I Plans and Project Manual
- Updated Project Cost Estimate

TASK 3.0 – Construction Administration

HDR has partnered with CEPI in Casper for this project. CEPI was a partner during the design and will perform the field inspection for the Phase I project.

ASSUMPTIONS:

- It is assumed that the project length will be 8 weeks of part-time. 240 hours of project inspection are anticipated over this time, along with 35 hours of Project Engineer time, both provided by CEPI.
- The HDR team will provide project control for the contractor's use during construction. The team will also provide miscellaneous staking services to supplement the contractor's placement of the pathway, i.e. grade checking etc and quantity measurements.
- It is assumed that the contractor will follow the ground grade as much as possible and that the project will not be staked by the engineer. Responsibility to meet the ADA requirements are on the contractor.
- HDR team will review and approve the contractor's pay request once submitted
- HDR team will coordinate with WYDOT for the field inspection of the work and to get final acceptance from WYDOT for the approval of the funds.

DELIVERABLES:

- Daily construction reports



- Monthly Pay Requests
- Wage interviews and certified payroll review.
- Completed packet of required documentation to meet the requirements of the TAP grant funding that will pay for the project.

Task List and Estimated Manhours

The attached spreadsheet summarizes the tasks described in the proposal along with the hours projected for each of the tasks included in the project including expenses.



December 21, 2023

HDR
Attn: Mike Oakley

Re: Proposal to provide Construction Administration Services for Phase I of the Paradise Valley to Robertson Road Trail Project (Pathway Phase)

Mr. Oakley:

The Paradise Valley to Robertson Road Trail Project has been separated into two phases. Phase I includes the construction of the pathways and Phase II includes the construction of the bridge. The following is a breakdown of CEPI's scope of services and the related fee for the construction of Phase I (pathway).

- Construction Staking Services.....\$5,000
 - Set Control
 - Miscellaneous Survey Services (i.e. supplement contractor's placement of the pathway and grades, quantity measurements, etc.)

- Resident Project Representative\$24,000
 - 240 hours (8 weeks part-time/wage interviews/ certified payroll, etc.)

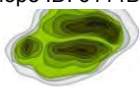
- Project Engineer\$6,000
 - 35 hours (Weekly Progress Meetings/Site Visits/Construction Questions/Punch List Walkthrough, etc.)

Total Fee \$35,000

Please contact me if you have any questions. We are looking forward to working with you on this project!

Sincerely,
CIVIL ENGINEERING PROFESSIONALS, INC.

Nicholas Larsen, PE
Project Manager



Fees

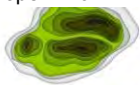
Our fees will be charged as described in the tables below:

Task	Quantity	Unit	Rate	Subtotal
Field density testing of soil and aggregates				
Technician time	8	hours	80 \$/hr	\$ 640.00
Nuclear density gauge	4	days	35 \$/day	\$ 140.00
Field testing of concrete				
Technician time	12	hours	80 \$/hr	\$ 960.00
Laboratory testing of soils and aggregates				
Standard proctor ASTM D698	2	each	175 \$/each	\$ 350.00
Plasticity index	1	each	150 \$/each	\$ 150.00
Sieve analyses	1	each	150 \$/each	\$ 150.00
Laboratory testing of concrete				
Curing and unconfined compressive strength	6	sets	175 \$/set	\$ 1,050.00
Project management, reporting, and meetings	5	hours	145 \$/hr	\$ 725.00
Project Total Estimate - Site Civil				\$4,165.00

Task	Quantity	Unit	Rate	Subtotal
Field density testing of soil and aggregates				
Technician time	4	hours	80 \$/hr	\$ 320.00
Nuclear density gauge	2	days	35 \$/day	\$ 70.00
Field testing of concrete				
Technician time	8	hours	80 \$/hr	\$ 640.00
Laboratory testing of soils and aggregates				
Standard proctor ASTM D698	1	each	175 \$/each	\$ 175.00
Plasticity index	1	each	150 \$/each	\$ 150.00
Sieve analyses	1	each	150 \$/each	\$ 150.00
Laboratory testing of concrete				
Curing and unconfined compressive strength	4	sets	175 \$/set	\$ 700.00
Project management, reporting, and meetings	4	hours	145 \$/hr	\$ 580.00
Project Total Estimate - Structural				\$2,785.00

The above estimates should be used for planning purposes only. The contractor’s construction schedule and number of tests requested have the greatest impact on the overall project cost. **Therefore, the total may be more, or less, than listed above.**

If services in addition to the above scope of services are required, we will discuss these services with you, and they will be accrued at our current hourly and unit expense rates. This proposal is valid if accepted by January 31, 2024.



Advanced **Geotechnical**
Solutions

Closure

We appreciate the opportunity to provide this proposal for construction materials testing. Please give us a call at 307-439-5439 to further discuss the scope of this proposal. Once you are completely satisfied with the proposed scope of services, we will send you a copy of our professional services agreement for you to authorize.

Regards,

A handwritten signature in blue ink that reads "Shantel Ramlo". The signature is fluid and cursive.

Shantel Ramlo, E.I.
Geotechnical Engineer

Reviewed by:

A handwritten signature in blue ink that reads "Ben Hauser". The signature is fluid and cursive.

Ben Hauser, P.E., G.I.T.
Principal

RESOLUTION NO. 24-8

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC., FOR THE PARADISE VALLEY TO ROBERTSON ROAD TRAIL, PROJECT NO. 19-074.

WHEREAS, the City of Casper entered into a Contract for Professional Services with HDR Engineering, Inc., on March 17, 2020, to provide engineering design, bidding and construction administration services for the Paradise Valley to Robertson Road Trail, Project No. 19-074; and,

WHEREAS, On January 13, 2022, the parties entered into Amendment No. 2 to the Contract for Professional Services to modify the scope of work and compensation; and,

WHEREAS, the parties desires to enter into Amendment No. 3 to the Contract for Professional Services in the amount of Seventy-Six Thousand Eight Hundred Forty-Two Dollars (\$76,842.00) for splitting the project into two construction phases; and

WHEREAS, HDR Engineering, Inc., is able and willing to provide those professional services, specified as Amendment No. 3 to the Contract for Professional Services for the Paradise Valley to Robertson Road Trail, Project No. 19-074, and further described therein.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 3 to the Contract for Professional Services with HDR Engineering, Inc., for a price increase in the amount of Seventy-Six Thousand Eight Hundred Forty-Two Dollars (\$76,842.00).

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make verified partial payments and contract extension, using appropriate funds throughout the project as prescribed by the Contract, for a total amount not to exceed Two Hundred Forty-Six Thousand Two Hundred Seven Dollars (\$246,207.00).

PASSED, APPROVED, AND ADOPTED this 16th day of January, 2024.

APPROVED AS TO FORM:
(Paradise Valley to Robertson Road Trail, Project No. 19-074)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

December 15, 2023

MEMO TO: J. Carter Napier City Manager *sent*
FROM: Jill Johnson, CPA, Financial Services Director *Jill*
Brandy Coyle, Accounts Receivable Supervisor
SUBJECT: Authorizing the release of local assessment district lien regarding 2955 Coulter Drive, Casper, Wyoming.

Meeting Type & Date:

Regular Council Meeting
January 16, 2024

Action Type

Resolution

Recommendation:

That Council, by resolution, authorizes the release of a local assessment district lien regarding 2955 Coulter Drive, Casper, Wyoming.

Summary:

The assessment balance has been paid for 2955 Coulter Drive, Casper, Wyoming, therefore a release of lien regarding the property should be executed and recorded with the Natrona County Clerk.

Financial Considerations:

The cost of recording the lien release.

Attachments:

Resolution
Release of Lien

RELEASE OF LIEN

The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, completed Local Assessment District 153, which improved various properties in the City of Casper, Wyoming, including the property identified below:

Legal Description: Lot 238, Fort Casper Addition to the City of Casper, Natrona County, Wyoming

More commonly known as: 2955 Coulter Drive, Casper, Wyoming 82604

The Local Assessment District Lien regarding 2955 Coulter Drive, recorded with the Natrona County Clerk as part of Instrument No. 0695446 on the 28th day of June, 2002, has been satisfied regarding 2955 Coulter Drive. For consideration of payment of the assessment, the City of Casper does hereby release the Lien regarding 2955 Coulter Drive.

APPROVED AS TO FORM:



ATTEST:

City of Casper, Wyoming,
a municipal corporation

Amanda Ainsworth
City Clerk

Steve Cathey
Mayor

State of Wyoming)
)
County of Natrona)

This instrument was acknowledged before me on the _____ day of _____, 2024, by Steve Cathey, Mayor of the City of Casper, Wyoming.

(Seal)

My Commission Expires:

Notary Public

RESOLUTION NO. 24-9

A RESOLUTION AUTHORIZING THE RELEASE OF LOCAL ASSESSMENT DISTRICT LIEN REGARDING 2955 COULTER DRIVE, CASPER, WYOMING.

WHEREAS, the City of Casper, Wyoming, completed Local Assessment District (LAD) No. 153, which improved various properties in the City of Casper; and,

WHEREAS, a lien and final assessment roll regarding all of the properties in the assessment district, was recorded with the Natrona County Clerk on the June 28, 2002, as Instrument No. 0695446; and,

WHEREAS, the assessment balance has been paid for 2955 Coulter Drive, Casper, Wyoming.

WHEREAS, a Release of Lien regarding the property should be executed and recorded with the Natrona County Clerk.

NOW, THEREFORE, BE IT RESOLED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the Mayor is hereby authorized to execute, and the City Clerk to attest the Release of Lien, releasing the lien regarding 2955 Coulter Drive, Casper, Wyoming.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Steve Cathey
Mayor

January 5, 2023

TO: J. Carter Napier, City Manager *JCN*
FROM: Fleur Tremel, Chief of Staff *FT*
SUBJECT: Rescinding Resolution No. 23-212 and Authorizing an Agreement with Central Wyoming Senior Services, Inc. for Use of 1% #17 Sales Tax Special Projects Funds.

Meeting Type & Date

Regular Council Meeting
January 16, 2024

Action Type

Resolution

Recommendation

That Council rescinds Resolution No. 23-212 which authorized an agreement with Central Wyoming Senior Services, Inc. and, by resolution, authorizes an agreement with Central Wyoming Senior Services, Inc. for use of 1% #17 Sales Tax Special Projects Funds.

Summary

Council previously reviewed applications at the April 25, 2023 work session. The Council further reviewed and made changes to the allocations on May 9, 2023. On June 20, 2023, Council by resolution, allocated the funds to each organization. Staff then prepared contracts for each organization and resolutions authorizing those contracts. On October 3, 2023, City Council authorized the contracts between the City and each non-profit organization which Council agreed to fund.

The original contract prepared for Central Wyoming Senior Services, Inc. included the City's boilerplate insurance requirement language. The Executive Director reached out to Staff and asked that the insurance requirements be changed. City Attorney Eric Nelson discussed the changes with the organization's attorney and approved the changes. Therefore, Staff is requesting the original resolution be rescinded and a new resolution and contract authorized.

Financial Considerations

Funding was already budgeted from 1% #17 and the amount has remained the same.

Oversight/Project Responsibility

Fleur Tremel, Chief of Staff

Attachments

Agreement
Resolution

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this ____ day of _____, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).

2. Central Wyoming Senior Services, Inc., 1831 E. 4th St., Casper, Wyoming 82601 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. The City is authorized to contract with certain agencies to provide various services within its jurisdiction, pursuant to Wyoming Statutes 15-1-111(a)(i).

B. The City has allocated a portion of its Optional 1%#17 allocation to assist with the provision of human services.

C. The City will budget One Hundred Forty-Three Thousand Two Hundred Ninety-Three Dollars and Twenty-Eight Cents (\$143,293.28) for services as outlined in Consultant’s application for 1%#17 funds.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall continue to provide nutrition to the target population.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 30th day of June 2028.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1,

not to exceed a sum of budget One Hundred Forty-Three Thousand Two Hundred Ninety-Three Dollars and Twenty-Eight Cents (\$143,293.28).

4. METHOD OF PAYMENT:

- a) Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.
- b) Payments will be made no more than quarterly throughout each fiscal year of awarded funding. Each fiscal year, the City will pay Consultant up to the totals listed below:
 - i. FY2024 - \$10,174.08
 - ii. FY2025 - \$36,140.48
 - iii. FY2026 - \$34,328.14
 - iv. FY2027 - \$36,140.48
 - v. FY2028 - \$26,510.10
 - vi. Any funds not spent within the fiscal year awarded will carry over to the next fiscal year.
- c) All funds must be invoiced by June 1, 2028. Any remaining funds will revert to the City.
- d) If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.
- e) If estimated revenue for the 1% tax is not realized and received, the City may reduce the amounts awarded at the City's sole discretion.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

DocuSigned by:
Wallace Trembath
711E56CB40E24B1

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Steven Cathey
Mayor

Amanda Ainsworth
City Clerk

WITNESS

CONSULTANT

By: _____

Printed Name: _____

Title: _____

DocuSigned by:
Aimee Ottley
B2AC6EBB4B0E1487

By: _____

Printed Name: Aimee Ottley

Title: Executive Director

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as the Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

Template 06/20/2023

Consultant's Name: Casper Senior Center

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Consultant shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. **Lessee** agrees to provide and maintain through the primary term of this lease, and any subsequent extension terms, liability insurance in the amount of not less than Two Hundred Fifty Thousand Dollars (\$250,000) for each claimant for any number of claims arising out of a single transaction or occurrence, and in the sum of not less than Five Hundred Thousand Dollars (\$500,000) for all claimants arising out of a single transaction or occurrence, and personal property damage liability insurance of not less than the amount of Fifty Thousand Dollars (\$50,000) per occurrence
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Consultant hereby grants to the City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. The Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract

effective date, the Consultant must purchase “extended reporting” coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

The Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and the Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Consultant agrees to indemnify the City, the City’s employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City’s employees, elected officials, appointed officials, or agents be liable under this Contract to the Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Consultant shall perform all of the services for the compensation set forth in this Contract. The Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their

handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

RESOLUTION NO. 24-10

A RESOLUTION RESCINDING AND REPLACING RESOLUTION 23-212 AND AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH CENTRAL WYOMING SENIOR SERVICES, INC., FOR USE OF OPTIONAL 1%#17 SALES TAX SPECIAL PROJECTS FUNDS.

WHEREAS, the Casper City Council, after consideration of proposals submitted for use of the Optional 1%#17 Sales Tax Special Projects Funds, made specific recommendations for expenditure of said funds; and,

WHEREAS, the Optional 1% #17 Sales Tax was approved by the voters of Natrona County in November 2022; and,

WHEREAS, the Casper City Council, approved the projects and committed said funds to the projects recommended; and,

WHEREAS, a Resolution Authorizing an Agreement with Central Wyoming Senior Services, Inc., was approved on October 3, 2023; and,

WHEREAS, the Contract for Professional Services was not signed because Central Wyoming Senior Services, Inc., requested changes to the insurance provisions in the Contract; and,

WHEREAS, the Contract has been revised and the parties wish to enter into the Contract.

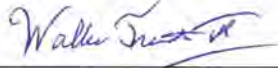
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That Resolution 23-212 is hereby rescinded.

BE IT FURTHER RESOLVED: That the Mayor is hereby authorized and directed to execute, and City Clerk to attest, a Contract for Professional Services with Central Wyoming Senior Services, Inc., under terms and conditions more specifically delineated in the Contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract, in the total amount of One Hundred Forty-Three Thousand Two Hundred Ninety-Three Dollars and Twenty-Eight Cents (\$143,293.28).

PASSED, APPROVED, AND ADOPTED this ____ day of January 2024.

APPROVED AS TO FORM:




ATTEST:


Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

January 5, 2024

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Brauer, Chief Operating Officer 

SUBJECT: Resolution approving a Revocable License Agreement for Snow Removal Between the City of Casper and Rustic Pines Owner's Association

Meeting Type & Date

Regular Council Meeting
January 16, 2024

Action type

Resolution

Recommendation

That the Council by resolution, authorize and direct execution of the attached Revocable License Agreement for snow removal between the City of Casper, Wyoming and Rustic Pines Owner's Association, Inc.

Summary

The Rustic Pines Owner's Association, Inc. is included in a subdivision with a single point of ingress and egress. The streets in the subdivision are the lowest level priority for snow plowing in the City of Casper. The Association desires to plow the snow within their subdivision to allow for safe and easy access for its members during winter months. The attached license agreement was drafted by the city to protect the city owned streets in the subdivision but allow for plowing by a licensed and insured general contractor retained by the association. The association will be solely responsible for the cost, control and any damage caused by their contractor in snow removal. The license agreement ensures access for residents and emergency vehicles and requires the Association to dispose of plowed snow off-site.

Financial Considerations

None. The renewable and revocable license includes a two-hundred dollar (\$200.00) annual fee to be paid by the association.

Oversight/Project Responsibility

Shad Rodgers, Streets and Traffic Manager
Tom Brauer, Chief Operating Officer

Attachments

Exhibit A – Resolution
Exhibit B – Revocable License for Snow Removal

REVOCABLE LICENSE AGREEMENT FOR SNOW REMOVAL

This Revocable License Agreement for Snow Removal (“License”) is entered into on this _____ day of January, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (the “City”).
2. Rustic Pines Owners Association, Inc., Attn: Rene Rickabaugh, President, 3081 East 18th Street, Casper, Wyoming 82609 (the “Licensee”).

Throughout this document, the City and Licensee may be individually referred to as a “party” or collectively referred to as the “parties.”

RECITALS

- A. The City owns, operates, and maintains a street system in the City of Casper, Wyoming.
- B. When snowfall accumulates on City streets, the City has limited resources for removing snow from City-owned streets, alleys, and other public ways (together, referred to as the “streets”).
- C. The City uses a prioritized system of snow removal from its streets. All streets in the Rustic Pines subdivision are local streets and are the lowest priority streets to be plowed by the City.
- D. Licensee is an owner’s association (“HOA”) who represents property owners in the Rustic Pines subdivision to the City of Casper.
- E. Licensee would like to use its own resources to remove the snow from the City-owned streets that are in the Rustic Pines subdivision for which the HOA has authority.
- F. Licensee will contract with a licensed snow plowing contractor who has the appropriate insurance, equipment, personnel, and support to remove snow from City-owned streets as further described below.
- G. It is necessary to establish the terms and conditions under which Licensee may perform snow removal on City-owned streets.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the City hereby grants a revocable license (“License”) to Licensee for surface snow removal on City-owned streets under the terms and conditions described herein, and the parties otherwise agree as follows:

1. Incorporation of Recitals. The Recitals above are incorporated herein at this point as though fully set forth as part of this License.

2. Term, Fee, and Renewal. The term of this License shall be for five (5) years at an annual fee (payable by the Licensee to the City by January 31 of each year), of Two Hundred Dollars (\$200.00) per year. This License may be renewed upon the mutual written consent of the parties for additional one-year terms, for a maximum License term of ten (10) years unless someone revokes the License as provided herein.

3. Locations. Licensee's contractor is permitted to remove snow only on the streets shown on Exhibit A, (East 18th Street and Blue Spruce Drive within the boundaries of the Rustic Pines Subdivision) and deposit the removed snow on private property and in a location that does not affect adjacent private or public properties.

4. HOA Notification and Approval. Before the Licensee allows its snow removal contractor to start work, the HOA must:

- a. Notify all HOA members in writing of the scope and nature of the work to be performed by the private snow removal company;
- b. Provide a copy of a duly authorized action (e.g., a resolution) from the HOA to enter into this License;
- c. Provide the contact information of the snow removal company to all members of the HOA **and** to the division manager of City streets to address concerns, complaints, or damage to property;
- d. Provide HOA members with a copy of the City policy regarding snow removal (attached hereto as Exhibit B).

5. Licensed Contractor Requirements. The contractor hired by the Licensee to perform the snow removal must be a licensed contractor and is subject to pre-approval by the City at its sole discretion. Licensee shall require its contractor to: (a) remove all snow from the City street right-of-way; (b) dispose of the snow on private property and in a location that does not affect adjacent private or public properties; (c) maintain access for local and emergency vehicles; (d) provide for two-way traffic on all City streets (except for one-way streets), and (e) comply with the City's snow removal policy. The Licensee shall not allow its contractor to subcontract any snow removal services in the scope of this License unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Licensee or its contractor.

6. Meeting with the City. Before commencing snow removal, the Licensee and its snow removal contractor shall schedule and meet with the division manager for Casper streets to discuss the plan for removal and disposal of snow.

7. Costs and Expenses. All costs for snow removal shall be borne by the Licensee. The Licensee shall be liable for all damages to the streets, valley gutters, concrete curbs, gutters and sidewalks, manholes, valve box covers, vaults, signs, poles, or other City property.

8. Insurance and Indemnification by the Licensee. Licensee agrees to indemnify the City, its elected officials, appointed officials, employees, and agents against, and save them harmless from, all liability for damages to property, or injury to, or death of, persons, including the Licensee, their agents and employees, and including all costs and expenses and attorney fees incident thereto arising wholly or in part from, or in conjunction with this License, to the extent such damage or injury is caused by the acts of Licensee, its agents, contractors or employees. As a part of its obligation to indemnify as set forth above, the Licensor agrees to obtain and maintain in full force and effect, for the term of this License and any amendments thereto, insurance coverage as set forth in Exhibit C, attached hereto.

9. Exhibits Incorporated. All exhibits referenced herein or attached hereto are hereby incorporated as if fully set forth as part of this License.

10. Revocation. This License is granted subject to the terms herein. The City may immediately revoke this License by providing written notice to the Licensee of such revocation: (a) for convenience at any time and in its sole discretion for any reason; (b) if the Licensee violates any of the terms and conditions of this License. If the revocation is for convenience, the City shall issue refund the annual fee the Licensee paid the City for that year. If revocation is for cause, no refund will be given. Notwithstanding the above, the Licensee shall not be relieved of liability to the City for damages sustained by the City during the time the License was in effect.

11. No Assignment. No assignment or transfer of this License or any interest therein and no sublicense for any purpose shall be made or granted by Licensee without the prior written consent of Licensor. Any assignment, transfer, or sublicense in violation of this section is void.

12. No Third-Party Beneficiaries. The parties to this License do not intend to create in any other individual or entity the status of third-party beneficiary, and this License shall not be construed to create such status. The rights, duties and obligations contained in this License shall operate only between the parties to this License, and shall inure solely to the benefit of the parties to this License. The parties to this License intend and expressly agree that only parties signatory to this License shall have any legal or equitable right to seek to enforce this License, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this License, or to bring an action for the breach of this License.

13. Governmental Claims. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming State Statutes Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. Entire License. This License contains the entire agreement between the parties hereto, and the terms hereof may not be modified in any respect whatsoever unless in writing by both parties under the signature of the duly authorized representatives of the parties.

15. Choice of Forum and Statute of Limitations. Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

16. Governing Law. This License, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this License, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

17. Personnel. The Licensee represents that it has, or will secure, all personnel required in performing the services under this License. Such personnel shall not be employees of the City. All the services required shall be performed by the Licensee's Contractor, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Licensee shall be employed in conformity with applicable local, state, or federal laws.

18. Electronic Signatures. The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which complies with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being

lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

19. Notices. Until a different address is provided in a notice to the other party, all notices, demands or requests made by either party to the other which are required or permitted by the provisions of this License shall be in writing and shall be deemed sufficiently given if: (a) delivered by hand (against a signed receipt); (b) mailed by United States certified or registered mail, return receipt requested, postage prepaid); or (c) sent by nationally recognized commercial overnight delivery service at the following addresses:

Name of HOA/Licensee or Management Co.	City of Casper
Attn: Rene Rickabaugh, President	Attn: Streets Division Manager
3081 East 18th Street	200 North David
Casper, WY 82609	Casper, WY 82601

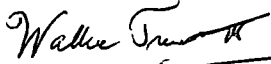
Notwithstanding anything contained in this License to the contrary, any notice required to be given by Licensor or Licensee hereunder shall be deemed to be effective as of the date such notice is received or refused as reflected on said notice.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

Steve Cathey
Mayor

ATTEST

Amanda Ainsworth
City Clerk

Signature Page for Licensee

WITNESS

Rustic Pines Owners Association, Inc.

By: _____

By: _____

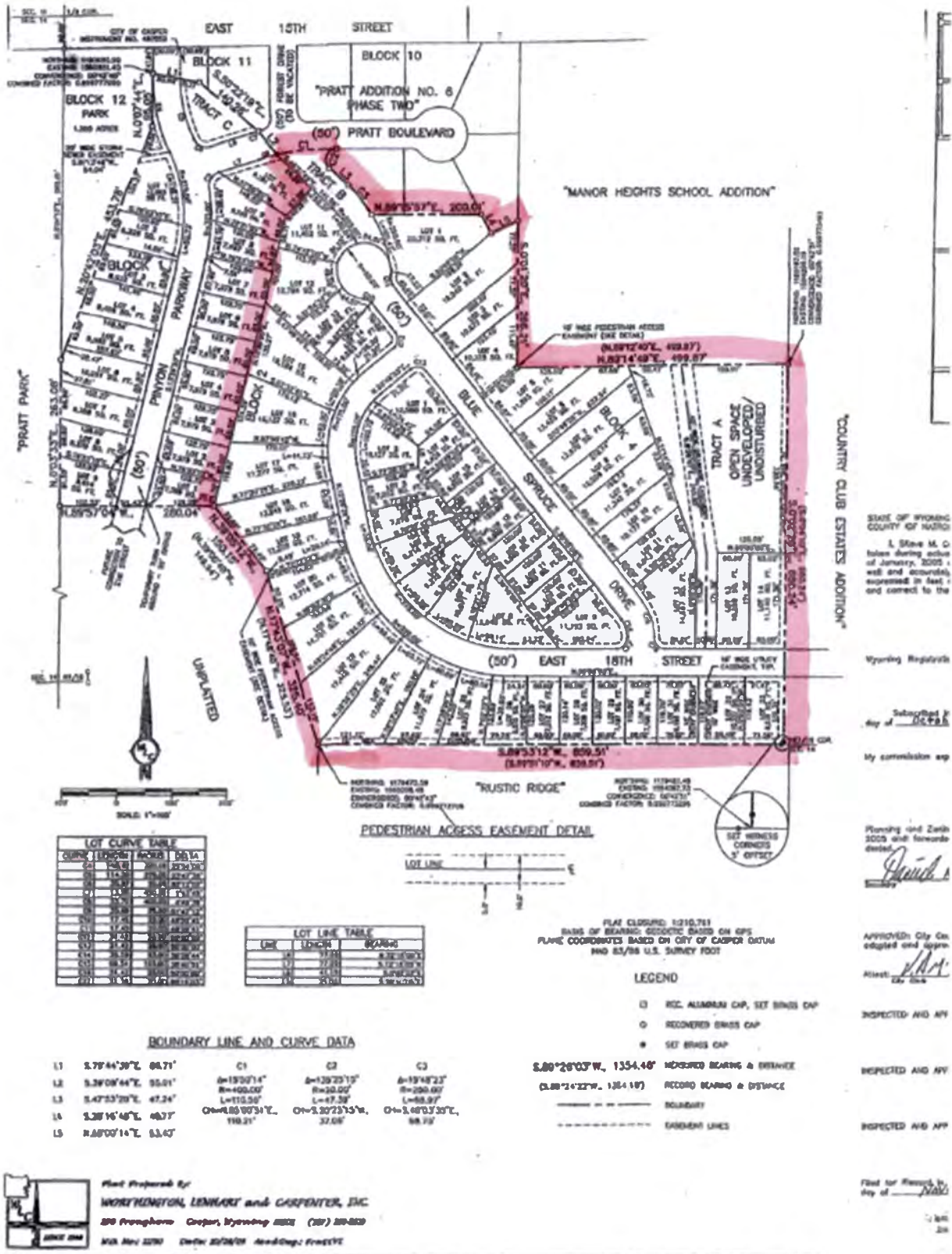
Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Exhibit A Cover Sheet
Snow removal is allowed on the streets within the subdivision outlined below.



**Exhibit B Cover Sheet
City Snow Removal Policy**

Casper Snow Route EAST 2021

Municipal Snow Routes
Total Plowed Streets - 45.69 Miles

- Level A Routes - 22.02 Miles
- Level B Routes - 18.45 Miles
- School Level B - 1.81 Miles
- County Wide Street

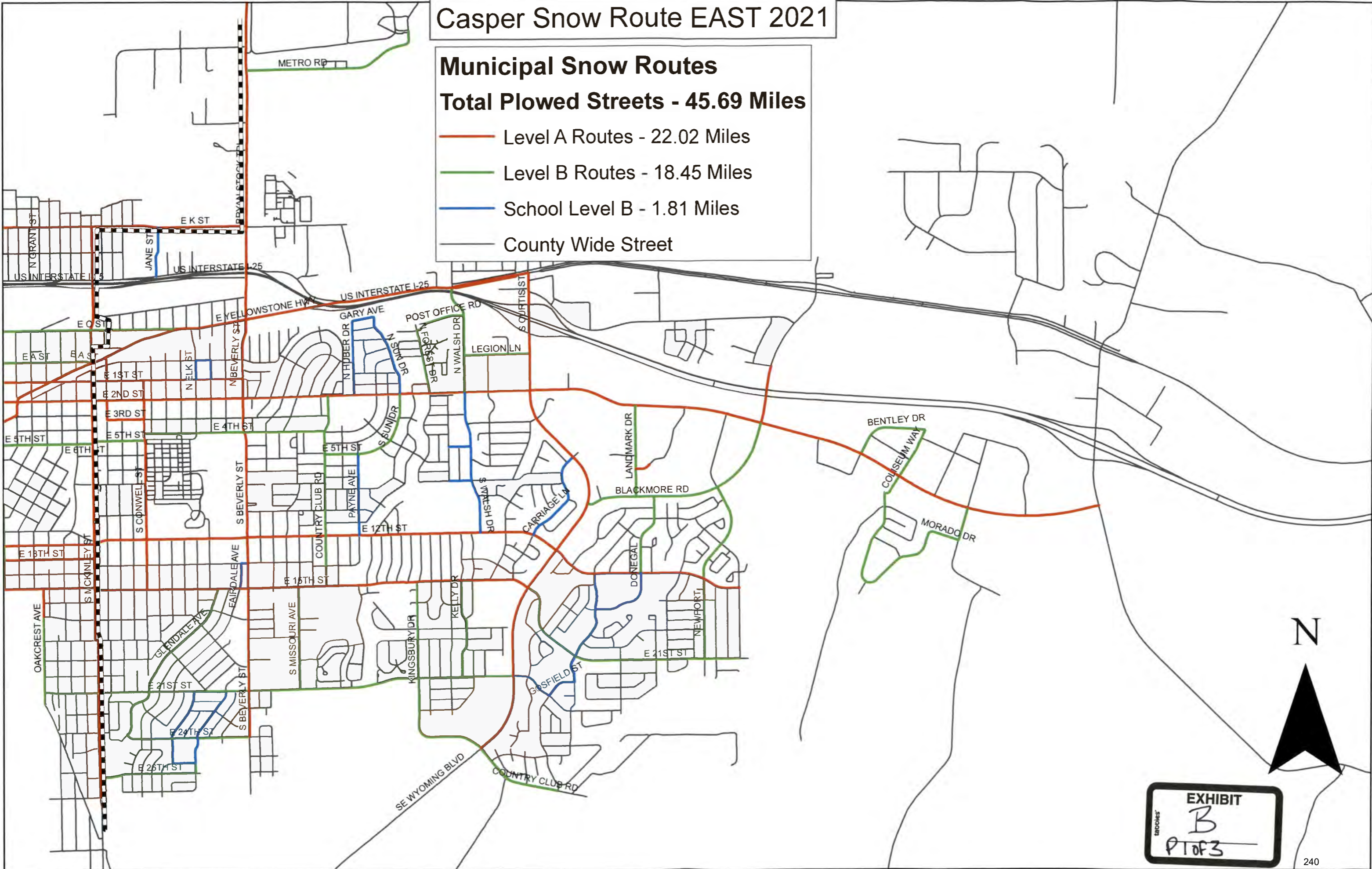
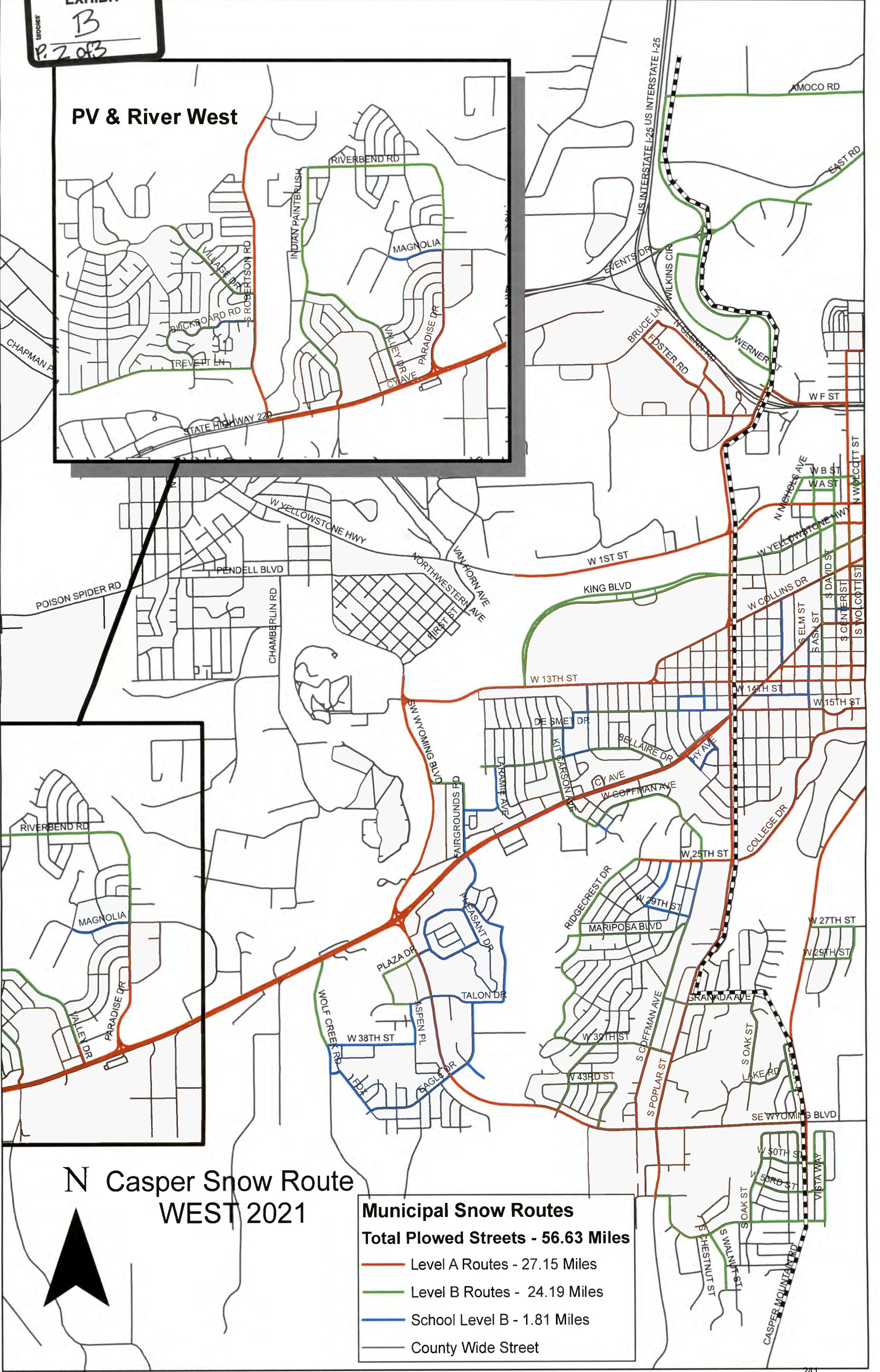
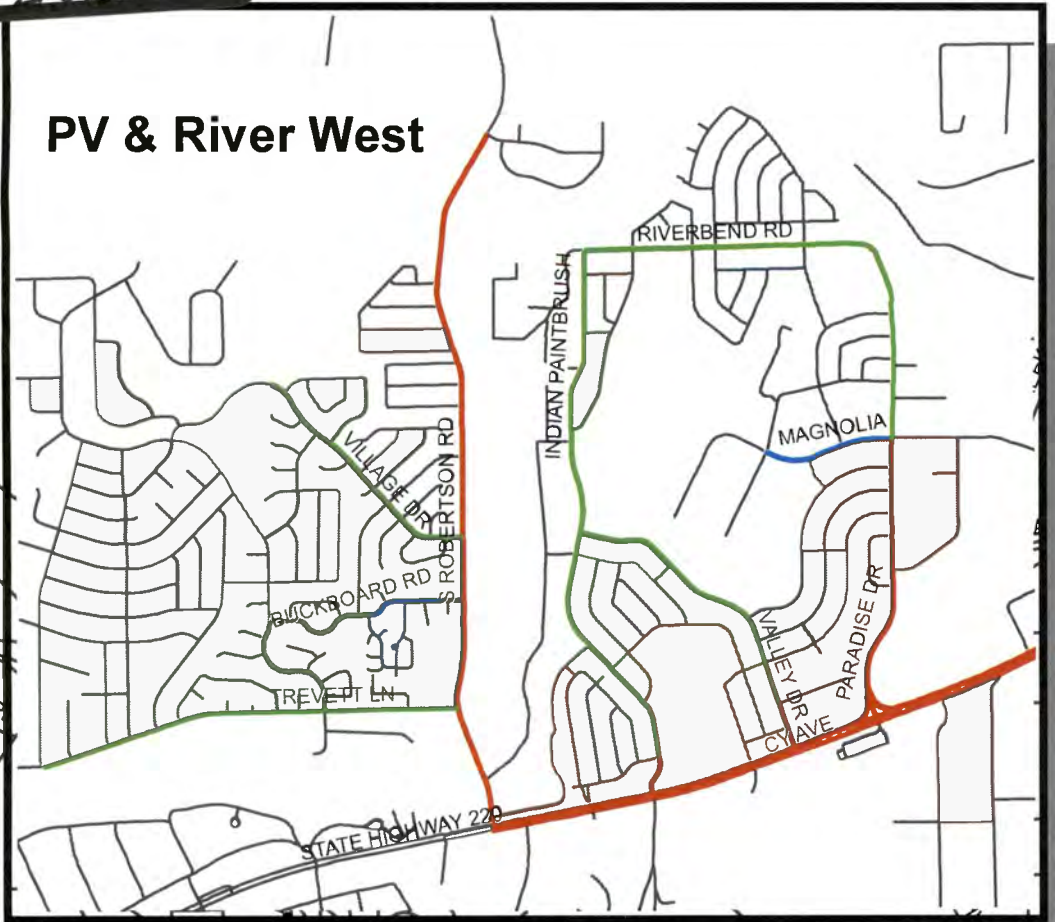


EXHIBIT
B
PT OF 3

EXHIBIT
B
 P. 2 of 3



**N Casper Snow Route
 WEST 2021**



Municipal Snow Routes
Total Plowed Streets - 56.63 Miles

—	Level A Routes - 27.15 Miles
—	Level B Routes - 24.19 Miles
—	School Level B - 1.81 Miles
—	County Wide Street

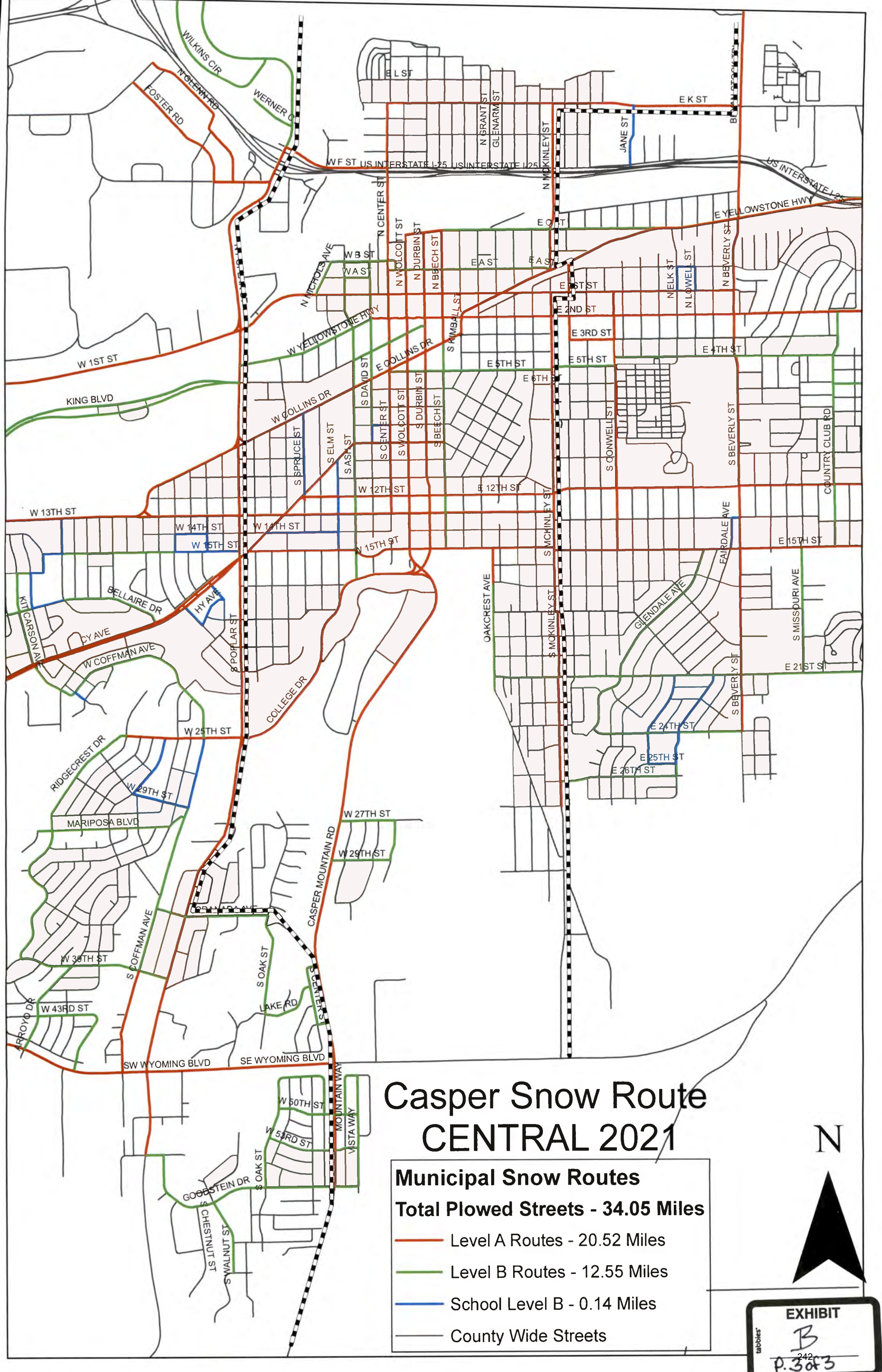


Exhibit C
Insurance Requirements

A. **Before** the commencement of work, the Licensee shall procure and maintain for the duration of the License insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Licensee, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Licensee has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

C. *Higher Limits.* If the Licensee maintains broader coverage and/or higher limits than required under this License, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Licensee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the

Licensee including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Licensee's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this License, the Licensee's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Licensee as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Licensee hereby grants to the City a waiver of any right to subrogation which any insurer of said Licensee may acquire against the City by virtue of the payment of any loss under such insurance. The Licensee agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Licensee has two options regarding deductibles and self-insured retentions if they are used by the Licensee:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Licensee to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Licensee shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Licensee is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Licensee shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in

place during the term of this License and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the License or the beginning of work thereunder.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Licensee's liabilities under this License shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the License effective date, the Licensee must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Licensee shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Licensee's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Licensee shall require and verify that all contractors and subcontractors maintain insurance meeting all the requirements stated herein, and the Licensee shall ensure that the City is an additional insured on insurance required from any and all contractors or subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

[The remainder of this page is intentionally left blank.]

RESOLUTION NO.

A RESOLUTION APPROVING A REVOCABLE LICENSE AGREEMENT FOR SNOW REMOVAL BETWEEN THE CITY OF CASPER, WYOMING AND RUSTIC PINES OWNER'S ASSOCIATION, INC.

WHEREAS, the City of Casper owns, operates, and maintains a street system within the City's corporate limits; and,

WHEREAS, the City has limited resources for removing snow from City-owned streets, alleys, and other public ways; and,

WHEREAS, the City uses a prioritized system of snow removal from its streets; and,

WHEREAS, all streets in the Rustic Pines Subdivision are local streets and are the lowest priority streets to be plowed by the City; and,

WHEREAS, the Rustic Pines Owner's Association, Inc., would like to use its own resources to remove the snow as further delineated in the Revocable License Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WY: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Revocable License Agreement for Snow Removal between the City of Casper and Rustic Pines Owners Association, Inc.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

APPROVED AS TO FORM:





ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Steve Cathey
Mayor

1/11/2024

MEMO TO: J. Carter Napier, City Manager 
FROM: Fleur Tremel, Chief of Staff
Jacci Mahoney, Executive Assistant 
SUBJECT: Reappointment of a Board Member to the Amoco Reuse Agreement Joint Powers Board

Meeting Type & Date
Council Meeting
1/16/24

Action Type
Minute Action

Recommendation:
That Council, by minute action, authorize the reappointment of Mr. James DeGolia to the Amoco Reuse Agreement Joint Powers Board (ARAJPB).

Summary:
Mr. James DeGolia's term ended on December 31st, 2023, leaving an open position. The application period was opened on 8/30/23 and closed on 11/27/23 with 6 applications received. Mr. DeGolia submitted his application, was interviewed on 1/3/24, and was reappointed.

The ARAJPB is a joint City/County board that requires approval from both the City Council and the County Commissioners. This item is on the County Commissioner's January 16, 2024 agenda for approval as well.

Mr. DeGolia's term will expire on December 31, 2026.

Financial Considerations
There are no financial considerations with this action.

Oversight/Project Responsibility
Amoco Reuse Agreement Joint Powers Board

Attachments
ARAJPB Advertisement
Letter of Reappointment
James Degolia Application
James Degolia Letter of Interest
City/County Joint Board Appointment Spreadsheet

PUBLIC SERVICE OPPORTUNITY

The City of Casper and Natrona County are accepting applications from interested individuals who wish to serve as members of Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors.

This board is responsible for the oversight of the reuse of the former Amoco Refinery property, one of our community's most important assets. They control the Three Crowns Golf Course located on the Platte River Commons, and they are tasked with the commercial development of the Salt Creek Heights and Platte River Commons Business Parks.

If you are interested in participating in the rewarding and important work of this board, please submit a letter of interest, along with a brief resume of your experience to the ARAJPB, 2435 King Blvd., Suite 249 Casper, Wyoming 82604 Attention: Renee Hahn. The deadline for accepting these applications is Monday, November 27 2023. This will be a partial term to begin January 2024 through December 2024. Thereafter, a letter of interest would be required to serve the two remaining three-year terms.

If you have questions about the work of the board, please call Renee Hahn at 472-5591.



January 10, 2024

Mr. Jim DeGolia
3435 King Blvd, Suite 249 B
Casper, WY 82604

RE: AMOCO REUSE AGREEMENT JOINT POWERS BOARD

Dear Jim,

On behalf of the Natrona County Commissioners, thank you for your interest in serving on the Amoco Reuse Agreement Joint Powers Board. The Commissioners have reappointed you to serve on this Board to fill the term ending on December 31, 2026. We appreciate your dedication and willingness to volunteer your valuable time and services to our community.

12/19/2023 Board of Natrona County Commissioners approved.
12/19/23 City of Casper pulled from Agenda during meeting for further interviews.
1/3/2024 Joint Interviews held.
1/16/2024 City of Casper approved.

Thank you again for representing Natrona County.

Sincerely,

Peter Nicolaysen, Chairman
Board of Natrona County Commissioners

Steve Cathey, Mayor
City of Casper, Wyoming

PN/mlm
cc: Jacci Mahoney, Renee Hahn

**CITIZEN APPLICATION FOR APPOINTMENT
TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD**

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

Please return to:

Natrona County Board of County Commissioners
200 N. Center Street #115
Casper, WY 82601

PLEASE TYPE OR PRINT CLEARLY

NAME
(Last) (First) (MI)

PREFERRED ADDRESS HOME WORK

CITY/TOWN ZIP

HOME PHONE # MOBILE PHONE #

EMPLOYER

OCCUPATION

BUSINESS PHONE # EMAIL ADDRESS

I am interested in serving on one or more of the following Board of Natrona County (Please prioritize if more than one checked.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Amber Intense Agreement JPB-3 yr term | <input type="checkbox"/> Historic Preservation Commission-3 yr term |
| <input type="checkbox"/> Casper Re-Entry Center Community Brd-3 yr term | <input type="checkbox"/> Juvenile Planning Commission-3 yr term |
| <input type="checkbox"/> Central WY Fair Board-5 yr term | <input type="checkbox"/> Memorial Hospital BOT-3 yr term |
| <input type="checkbox"/> Central WY Senior Services BOD-3 yr term | <input type="checkbox"/> Metro Animal Control Facility JPB-3 yr term |
| <input type="checkbox"/> Central WY Regional Water System JPB-3 yr term | <input type="checkbox"/> Metropolitan Planning Commission-3 yr term |
| <input type="checkbox"/> Citizen's Transportation Advisory Comm.-3 yr term | <input type="checkbox"/> Airport BOT-5 yr term |
| <input type="checkbox"/> City-County Board of Health-5 yr term | <input type="checkbox"/> Library Board-3 yr term |
| <input type="checkbox"/> Economic Development JPB-3 yr term | <input type="checkbox"/> Planning & Zoning Commission-3 yr term |
| <input type="checkbox"/> Community Action Partnership of NC-4 yr term | <input type="checkbox"/> Travel & Tourism Council-3 yr term |
| <input type="checkbox"/> Detention Center JPB-3 yr term | <input type="checkbox"/> Weed & Pest Control District-4 yr term |
| <input type="checkbox"/> Fire Fighters of NC-3 yr term | <input type="checkbox"/> NC Parks Board |
| <input type="checkbox"/> Hall of Justice JPB-3 yr term | <input type="checkbox"/> Planning & Development Board of Appeals-3 yr term |

Predator Management District (HDD) 1 year term

Vista West-West Gate (PH) 3 yr term

What education or special training do you have which you feel particularly fits you for the appointment to this position?

BA in US History
JD University of California
Nearly 3 years service on TRAFFIC

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Senior Executive at Public Companies
General Counsel
Board Chair at Educational & Environmental Urban Forest Non-profit
Other Boards leadership service

Referred by: Self Other Rob Harris, General Counsel

Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available; we encourage you to re-apply for consideration for consideration on future Board appointments.

SIGNATURE OF APPLICANT

DATE: 11/1/2023

Please print your completed form and mail it to the address listed. Keep a copy for your records.

Print Form

Resume: www.linkedin.com/in/deqolia

James De Golia
3725 S. Coffman Ave.
Casper, Wyoming 82604
415-307-5878
jim.degolia@gmail.com

October 31, 2023

**Subject: Letter of Interest in Serving a Second Term on the Amoco Reuse Agreement
Joint Powers Board**

**To: Honorable Mayor Ray Pacheco and
Honorable County Commission Chair Steve Freel**

Dear Sirs,

Please accept this Letter of Interest as a sincere expression of my desire to be reappointed to the Amoco Reuse Agreement Joint Powers Board ("ARAJPB"). I have served on the ARAJPB for nearly three years and currently Chair its Development Committee and Three Crowns Committee and am Board Secretary. I wish to be reappointed to another three year term.

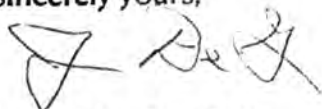
I believe that my active participation on the ARAJPB has helped it move forward toward fulfilling its mission of turning the real estate and other assets over which it has responsibility into working assets for the benefit of the people of Casper and Natrona County.

For additional information about me please see my LinkedIn profile: <http://www.linkedin.com/in/degolia>.

Also please feel free to contact me directly, as well as ARAJPB Chair Rob Hurless or its ED Renee Hahn.

Thank you for your consideration.


Sincerely yours,




James "Jim" De Golia

cc Renee Hahn

1/11/24

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff
Jacci Mahoney, Executive Assistant 

SUBJECT: Appointment of a Board Member to the Amoco Reuse Agreement Joint Powers Board

Meeting Type & Date
Council Meeting
1/16/24

Action Type
Minute Action

Recommendation:
That Council, by minute action, authorize the appointment of Mr. William Nunn to the Amoco Reuse Agreement Joint Powers Board (ARAJPB).

Summary:
On December 31, 2023 there were four board members who had terms ending. The Amoco Reuse Joint Powers Board (ARAJPB) advertised they were accepting applications to fill the vacancies. The application period was opened on 8/30/23 and closed on 11/27/23 with 6 applications received. Mr. Nunn submitted his application, was interviewed on 12/21/23, and was appointed.

The ARAJPB is a joint City/County board that requires approval from both the City Council and the County Commissioners. This item is on the County Commissioner's January 16, 2024 agenda for approval as well.

Mr. Nunn's term will expire on December 31, 2026.

Financial Considerations
There are no financial considerations with this action.

Oversight/Project Responsibility
Amoco Reuse Agreement Joint Powers Board

Attachments
ARAJPB Advertisement
Letter of Reappointment
William Nunn Application
William Nunn Resume
City/County Joint Board Appointment Spreadsheet

PUBLIC SERVICE OPPORTUNITY

The City of Casper and Natrona County are accepting applications from interested individuals who wish to serve as members of Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors.

This board is responsible for the oversight of the reuse of the former Amoco Refinery property, one of our community's most important assets. They control the Three Crowns Golf Course located on the Platte River Commons, and they are tasked with the commercial development of the Salt Creek Heights and Platte River Commons Business Parks.

If you are interested in participating in the rewarding and important work of this board, please submit a letter of interest, along with a brief resume of your experience to the ARAJPB, 2435 King Blvd., Suite 249 Casper, Wyoming 82604 Attention: Renee Hahn. The deadline for accepting these applications is Monday, November 27 2023. This will be a partial term to begin January 2024 through December 2024. Thereafter, a letter of interest would be required to serve the two remaining three-year terms.

If you have questions about the work of the board, please call Renee Hahn at 472-5591.



January 16, 2024

Mr. William Nunn
2435 King Blvd, Ste. 129
Casper, WY 82604

RE: AMOCO REUSE AGREEMENT JOINT POWERS BOARD

Dear William,

On behalf of the Natrona County Commissioners, thank you for your interest in serving on the Amoco Reuse Agreement Joint Powers Board. The Commissioners have appointed you to serve on this Board to fill the term ending on December 31, 2026. We appreciate your dedication and willingness to volunteer your valuable time and services to our community.

Thank you again for representing Natrona County.

Sincerely,

Peter Nicolaysen, Chairman
Board of Natrona County Commissioners

Steve Cathey, Mayor
City of Casper, Wyoming

PN/mlm

cc: Jacci Mahoney, Renee Hahn

11:30 pm

**CITIZEN APPLICATION FOR APPOINTMENT
TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD**

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

Please return to:

Natrona County Board of County Commissioners
200 N. Center Street #115
Casper, WY 82601

PLEASE TYPE OR PRINT CLEARLY

NAME Nunn William E
(Last) (First) (MI)

PREFERRED ADDRESS 2435 King Blvd, Ste 129 **HOME** **WORK** X

CITY/TOWN Casper **ZIP** 82604

HOME PHONE # 307-258-1098 **MOBILE PHONE #** 307-258-1098

EMPLOYER Nunn Utility Locating, LLC

OCCUPATION Utility Locator/Business Owner

BUSINESS PHONE # 307-377-0096 **EMAIL ADDRESS** ericnunn@nulocating.com

I am interested in serving on one or more of the following Board of Natrona County (Please prioritize if more than one checked.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Amoco Reuse Agreement JPB-3 yr term | <input type="checkbox"/> Hall of Justice JPB-3 yr term |
| <input type="checkbox"/> Casper Re-Entry Center Community Brd-3 yr term | <input type="checkbox"/> Historic Preservation Commission-3 yr term |
| <input type="checkbox"/> Central WY Fair Board-5 yr term | <input type="checkbox"/> Juvenile Planning Commission-3 yr term |
| <input type="checkbox"/> Central WY Senior Services BOD-3 yr term | <input type="checkbox"/> Memorial Hospital BOT-3 yr term |
| <input type="checkbox"/> Central WY Regional Water System JPB-3 yr term | <input type="checkbox"/> Metro Animal Control Facility JPB-3 yr term |
| <input type="checkbox"/> Citizen's Transportation Advisory Comm.-3 yr term | <input type="checkbox"/> Metropolitan Planning Commission-3 yr term |
| <input type="checkbox"/> City-County Board of Health-5 yr term | <input type="checkbox"/> Airport BOT-5 yr term |
| <input type="checkbox"/> Economic Development JPB-3 yr term | <input type="checkbox"/> Library Board-3 yr term |
| <input type="checkbox"/> CNFR-No term | <input type="checkbox"/> Planning & Zoning Commission-3 yr term |
| <input type="checkbox"/> Community Action Partnership of NC-4 yr term | <input type="checkbox"/> Travel & Tourism Council-3 yr term |
| <input type="checkbox"/> Detention Center JPB-3 yr term | <input type="checkbox"/> Weed & Pest Control District-4 yr term |
| <input type="checkbox"/> Fire Fighters of NC-3 yr term | <input type="checkbox"/> NC Parks Board |

Planning & Development Board of Appeals-3 yr term

Predator Management District BOD-3 year term

Vista West/West Gate JPB-3 yr term

What education or special training do you have which you feel particularly fits you for the appointment to this position?

I previously worked at Inberg-Miller Engineers as an environmental engineer, during which I was a consultant to the ARAJPB for various development efforts in the Platte River Commons and Salt Creek Heights Business Center since approximately 2016. I am familiar with the applicable environmental documents and the contacts at the Wyoming Department of Environmental Quality (WDEQ) and BP who play a role in approving future developments associated with the ARAJPB.

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

I am familiar with serving on non-profit boards. I currently serve as Treasurer of the Wyoming Society of Professional Engineers (I was President 2020-2021) and I also serve in several local ministry organizations. My current and past work experience may also be beneficial for the ARAJPB in future development opportunities.

Referred by: Self Other ARAJPB Executive Director - Renee Hahn

Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available, we encourage you to re-apply for consideration for consideration on future Board appointments.

SIGNATURE OF APPLICANT _____

DATE _____



William E. Nunn, P.E.

Co-Owner

ericnunn@nulocating.com

307-258-1098

LETTER OF INTEREST

I am submitting my application and resume for consideration to serve on the Amoco Reuse Agreement Joint Powers Board (ARAJPB). I understand there are upcoming open positions on the board and I have been contacted by current board members stating that I would be a desirable candidate. I am familiar with the goals/mission of the ARAJPB through my past experience as an environmental consultant to the ARAJPB (2016-2022). I believe my experience and familiarity in working with the Wyoming Department of Environmental Quality (WDEQ) and BP contacts pertaining to the former BP Amoco refinery will be useful to the ARAJPB in future decision-making.

INTRODUCTION

William "Eric" Nunn is Co-owner of Nunn Utility Locating, LLC and has been involved in a full-time capacity since March 2023. Mr. Nunn's background is in the environmental engineering consulting industry with over 11 years of experience. Mr. Nunn has a bachelor's degree from the University of Wyoming in Civil Engineering (2011) and is a licensed professional engineer in Wyoming (PE 15663) and North Dakota (PE 29050).

EXPERIENCE

Mr. Nunn's experience in the environmental consulting industry includes asbestos, lead based paint, and mold inspections/abatement, environmental permitting, environmental due diligence, environmental sampling, site characterization, delineation, and remediation. Mr. Nunn has provided environmental engineering services on residential, commercial, state, and federal projects.

LICENSES AND CERTIFICATIONS

- EPA Accredited Asbestos Hazard Emergency Response Act (AHERA) Building Inspector, Contractor Supervisor, Project Designer, Management Planner
- EPA TSCA Certified Lead Based Paint Inspector
- 40-Hour HAZWOPER, OSHA Title 29, Part 1910.120
- Ground Penetrating Radar Certification through Staking University
- Utility Locator Certification through Staking University
- Professional Engineer Wyoming (PE.15663) and North Dakota (PE.29050)

SOCIETY AND COMMUNITY INVOLVMENT

- Wyoming Society of Professional Engineers (WYSPE) State Board, President 2020-2021, Secretary 2022, Treasurer 2023
- Wyoming Engineering Society (WES), Member

RELEVANT PROJECTS

Federal Aviation Administration – Wyoming (2018-2022)

Mr. Nunn provided environmental inspection services on numerous FAA properties across Wyoming as a subcontractor to an international engineering firm with a long-term federal contract with the FAA. These inspections included asbestos, lead based paint, and polychlorinated biphenyls (PCBs). On many of these project locations, Mr. Nunn provided 3rd party asbestos abatement observations and clearance testing working closely with a Certified Industrial Hygienist (CIH) to provide closure documentation to the FAA.

State of Wyoming Construction Department – Wyoming (2022)

Mr. Nunn provided asbestos inspection services for the State of Wyoming on a large campus remodel where asbestos contamination was suspected. The services included observations and bulk sampling of soil stockpiles and residual materials and preparing a report of findings. Mr. Nunn participated in negotiations between project representatives and regulators as a technical expert to determine a feasible way to perform cleanup activities. In the later phase of the project, Mr. Nunn supervised asbestos abatement operations and provided documentation to the State of Wyoming.

Commercial Repair Train Facility – Wyoming (2021)

Mr. Nunn performed an asbestos inspection at a train repair facility in coordination with investigations by various state and federal regulatory agencies. The inspection revealed the presence of asbestos containing materials and potential for asbestos fiber contamination throughout an industrial building. Mr. Nunn provided recommendations on abatement and cleaning the facility for safe employee occupancy.



Irrigation Tunnel Void Detection – Wyoming (2020)

Mr. Nunn conducted a non-destructive investigation to determine the presence of voids behind an underground reinforced concrete irrigation tunnel. The investigation was performed using ground penetrating radar (GPR) and electromagnetic (EM) conductivity equipment to evaluate the presence of voids or other suspect conditions so direct investigation and mitigation could be prioritized. The tunnel is over 3 miles long and approximately 100 feet underground. Findings were presented in a report with our interpretation of the most suspect locations of voids, reinforcement variation, and groundwater intrusion.

Natural Gas Storage Facility – Wyoming (2022-2023)

Mr. Nunn conducted a private utility locate at a +12-acre natural gas underground storage facility that was a historic oil field. The locates were performed as part of a proposed renovation to the facility and were challenging to due to the large number of utilities and abandoned utilities left in place. The work occurred simultaneously with a geotechnical exploration. GPR and EM locating equipment were used to locate communications, power, propane, gas, storm sewer, fiber optics, and unknown utilities adjoining the existing structures. Findings were marked on-site for a local surveying company to incorporate into renovation and design plans.

1/11/24

MEMO TO: J. Carter Napier, City Manager 
FROM: Fleur Tremel, Chief of Staff
Jacci Mahoney, Executive Assistant 
SUBJECT: Appointment of a Board Member to the Amoco Reuse Agreement Joint Powers Board

Meeting Type & Date

Council Meeting

1/16/24

Action Type

Minute Action

Recommendation:

That Council, by minute action, authorize the appointment of Mr. Thomas Smoll to the Amoco Reuse Agreement Joint Powers Board (ARAJPB).

Summary:

On December 31, 2023 there were four board members who had terms ending. The Amoco Reuse Joint Powers Board (ARAJPB) advertised they were accepting applications to fill the vacancies. The application period was opened on 8/30/23 and closed on 11/27/23 with 6 applications received. Mr. Smoll submitted his application, was interviewed on 12/21/23, and was appointed.

The ARAJPB is a joint City/County board that requires approval from both the City Council and the County Commissioners. This item is on the County Commissioner's January 16, 2024 agenda for approval as well.

Mr. Smoll's term will expire on December 31, 2026.

Financial Considerations

There are no financial considerations with this action.

Oversight/Project Responsibility

Amoco Reuse Agreement Joint Powers Board

Attachments

ARAJPB Advertisement
Letter of Reappointment
Thomas Smoll Application
Thomas Smoll Letter of Interest
Thomas Smoll Resume
City/County Joint Board Appointment Spreadsheet

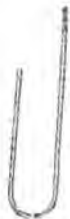
PUBLIC SERVICE OPPORTUNITY

The City of Casper and Natrona County are accepting applications from interested individuals who wish to serve as members of Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors.

This board is responsible for the oversight of the reuse of the former Amoco Refinery property, one of our community's most important assets. They control the Three Crowns Golf Course located on the Platte River Commons, and they are tasked with the commercial development of the Salt Creek Heights and Platte River Commons Business Parks.

If you are interested in participating in the rewarding and important work of this board, please submit a letter of interest, along with a brief resume of your experience to the ARAJPB, 2435 King Blvd., Suite 249 Casper, Wyoming 82604 Attention: Renee Hahn. The deadline for accepting these applications is Monday, November 27 2023. This will be a partial term to begin January 2024 through December 2024. Thereafter, a letter of interest would be required to serve the two remaining three-year terms.

If you have questions about the work of the board, please call Renee Hahn at 472-5591.



January 16, 2024

Thomas Smoll
5742 Antelope Drive
Bar Nunn, WY 82601

RE: AMOCO REUSE AGREEMENT JOINT POWERS BOARD

Dear Tom,

On behalf of the Natrona County Commissioners, thank you for your interest in serving on the Amoco Reuse Agreement Joint Powers Board. The Commissioners have appointed you to serve on this Board to fill the term ending on December 31, 2026. We appreciate your dedication and willingness to volunteer your valuable time and services to our community.

Thank you again for representing Natrona County.

Sincerely,

Peter Nicolaysen, Chairman
Board of Natrona County Commissioners

Steve Cathey, Mayor
City of Casper, Wyoming

PN/mlm

cc: Jacci Mahoney, Renee Hahn

Predator Management District BOD-3 year term

Vista West/West Gate JPB-3 yr term

What education or special training do you have which you feel particularly fits you for the appointment to this position?

I have a dual BA and a JD which has taught me to analyze and think through various challenges and opportunities and come to thoughtful decisions in the professional setting.

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

I have worked in operations and finance for multi organizations and have an understanding of core metrics and needs of a successful business model.

Referred by: Self Other

Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available, we encourage you to re-apply for consideration for consideration on future Board appointments.

SIGNATURE OF APPLICANT



DATE 11/20/23

Please print your completed form and mail it to the address listed. Keep a copy for your records.

Print Form

Tom Smoll, J.D.
5742 Antelope Dr.
Bar Nunn, WY 82601

November 2, 2023

Renee Hahn-Executive Director
Amoco Reuse Agreement Joint Powers Board
2345 King Blvd
Casper, WY 82604

Dear Ms. Hahn,

This intention of this letter is to demonstrate my interest in your open board seat. From my understanding, the ARAJPB serves an important function, guiding one of the resources of the community in which I live. It is vitally important that a resource with this potential be overseen by a group that has the interests of the people in that community in the forefront of their minds. Being new to the Casper area, I feel it is important for me to contribute in a positive manner to the maintenance and development of my community in the most effective way that I can make an impact. I feel that participating on the ARAJPB board could be that opportunity.

My family and I reside in Bar Nunn and have been in the area since September of 2021. I am an attorney by education, but I work in healthcare administration. I obtained my Juris Doctorate from Mercer University School of Law and have been an Executive Healthcare Leader for over 19 years. I have managed and lead a diagnostic imaging center, surgery center, multi-specialty physician practices associated with for and not for profit hospitals. I have also held the CEO position in two Federally Qualified Community Health Centers as well as working as a CFO and COO in one other. Currently I am the CEO of the Educational Health Center of Wyoming (EHCW) The EHCW is a Federally Qualified Health Center with three locations in Casper, Cheyenne, and Laramie. In the Casper and Cheyenne locations, the EHCW partners with the University of Wyoming Family Medicine Residency program.

Throughout my professional career, I have always strived to involve myself in endeavors that assist and aid my community members. Healthcare is a vehicle for the service and the organizations that I have led have been successful in creating a welcoming environment for those in need.

Ms. Hahn, I appreciate your consideration and that of the Board in my submission for the open board seat.

Sincerely,



Tom Smoll, J.D.

EXPERIENCED HEALTHCARE EXECUTIVE

843.290.4186 | thsmolli@hyc.com | Russellville, AR | [LinkedIn.com/in/thomasmolli/](https://www.linkedin.com/in/thomasmolli/)

CAREER SUMMARY

Driven leader with 15 years of healthcare administration experience across diverse healthcare environments. Proven ability to drive revenue growth, improve operational efficiency, and enhance patient care. Strong background in strategic planning, financial management, and compliance. Seeking a challenging role where I can leverage my skills to drive organizational success.

SKILLS

Revenue Cycle Management – Contract and Physician Negotiations – Physician Engagement and Recruitment – Healthcare Compliance – Joint Commission Compliance – Market Share Expansion – Process Improvement – Strategic Planning – Value-Based Care – Population Health Metrics – Hospital Operations – Practice Administration – Fiscal Accountability – Healthcare Administration – Rural Health – BQHC Leadership

PROFESSIONAL EXPERIENCE

CHIEF EXECUTIVE OFFICER

08/2021-Present

Educational Health Center of Wyoming | Casper, Laramie, Cheyenne, WY

Provides executive leadership to a dynamic, 3 site FQHC, serving the healthcare needs of Wyoming. Works in conjunction with the University of Wyoming to oversee the UW Family Medicine Residency Program. Reports directly to BOB.

- Responsible for the direct oversight of FQHC operations, strategic planning, and financial oversight to ensure EHCW maintains sustained financial health while providing quality care.
- Maintains effective public relations with the community, providers, local healthcare organizations, civic organizations, and state and local groups, advocating for the needs of the underserved.
- Provides leadership in shaping the annual operating plan, programs, and long-term strategy.
- Oversees the management of personnel and systems, including policy development, recruitment, hiring, evaluation, discharge, benefits, payroll, and staff development.
- Directs and oversees activities of CMO, COO, and CFO, in order to create an effective leadership structure and allow EHCW to operate smoothly and focus providing quality patient care.
- Oversees all aspects of compliance, grants, and HHS A prescribed policies and regulations.
- Collaborates and partners with various schools and departments within the University of Wyoming as well as other community partners including the Wyoming Primary Care Association, the Wyoming Department of Health, and other healthcare entities.

EXECUTIVE DIRECTOR OF PHYSICIAN SERVICES AND CLINIC OPERATIONS

2017-2021

St. Mary's Regional Medical Center | Russellville, AR

Hospital executive for a 170-bed regional medical center. Provided executive leadership and strategic direction for all hospital owned medical practices with direct oversight of 7 locations, 250+ employees, 60+ providers including 50+ physicians in 9 specialties, laboratory, and radiology services with a budget of \$58 million.

- Accountable for planning, organizing, and directing medical center operations to ensure that the health system attained near term and sustained financial health while providing quality patient care.
- Oversaw the development and optimization of strategic planning, long-range strategies, and execution to improve processes, operations, cost, and revenue streams and increase patient access to care.
- Developed initiatives to support the growth and maintenance of the employed physician network and created an integrated and unified multispecialty physician group.
- Launched a stand alone COVID test collection and image center with a 24-hour lead time.

- Accountable for a high-performance leadership team that worked together to ensure quality patient care in alignment with safety, quality, regulatory, and financial success metrics
- Increased revenue of hospital owned practices by 13% to \$64 million. Added 2 additional clinic locations.
- Conveyed the hospital mission to all staff and held employees accountable for performance, performance improvement, and motivated, recognized and rewarded positive results.
- Primary liaison for the hospital with all physicians. Negotiated physician recruitment and contracts.
- Member of the Hospital Compliance Committee and Medical Executive Committee for Physician Services.

CHIEF EXECUTIVE OFFICER/ CEO

2015 – 2017

Glacier Community Health Center / Cut Bank, MT

Provided executive leadership to a multi-site FQHC in rural Montana. Oversaw day to day operations, strategic planning, capital planning and projects, physician recruitment, financial, and clinical management. Executed Quality Improvement, Risk Management, Compliance, and Emergency Preparedness programs. Coordinated with architectural and engineering firms to create a workable and useable plan for future expansion. Reported directly to BOB.

- Identified areas of opportunity across organization to increase revenue and address community needs, and ensured continued successful financial performance anticipating changes in revenue and expense structures.
- Increased GCHC's ability to provide exceptional healthcare through the addition of a mid-level complexity, C.I.A. lab.
- Integrated community health assessment data in business plan to ensure increased healthcare access, increasing patient encounters by 36%.
- Applied for, and was awarded, a 1-million dollar capital grant enabling future expansion of GCHC.
- Recruited and hired additional medical, dental, and behavioral health providers to meet the growing needs of the community.
- Ensured compliance with applicable laws and regulations, as well as policies and procedures set forth by the governing board, medical staff, and The Joint Commission.

EXECUTIVE DIRECTOR

2014 – 2015

Pecos Valley Medical Center / Pecos, NM

Responsible for all aspects of the daily operational, financial, and clinical management of a FQHC Level III PCMH serving the medical, dental, and behavioral health needs of the Pecos Valley in Northern New Mexico. Reported directly to the Board of Directors.

- Provided continual evaluation of administrative and patient service practices to increase productivity, quality standards, and customer services.
- Oversaw budget development, analysis, and oversight including expense control in order to improve clinic operations and processes.
- Created a cost-based fee schedule and led preparations for changes in the industry, ensuring PVMC was ready for the changing marketplace brought about by the passing of the ACA while coordinating with the state primary care association to offer opportunities for community members to enroll in the insurance exchange.
- Successfully applied for, and was awarded, grants totaling 1.5 million dollars that enabled the expansion of clinic services, including the implementation of a behavioral health and social work department.
- Increased patient encounters by 15% in one year.
- Increased revenue by 25% collecting over 100K in net revenue for 3 months straight, a first in PVMC history.
- Oversaw compliance programs that enabled the organization to be covered by the Federal Tort Claims Act.
- Ensured a consistent presence in the community building strong relationships by creating a community outreach department and established a working relationship with both the Pecos School District and Santa Fe School District that included health and dental screenings for staff and students.

DIRECTOR OF FINANCIAL AND ADMINISTRATIVE SERVICES

2010 – 2014

Iliulik Family and Health Services / Unalaska, AK

Responsible for all aspects of the daily operational and financial management of a FQHC and designated Premier Extended Site Clinic which served the medical, dental, and behavioral health needs of the people of Unalaska. Direct

Harbor, commercial fisheries, and surrounding islands, while providing acute care and extended stay/emergency services.

- Provided continual evaluation of administrative, patient services, and financial processes including budget development and analysis, ensuring efficient delivery of healthcare services for a unique community population.
- Provided human resource management including recruitment, hiring, employment contract writing and negotiations, orientation, training, retention, termination, personnel records, compensation and benefits, and long-term staffing strategies.
- Ensured compliance with applicable laws and regulations, as well as policies and procedures set forth by the governing board, medical staff, and The Joint Commission.
- Oversaw the Frontier Extended Stay Clinic designation and regulations which provided ER and acute care services for the rural, isolated, community.
- Established long-range strategies, plans, and policies, to improve operations in order to increase patient access and revenue collection. Increased net patient collection by 10% for each year in position and reduced days in AR by 85%, drastically increasing business profitability.

DIRECTOR OF PHYSICIAN SERVICES AND MSO

2009 – 2011

Jersey Shore Healthcare Inc. / Jersey Shore, PA

Oversaw 7 multi-site, multi-specialty, critical access hospital medical practices with a gross revenue in excess of \$5 million.

- Created fiscal year budgets for each hospital associated practice.
- Served as liaison for physicians to critical access hospital leadership and national credentialing bodies.
- Utilized Strategic planning and goal development process to increase efficiency of group practices by 20%.
- Spearheaded planning of physical renovation of existing building infrastructure.
- Provided oversight of MSO agreements between hospital and physician owned practices driving shared services success.

PRACTICE ADMINISTRATOR

2008 – 2009

Valley Pain Specialists and Valley Surgical Center / Bethlehem, PA

Provided executive level administration of both a mid-size surgery center and physician owned pain management practice with gross revenues totaling over 4 million.

- Ensured compliance of ASC with all state and federal regulations and reporting requirements.
- Developed and implemented a compliance plan for Valley Pain Specialists.
- Created operational budgets and implemented cost saving directives to increase practice revenue.
- Direct oversight of billing operations, accounts payable and receivable, and insurance credentialing.
- Implemented a marketing and advertising platform encompassing multi-media, print, and television avenues.

ADMINISTRATOR

2004 – 2007

HealthSouth / Hilton Head, SC

Operated a multi-million-dollar outpatient diagnostic imaging center serving the needs of the Hilton Head area.

- Responsible for management of all office, sales, and radiology staff.
- Provided oversight of compliance and reporting regulations.
- Managed and implemented operational budgets and negotiated vendor contracts.
- Increased diagnostic sales by 140%.

E D U C A T I O N

JD / Mercer University School of Law, Macon, GA

BA in Political Science and Psychology / University of Vermont, Burlington, VT

PROFESSIONAL DEVELOPMENT ACTIVITIES
EXPERIENCE

Enhancing CEO Skills for the CMHC - Northwest Regional Primary Care Association

National Incident Management System Training - FEMA

Wyoming Primary Care Association BOI 2021-Present
-Vice President



Health Information Exchange of Montana BOI 2015-2017
-Secretary/Treasurer -Chair of Finance Committee

Montana Primary Care Association BOI 2015-2017
-Compliance Committee -Planning Committee

Rockies Healthcare Foundation BOI- 2015-2017

Glacier County Museum BOI- 2016-2017
-Vice President

1/11/24

MEMO TO: J. Carter Napier, City Manager 
FROM: Fleur Tremel, Chief of Staff
Jacci Mahoney, Executive Assistant 
SUBJECT: Appointment of a Board Member to the Amoco Reuse Agreement Joint Powers Board

Meeting Type & Date

Council Meeting
1/16/24

Action Type

Minute Action

Recommendation:

That Council, by minute action, authorize the appointment of Mr. Robert Hopkins to the Amoco Reuse Agreement Joint Powers Board (ARAJPB).

Summary:

On December 31, 2023 there were four board members who had terms ending. The Amoco Reuse Joint Powers Board (ARAJPB) advertised they were accepting applications to fill the vacancies. The application period was opened on 8/30/23 and closed on 11/27/23 with 6 applications received. Mr. Hopkins submitted his application, was interviewed on 12/21/23, and was appointed.

The ARAJPB is a joint City/County board that requires approval from both the City Council and the County Commissioners. This item is on the County Commissioner's January 16, 2024 agenda for approval as well.

Mr. Hopkin's term will expire on December 31, 2026.

Financial Considerations

There are no financial considerations with this action.

Oversight/Project Responsibility

Amoco Reuse Agreement Joint Powers Board

Attachments

ARAJPB Advertisement
Letter of Reappointment
Robert Hopkins Application
Robert Hopkins Letter of Interest
Robert Hopkins Resume
City/County Joint Board Appointment Spreadsheet

PUBLIC SERVICE OPPORTUNITY

The City of Casper and Natrona County are accepting applications from interested individuals who wish to serve as members of Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors.

This board is responsible for the oversight of the reuse of the former Amoco Refinery property, one of our community's most important assets. They control the Three Crowns Golf Course located on the Platte River Commons, and they are tasked with the commercial development of the Salt Creek Heights and Platte River Commons Business Parks.

If you are interested in participating in the rewarding and important work of this board, please submit a letter of interest, along with a brief resume of your experience to the ARAJPB, 2435 King Blvd., Suite 249 Casper, Wyoming 82604 Attention: Renee Hahn. The deadline for accepting these applications is Monday, November 27 2023. This will be a partial term to begin January 2024 through December 2024. Thereafter, a letter of interest would be required to serve the two remaining three-year terms.

If you have questions about the work of the board, please call Renee Hahn at 472-5591.



January 16, 2024

Mr. Robert Hopkins
405 South Beech Street
Casper, WY 82601

RE: AMOCO REUSE AGREEMENT JOINT POWERS BOARD

Dear Robert,

On behalf of the Natrona County Commissioners, thank you for your interest in serving on the Amoco Reuse Agreement Joint Powers Board. The Commissioners have appointed you to serve on this Board to fill the term ending on December 31, 2026. We appreciate your dedication and willingness to volunteer your valuable time and services to our community.

Thank you again for representing Natrona County.

Sincerely,

Peter Nicolaysen, Chairman
Board of Natrona County Commissioners

Steve Cathey, Mayor
City of Casper, Wyoming

PN/mlm

cc: Jacci Mahoney, Renee Hahn

1-11-20 + 11/11/20
2:20pm

**CITIZEN APPLICATION FOR APPOINTMENT
TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD**

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

Please return to:

Natrona County Board of County Commissioners
200 N. Center Street #115
Casper, WY 82601

PLEASE TYPE OF PRINT CLEARLY

NAME HOPKIN NURIA S.B. 7
(Last) (First) (MI)

PREFERRED ADDRESS HOME WORK

CITY/TOWN 405 E 3rd St Casper ZIP 82601

HOME PHONE # 307 472 1837 MOBILE PHONE # _____

EMPLOYER NA

OCCUPATION RETIRED ENGINEER

BUSINESS PHONE # 307 472 1837 EMAIL ADDRESS WYCH@GMAIL.COM

I am interested in serving on one or more of the following Board of Natrona County (Please prioritize if more than one checked.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Amoco Reuse Agreement JPB-3 yr term | <input type="checkbox"/> Hall of Justice JPB-3 yr term |
| <input type="checkbox"/> Casper Re-Entry Center Community Brd-3 yr term | <input type="checkbox"/> Historic Preservation Commission-3 yr term |
| <input type="checkbox"/> Central WY Fair Board-5 yr term | <input type="checkbox"/> Juvenile Planning Commission-3 yr term |
| <input type="checkbox"/> Central WY Senior Services BOD-3 yr term | <input type="checkbox"/> Memorial Hospital BOT-3 yr term |
| <input type="checkbox"/> Central WY Regional Water System JPB-3 yr term | <input type="checkbox"/> Metro Animal Control Facility JPB-3 yr term |
| <input type="checkbox"/> Citizen's Transportation Advisory Comm.-3 yr term | <input type="checkbox"/> Metropolitan Planning Commission-3 yr term |
| <input type="checkbox"/> City-County Board of Health-5 yr term | <input type="checkbox"/> Airport BOT-5 yr term |
| <input type="checkbox"/> Economic Development JPB-3 yr term | <input type="checkbox"/> Library Board-3 yr term |
| <input type="checkbox"/> CNFR-No term | <input type="checkbox"/> Planning & Zoning Commission-3 yr term |
| <input type="checkbox"/> Community Action Partnership of NC-4 yr term | <input type="checkbox"/> Travel & Tourism Council-3 yr term |
| <input type="checkbox"/> Detention Center JPB-3 yr term | <input type="checkbox"/> Weed & Pest Control District-4 yr term |
| <input type="checkbox"/> Fire Fighters of NC-3 yr term | <input type="checkbox"/> NC Parks Board |

___ Planning & Development Board of Appeals-3 yr term

___ Predator Management District BOD-3 year term

___ Vista West/West Gate JPB-3 yr term

What education or special training do you have which you feel particularly fits you for the appointment to this position?

BS MECHANICAL ENGINEERING
UNIVERSITY OF WYOMING
CLASS DURING MY YEARS WITH THE
EMPLOYER

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

CONSTRUCTION PROJECTS
MANAGEMENT OF THE
TECH. SERVICES

Referred by: Self Other

Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available, we encourage you to re-apply for consideration for consideration on future Board appointments.

SIGNATURE OF APPLICANT [Signature] DATE 11/16/19



November 16, 2023

Bob Hopkins
405 South Beech St
Casper, WY 82601
307.472.1837

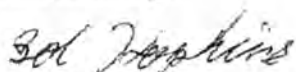
Renee Hahn
Executive Director
Amoco Reuse Joint Powers Board
2435 Kin Blvd.
Casper, WY. 2604

Dear Renee.

Per our recent discussions I would like to apply for consideration as member of your board of directors for next year.

Please find attached an application and resume for your review.

Respectfully,


Bob Hopkins

CC: Chairman Rob Hurless
Attachments: 2

File: ARAJPB20231116

Bob Hopkins

Bob and his wife of 58 years, Jeanne grew up in Cheyenne and attended the University of Wyoming where he received a Bachelor's Degree in Mechanical Engineering in 1970.

He worked in Diesel engine research and development for Caterpillar Tractor Company in Illinois after graduation.

He returned to Wyoming in late 1972 with his family and worked for Pathfinder Mines Corporation in Shirley Basin until 1994 when he retired as the Mine Manager. He then worked in the oil business until he retired again in 2000.

Since 1972, he has been involved in several Casper community projects including serving on two One Cent Committees, Casper's Planning and Zoning Commission, Natrona County Library Board, and the AMOCO Reuse Joint Powers Board. He was elected to the Casper City Council from Ward One in January 2013 and was reelected to a second term in November of 2016. During his time on council he continued as the city rep for the ARAJPB.

Bob has been a member of the Society of Automotive Engineers since 1971. He has also served as Chairman of the Wyoming Section of the AIME now called the Society of Mining Engineers, and the Mining Associates of Wyoming. He also served on the board of the Wyoming Mining Association.